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CITY OF TENINO

COUNTY COMMISSIONERS

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**COMMUNITY PLANNING &  
ECONOMIC DEVELOPMENT DEPARTMENT**

*Creating Solutions for Our Future*

Joshua Cummings, Director

February, 2, 2023

Wayne Fournier  
City of Tenino  
PO Box 4019  
Tenino, WA 98589

Dear Mr. Fournier,

I am pleased to inform you that the Thurston County Board of Commissioners approved the Historic Commission's recommendation to award the City of Tenino \$4261.09 in support of its Downtown Interpretive Signs. This funding is to be used for the expenditures related to the referenced project and cannot be used for other purposes.

Attached please find two original Thurston County Heritage Grant Program Agreements, Scope of Work and Reimbursement Form (Attachment A) for your approved project. Please sign and return both original copies of the Agreements for County signature. One signed original Agreement will be returned to you.

Please provide the County proof of insurance to show you are meeting section eight of the Agreement.

Please note that the Heritage Grant Program is a reimbursement program of the approved expenditures. To request reimbursement, complete and return the attached form (Attachment A). A progress report or final report must be attached to the reimbursement request per the instructions on Attachment A. **Please note that within 90 days of the completion of your project you must provide a completed Attachment A and Final Report.**

A progress report will be requested in June. If you are unable to complete your project by the end of the year you may request a one-time six month extension. If requested, an extension request form will be mailed to you in November and must be returned with your request by December 1st. Those receiving a six month extension will be unable to apply for grant funding the following year.

Good luck as you proceed with your organization's project. If you have any questions please contact Sonja Cady at 360-867-2117, or by email at [sonja.cady@co.thurston.wa.us](mailto:sonja.cady@co.thurston.wa.us).

Sincerely,

Sonja Cady  
Historic Commission Staff  
CPED Department

cc: Patty Roseto Commissioner's Office