

City Council Meeting
Tuesday, January 08, 2019

Minutes

WORK SESSION

WORK SESSION Convened at 6:30 pm

PRESENT

Councilmember Linda Gotovac

Councilmember Dave Watterson

Councilmember John O'Callahan

Councilmember Jason Lawton

1. The City has initiated the process to update several items in our Municipal Code in order to ease the burden on both Residents and Developers with respect to gaining approval for various land use issues.

One item is creating the ability to "undo" a lot combination in very specific situations. What the Administration proposes is the addition of a new code provision that would allow a lot that had been previously combined to revert back to the original, separate, lots when there has been no change of actual conditions on the ground and the lot was combined by the immediately preceding landowner. This action would not be available if any conditions on the ground would not have been permitted had the lots remained segregated, nor would the action be available if the immediately preceding landowner had not been the one to initiate the action that combined the lots.

The other item is a change to the allowed uses table for properties zoned Public/Semi Public that would permit the types of activities envisioned to occur at the Southwest Washington Agriculture and Innovation Park.

2. The Tenino Farmer's Market has submitted their Special Events Permit request for the 2019 season.

They are requesting a waiver of all fees and deposits.

3. The last complete update to the City's Personnel Policy Manual was undertaken in December of 2008. There have been several Resolutions since then that have not been incorporated into the Policy Manual and there have been major revisions to several Employment Law statutes in the last two years.

Accordingly, the Administration would like the Council to consider adopting a completely revised Personnel Policy Manual, attached below.

4. Ms. Rachel Davidson has submitted her application to fill the Position #5 seat vacated by Susan Copeland.

January 08, 2019

The Administration has reviewed her application, interviewed her, and desires Council Confirmation of appointment.

5. Mayor Fournier has prepared this year's roster of Committee/Commission/Liaison assignments for Council approval.

CALL TO ORDER

CALL TO ORDER Convened at 730 pm

PRESENT

Councilmember Linda Gotovac
Councilmember Dave Watterson
Councilmember John O'Callahan
Councilmember Jason Lawton

AGENDA APPROVAL

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Added to New Business: City Hall Renovation Bid

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

APPROVAL OF MINUTES

APPROVAL OF MINUTES

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

6. **Recommended Action:** Move to approve the Regular Meeting Minutes for December 11, 2018 as presented.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan,

Councilmember Lawton

CONSENT CALENDAR

7. Consent Calendar for the period December 12, 2018 through December 21, 2108, consisting of Payroll EFT's in the amount of \$20,360.74 and Claims Checks #27842 through #27869 in the amount of \$27,094.19 for a grand total of \$47,454.93

Recommended Action: Move to approve Vouchers #27842 through #27869 and EFT's in the total amount of \$47,454.93

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Recommended Action: Move to approve Vouchers #27842 through #27869 and EFT's in the total amount of \$47,454.93

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.
Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

8. Consent Calendar for the period December 22, 2018 through January 8, 2019, consisting of Payroll EFT's in the amount of \$32,690.86 and Claims Checks #27877 through #27918 in the amount of \$190,536.25 for a grand total of \$223,227.11

Recommended Action: Move to approve Vouchers #27877 through #27918 and EFT's in the total amount of \$223,227.11

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Recommended Action: Move to approve Vouchers #27877 through #27918 and EFT's in the total amount of \$223,227.11

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.
Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

9. None

None

EXECUTIVE SESSION

PRESENTATIONS

10. Ms. Rachel Davidson is presenting herself to Council for the purpose of confirming her appointment to fill the unexpired term of office for City Council Position #5.

Ms. Rachel Davidson is presenting herself to Council for the purpose of confirming her appointment to fill the unexpired term of office for City Council Position #5.

Mayor Fournier performed the oath of office to Rachel Davidson.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

PUBLIC COMMENTS

PUBLIC COMMENTS Vern Roy Virgil St. Requested to know he was put in cuffs and police car. Mayor Fournier advised this was not the time to discuss this he could make an appointment to meet with the Chief and Mayor regarding the incident.

PUBLIC HEARING

PUBLIC HEARING

Mayor Fournier introduced Clerk/Treasurer Millard to explain to reason for the text amendment and public hearing.

11. The City has initiated the process to update several items in our Municipal Code in order to ease the burden on both Residents and Developers with respect to gaining approval for various land use issues.

One item is creating the ability to "undo" a lot combination in very specific situations. What the Administration proposes is the addition of a new code provision that would allow a lot that had been previously combined to revert back to the original, separate, lots when there has been no change of actual conditions on the ground and the lot was combined by the immediately preceding landowner. This action would not be available if any conditions on the ground would not have been permitted had the lots remained segregated, nor would the action be available if the immediately preceding landowner had not been the one to initiate the action that combined the lots.

The other item is a change to the allowed uses table for properties zoned Public/Semi Public that would permit the types of activities envisioned to occur at the Southwest Washington Agriculture and Innovation Park.

Mayor Fournier opened the Public Hearing at 7:45 pm and C/T Millard read portions of the Staff Action Report into the record.

Commissioner Leslie Lamb, in his private capacity, asked how long the ability to vacate a Lot Combination would exist. C/T Millard answered that the length of time was not the measure, but rather who, in the order of succession of ownership would determine for how long the provision to vacate would be available. As written, the vacation would only be available to the immediately subsequent owner in due course.

Councilmember Linda Gotovac commented that she would prefer the vacation provision be available to any owner in due course, to which Councilmember Watterson agreed.

The Public Hearing was closed at 8:00 pm. The next Public Hearing will occur during the January 22nd Regular Meeting of the Tenino City Council.

PROCLAMATIONS

OLD BUSINESS

OLD BUSINESS

Added during Agenda Approval: City Hall Renovation Architectural Report Preparation

The City Engineer has provided a proposed Scope of Work to prepare an Architectural Report for the purpose of determining the scope and probable costs associated with the renovation of City Hall

12. The Tenino Farmer's Market has submitted their Special Events Permit request for the 2019 season.

They are requesting a waiver of all fees and deposits.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

13. Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event Mayor Fournier is unavailable. Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

Recommended action: Move to nominate Councilmember _____ to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted (or as modified.)

Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event Mayor Fournier is unavailable. Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

Recommended action: Move to nominate Councilmember David Watterson to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted, but with the addition of the FIGR Committee with Councilmember Gotovac as the Primary Liaison and the addition of S.T.E.D.I. with Councilmember O'Callahan as the Primary Liaison.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Watterson.

Voting Yea: Councilmember Gotovac, Councilmember Watterson, Councilmember O'Callahan, Councilmember Lawton

NEW BUSINESS

NEW BUSINESS

Scope of Work for City Hall: Mayor Fournier read into record the scope of work by the engineer.

RESOLUTIONS

ORDINANCES

REPORTS

14. 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library
- 6) Museum
- 1) Chamber of Commerce
- 2) Economic Development Council (EDC)
- 3) Experience Olympia & Beyond (VCB)
- 4) Fire District
- 5) Library

6) Museum: John O'Callahan reported that they should have their money within the next couple of weeks. He also will be stepping down as the President but will still be involved with the group.

15. 1) Chief of Police

2) Director of Public Works

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer

6) Mayor

1) Chief of Police: Chief reported he would be presenting with Mayor and Council with a 2018 year end report of the last 6 months. He has 2 possible reserves in the final phase of training. He will be opening a Reserve Police Academy here in Tenino in the near future with little or no cost to the City. They will be starting their next Citizens academy in May. He is on the board for the LEXIPOL policy manual as asked by WASPIC. The wrap for the school car will begin next week. He is working with John O'Callahan to start the school enforcement soon. He updated Mayor and Council on the assault DV that happened in December.

2) Director of Public Works: Attached a report

3) City Planner / Building Official

4) City Attorney

5) Clerk/Treasurer: Attached a report.

6) Mayor: Attended the monthly Mayor's forum in Lacey which included discussion of the homeless. He attended a meeting of the TC Chamber and in doing so found they did not invite Tenino, Rainier, and Bucoda to be part of a committee regarding Thurston County.

16. 1) Civil Service Commission

2) Park Commission

3) Planning Commission

4) Facade Improvement Grant Review Committee

5) Finance Committee

6) Public Safety Committee

1) Civil Service Commission: Commissioner Lamb reported they will be having their first meeting for 2019 on Thursday the 10th.

2) Park Commission

3) Planning Commission: Meeting on 1/9/19

4) Facade Improvement Grant Review Committee: Councilmember Gotovac reported the 2018 grants and reimbursements are all complete.

5) Finance Committee

6) Public Safety Committee

17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP)

3) Solid Waste Advisory Board

4) TCOMM/911

5) Tenino School Board

6) Thurston Regional Planning Council (TRPC)

7) Transportation Policy Board

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Community Investment Partnership (CIP): Councilmember O'Callahan reported George Sharp pulled him aside after the meeting to advise him that the Creative Arts District is moving along.

3) Solid Waste Advisory Board: Councilmember Watterson reported the last meeting consisted of discussing the recycling problems with China not accepting any further recycling products. The current recycle process is none and all is going into the regular garbage.

4) TCOMM/911

5) Tenino School Board

6) Thurston Regional Planning Council (TRPC): Councilmember Watterson reported they will be having their bi-annual retreat soon and if anyone has any issues they would like brought up please let him know as he is on the board.

7) Transportation Policy Board

PUBLIC COMMENTS 2

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None

January 08, 2019

ADJOURNMENT

ADJOURNMENT 8:17 pm