

**Planning Commission Special Meeting  
Wednesday, July 19, 2023**

**Minutes**

**CALL TO ORDER**

Commissioner Rutherford convened the special planning meeting at 6:01 pm.

**PRESENT**

Commissioner William Rutherford

Commissioner Alex Murray

Commissioner Dave Watterson

Commissioner Darnella Stenzel

Commissioner Matthew Rounsley

**HOUSEKEEPING**

1. Agenda for the Special Meeting of 7/19/2023

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Commissioner Rounsley, Seconded by Commissioner Watterson.

Voting Yea: Commissioner Rutherford, Commissioner Murray, Commissioner Watterson,  
Commissioner Stenzel, Commissioner Rounsley

Motion carries 5-0

2. Meeting minutes for 06/07/2023.

**Recommended Action:** Motion to approve 06/07/2023 meeting minutes as presented.

Motion made by Commissioner Stenzel, Seconded by Commissioner Rounsley.

Voting Yea: Commissioner Rutherford, Commissioner Murray, Commissioner Watterson,  
Commissioner Stenzel, Commissioner Rounsley

Motion carries 5-0

3. Internation Wildland-Urban Interface Code (WUI)

**Recommended Action:** None, discussion only.

City Planner Penrose notified the commissioners that the attached form is just an FYI, the effective date has been pushed to the end of October and the City is awaiting clarification before changing any codes.

**PUBLIC COMMENT**

July 19, 2023

None.

## **REPORTS**

City Planner Penrose is working with public works to get the TRPC updated. He has received a couple of boundary line adjustments that he is reviewing. Introduced new Planner Cristina Haworth who will eventually be taking over for City Planner Penrose.

Reminder of two public hearings planned for the August 9th meeting.

## **PUBLIC HEARINGS**

None.

## **UNFINISHED BUSINESS**

### 4. RV Ordinance

**Recommended Action:** None, discussion only.

Planning had previously voted to move the RV ordinance to City Council for discussion, the City Council is now seeking recommendations.

Commissioner Watterson recommended it not be approved.

City Planner Penrose recommended the planning commission revising the notes from City Council and provided recommendation from there.

Commissioner Murray recommended that they review the notes and make a clear recommendation to create an avenue to correct what is not meeting requirements.

Commissioner Rounsley proposed they be pro-active by doing something rather than nothing at all.

Planning Commission agreed upon Commissioner Rounsley putting together a proposal for them to review at the next meeting.

### 5. RV Ordinance notes provided by Council.

**Recommended Action:** None, discussion only.

## **NEW BUSINESS**

### 6. **Recommended Action:** none, discussion only.

Planner Haworth presented the attached PowerPoint.

## **ADJOURN**

Commissioner Rutherford adjourned the meeting at 7:43pm.