



P 360.586.6181
F 360.586.7408
222 Columbia St NW
Olympia, WA 98501
southsoundseniors.org

NUTRITION SITE AGREEMENT

Between

Senior Services for South Sound

And

THE CITY OF TENINO

I. Purpose and Parties

This Agreement defines the relationship between and the responsibilities of the **CITY OF TENINO** and **SENIOR SERVICES FOR SOUTH SOUND (SSSS)**, regarding the operation of congregate and home-delivered meal services. These Nutrition Programs are sponsored by **Senior Services for South Sound** at the **Quarry House**.

II. Period of Agreement

This Agreement shall be effective June 1, 2023, through December 31, 2023. This agreement will remain effective after December 31, 2023, unless renegotiated or terminated by either party in writing with 30 days' notice provided to the other party.

III. Operation Schedule

The **City of Tenino** will open the **Quarry House** for the Nutrition Program from 10:00 a.m. until 2:00 p.m., Mondays and Tuesdays. **SSSS** will have staff and volunteers present on-site during the above-stated hours and days.

IV. Key Agreement

The **City of Tenino** will assign one **Quarry House** key to **SSSS** to be used exclusively during the hours of operation as specified in section III of this rental agreement. If an **SSSS** employee needs access to the Quarry House outside of lease hours, s/he must first receive permission from the City of Tenino.

V. Reimbursement

SSSS will reimburse the **City of Tenino** a total of **\$1,500** for the calendar year 2023 divided into twelve (12) equal payments of **\$125** to help defray costs for the operation of the Nutrition Program and the **Quarry House**. The reimbursement shall be made available to the **City of Tenino** each month regardless of the number of service days.

VI. Responsibilities

SSSS staff will be responsible for general kitchen and serving-area clean-up after each use, including but not limited to, sweeping floors, cleaning, drying, and putting away dishes, flatware, pots, and pans, wiping counters, tables, and chairs as appropriate, and laundering used dish towels, etc. "Senior Services possesses and will maintain insurance coverage as described in the attached Certificate of Insurance, which covers the City, its agents, employees, and elected officials, from all risk associated with, connected to, or arising from this agreement, and Senior Services use of City property"

The **City of Tenino** will be responsible for maintaining the **Quarry House** kitchen in good repair, including all equipment owned and operated by the **Quarry House**. The **Quarry House** shall be clean and ready for **SSSS** staff to operate the Nutrition Program on the agreed-upon days. The **City of Tenino** has sole responsibility for compliance with Federal and state regulations such as the Americans with Disabilities Act, Public Health issues, and County code and safety compliance.

VII. Termination of Agreement



P 360.586.6181
F 360.586.7408
222 Columbia St NW
Olympia, WA 98501
southsoundseniors.org

Either party may terminate this Agreement with thirty (30) days' written notice, by certified mail, regardless of cause or reason. This Agreement is considered in effect until superseded by a new agreement.

Authorized Signature for the **City of Tenino**

SSSS Representative

Title

Title

Date

Date