

**City Council Meeting**  
**Tuesday, November 25, 2025**

**Minutes**

**WORK SESSION**

Mayor Watterson convened the work session at 6:30pm with:

**PRESENT**

Councilmember Linda Gotovac  
Councilmember Elaine Klamn  
Councilmember John O'Callahan  
Councilmember Jason Lawton  
Councilmember Jeff Eisel

**CALL TO ORDER**

Mayor Watterson convened the regular Council Meeting at 7:30pm.

**PRESENT**

Councilmember Linda Gotovac  
Councilmember Elaine Klamn  
Councilmember John O'Callahan  
Councilmember Jason Lawton  
Councilmember Jeff Eisel

**AGENDA APPROVAL**

1. Agenda Approval

**Recommended Action:** Motion to approve the 11/25/2025 agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Lawton, Councilmember Eisel.

**APPROVAL OF MINUTES**

2. Approval of Minutes

**Recommended Action:** Motion to approve the 11/11/2025 minutes as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,  
Councilmember Lawton, Councilmember Eisel.

**CONSENT CALENDAR**

November 25, 2025

3. Consent Calendar for November 12, 2025 through November 25, 2025 consisting of:

Payroll EFT's in the amount of \$47,574.28 and Claims Checks #33724 through #33752 and EFT's in the amount of \$185,777.81 for a Grand Total of \$233,352.09.

Liquor License Renewals: None

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

#### **EXECUTIVE SESSION**

None.

#### **PRESENTATIONS**

None.

#### **PUBLIC COMMENTS**

None.

#### **PUBLIC HEARING**

4. 2nd Public Hearing on the proposed 2026 Ad Valorem Tax Levy.

**Recommended Action:** Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures.

Mayor Watterson introduced C/T Reddick to speak on behalf of the City explaining the Tax Levy.

The Mayor opened the floor to the public for comment at 7:35pm, hearing no comments from the public hearing was closed and Council comments opened, hearing none the public hearing was closed at 7:36pm.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

5. 2nd Public Hearing of Proposed 2026 Budget: Expenditures.

**Recommended Action:** State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public.

Tonight's second hearing will focus primarily upon expenditures.

Mayor Watterson introduced C/T Reddick to explain the expenditures for public comment. The Mayor opened the floor to public comment at 7:38pm, hearing no comments, opened to the Council, hearing no comment the public hearing was closed at 7:39pm.

Voting will be on December 9,2025.

**PROCLAMATIONS**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- 6. Review and approve Tenino Comprehensive Plan Draft to be submitted to Commerce Department.

**Recommended Action:** Motion to approve onward submission to Commerce Department.

7:06 PM City Planner Malissa Paulsen presented the Tenino Comp Plan - Change Matrix. These changes are from what the Planning Commission recommended. It contains two new elements, business licensing within the city. Providing economic resources, focus goals and policies. Transportation element and Climate element. There was concern with the zoning map, she confirmed she will provide a larger map in the plan. Two parcels changed from residential to commercial. Discussed the next steps with the plan once approved to move to Commerce. It will be to Commerce for 60days, once we get it back the a Public Hearing will be required.

Motion made by Councilmember Gotovac, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

- 7. Review and approve 2026 Contract for Public Defense Services.

**Recommended Action:** Motion to approve 2026 Contract for Public Defense Services of Bret Woody.

Mayor Watterson presented the overview of the contract for Public Defense Services of Bret Woody.

Motion made by Councilmember Gotovac, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

**RESOLUTIONS**

Resolution 2025-07 Ad Valorem Tax Levy

**ORDINANCES**

None.

**REPORTS**

- 8. **Outside Agency**

- 1) Chamber of Commerce - George Sharp Fri through Sun is the Tenino Holiday Market. Friday Dec 5th is the Tree Lighting.
- 2) Economic Development Council (EDC) - December 3rd-4th Regional Economic Forecast & Innovation EXPO at the Great Wolf Lodge Water Park.
- 3) South Thurston Economic Development Initiative (STEDI) - Next meeting is December 19, 2025 8am-9:30am at the Stone City Event Center.
- 5) Timberland Regional Library - Linda Cameron provided an overview of facility use and programs & outreach. They will be hiring a new operations manager.

**9. 13. Committees/Commissions**

- 3) Planning Commission - recommended The Tenino Comprehensive Plan draft be forwarded to Council for review and approval to move to Commerce Department for next stage.
- 5) Public Works Committee - Councilmember Klamn reported that Public Works director stated that some of the contracts are very old and need renewed or updated. Received grant for Old 99 overlay project.

**10. 14. Staff**

- 1) Chief of Police - Working on grant.
- 6) Mayor - Went to the Mayors Forum, there was proposal of raising minimum wage to \$20. Working on the budget with C/T. Went to the 1776 ribbon cutting, this was the 7th ribbon cutting this year.

**11. 15. Liaisons**

- 3) TCOMM/911 - Fire Chief Andrew Schaffran reported there were 30 calls in City Limits this month. Still talks on new facility. New brush truck remount almost done. Chief announced he is moving to Idaho, he will be here until the end of January. Captain Chris Gray will be taking his position as Chief.
- 8) Legislature - Starts back up January 7th, there will not be anything to report until the second meeting in January.

**PUBLIC COMMENTS 2**

None.

**ANNOUNCEMENTS**

Councilmember O'Callahan reported that the Veterans Memorial need more flag poles.  
Holiday Festival November 28-30th.  
Tree Lighting - December 5th and raffle afterwards.  
Winterfest Saturday at the High School.

**ADJOURNMENT**

November 25, 2025

Mayor Watterson adjourned the meeting at 7:47pm.