

TENINO CITY COUNCIL AGENDA ITEM COVER SHEET

Council Meeting Date: 08/26/24

Agenda Item Number: _____

Originator: Nancy Reddick

Title: Springbrook Support Plus

Discussion Action Required

Department: _____

New Business
1st Review

Old Business
2nd Review

Resolution
3rd Review

Ordinance
Committee

Public Hearing
Table

Subject: Approve Springbrook Support Plus contract

Comments:

Springbrook Support Plus contract \$10,000.00 - \$5000.00 due upon signing, \$5000.00 due next quarter (January 1). This contract is for added support for Springbrook, the city's Financial, HR, and Utilities software. This will enable our Utilities Clerk, Police Clerk and Treasurer added support during Budget and Year-end.

Staff Recommendation:

APPROVAL RECOMMENDED

Disposition:

Order Form: Q-43555-1
 Creation Date: 8/22/2025, 9:54 AM
 Expires On: 10/6/2025



Phone: (866) 777-0069
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Ship To:
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Account Manager	E-mail	Phone Number	Payment Terms
Jason Laulainen	jason.laulainen@sprbrk.com	(509 284-8344	Net 30

Managed Services						
PRODUCT	DESCRIPTION	RATE	QTY	DISC (%)	Net Unit Price	NET PRICE
Support Plus	Support Plus	USD 10,000.00	1	0.000	USD 10,000.00	USD 10,000.00
Managed Services Total:						USD 10,000.00

Order Details

Customer Name: City of Tenino, WA

Customer Contact: Nancy Reddick

Governing Agreement(s): This Order Form is governed by the applicable terms found at:
 Professional Services: <https://sprbrk.app.box.com/v/sprbrk-svcs-terms>

Order Terms

In the event of an inconsistency between this Order Form, any governing agreement, purchase order, or invoice, the Order Form shall govern as it pertains to this transaction.

This Order Form shall become effective as of the last date of signature (the "Effective Date").

By signing, both parties agree to the terms and conditions set forth in this agreement.

* If the Customer requires a PO number on invoices, the Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference.

Springbrook Holding Company, LLC

City of Tenino, WA

Signature: _____

Signature: _____

Name (Print): _____

Name (Print): _____

Title: _____

Title: _____

Date: _____

Date: _____

Purchase Order # (if required) _____