

**City Council Meeting
Tuesday, August 26, 2025**

Minutes

Mayor Watterson convened the work session at 6:30PM with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton

ABSENT

Councilmember Jeff Eisel

Mayor Watterson read a letter that was submitted from Court/Administrator Clerk Ronna Barnes confirming her retirement effective as of 8/29/2025. Stating that her initial intent to retire at the end of May 2025 but she pushed that timeline out to continue to assist the city. She shared her appreciation and thankfulness to coworkers for many great years. Mayor Watterson stated that he shared his appreciation and gratitude with working with her and all the help and support she has given, the councilmembers confirmed their supportive and appreciation to her for her years of service and support of the City.

WORK SESSION

Mayor Watterson convened the regular Council Meeting at 7:30PM with the absence of Councilmember Eisel with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton

ABSENT

Councilmember Jeff Eisel

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AGENDA APPROVAL

1. Agenda Approval

Recommended Action: Motion to approve the 08/26/2025 agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

APPROVAL OF MINUTES

2. Approval of Minutes

Recommended Action: Motion to approve the 8/12/2025 minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

CONSENT CALENDAR

3. Consent Calendar for August 13, 2025 through August 26 , 2025 consisting of:

Payroll EFT's in the amount of \$51,166.99 and Claims Checks #33523 through #33552 and EFT's in the amount of \$558,105.18 for a Grand Total of \$609,272.17.

Liquor License Renewals: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

4. Amended Consent Calendar for July 09, 2025 through July 22, 2025 consisting of Payroll Check #33440 and EFT's in the amount of \$107,313.37 and Claims Checks #33440 through #33465 and EFT's in the amount of \$51,570.11 for a Grand Total of \$158.883.48.

Wrong dates used to capture the amounts presented on the consent calendar.

Recommended Action: Motion to approve the amended Consent Calendar from July 22, 2025.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

5. Treasurer's Report July 1, 2025 - July 31, 2025

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

Citizen Mike Horton "The Bird Man", owner of the The Birdman Bird Houses located on Sussex Ave commented on a couple of past interactions with the Tenino Police Officers and his complaint "if we are going to have police, they should get training on the Constitution". He concluded that he would like to speak more to the Mayor personally about his matters. Mayor Watterson agreed to meet with him within the next week.

PUBLIC HEARING

None

PROCLAMATIONS

None

OLD BUSINESS

6. Six Year Transportation Improvement Program from 2026-2031.

Recommended Action: Motion to approve.

Revise date at the end of the Resolution to 8/26/25.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

NEW BUSINESS

7. Springbrook Support Plus contract \$10,000.00 - \$5,000.00 due upon signing. \$5,000.00 due next quarter (January 1). This contract is for added support for Springbrook, the city's Financial, HR, and Utilities software. This will enable our Utilities Clerk, Police Clerk and Treasurer added support during Budget and Year-end.

Recommended Action: Motion to approve.

Springbrook Support Plus contract.

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Recommended Action: Move to approve the Springbrook Support Plus contract.

Motion made by Councilmember Gotovac, Seconded by Councilmember Klamn.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

8. November 11th Council Meeting - Veteran's Day Holiday

The first council meeting in November (November 11, 2025) is also a City Observed Holiday. Does the council still want to meet, cancel the meeting, or change the meeting date? If changed I will need to update the Budget Calendar.

Recommended Action: Motion to approve.

Does not require a vote since all members agreed there is no need to move the meeting date.

RESOLUTIONS

None

ORDINANCES

None

REPORTS

9. **Outside Agency**

- 1) Chamber of Commerce - George Sharp reported the next Chamber Lunch Forum is Wednesday September 17, 2025 at noon at the Sandstone Café. Presenting will be Michael Day the new CEO of Experience of Olympia.
- 2) Economic Development Council (EDC) - next event will be the Real Estate Forum at SPCC September 25, 2025 held at SPSCC at the Lacey Campus.
- 3) Thurston Economic Development Initiative (STEDI) - next meeting will be September 19th at 8-9:30AM at the Quarry House, followed by a tour of Wolf Haven.

10. **13. Committees/Commissions**

- 1) Civil Service Commission - New member, will be appointed at next Civil Services Commission meeting.
- 3) Planning Commission - Commissioner Adam Carney presented the recent Panning Commission meeting update on the Comp Plan and keeping it to Public/Semi-Public with Public Overlay for the AG Park.

- 4) Public Safety Committee - New officer starting the 1st of the month.
- 5) Public Works Committee - Public Works team have been doing a lot of work around the school. Painting crosswalks & signs, trimming bushes.

11. 14. Staff

- 1) Chief of Police - Working on budget. New officer training and ride along for a period of time.
- 2) Director of Public Works - Working on the budget.
- 4) PARC Specialist - Jessica Reeves-Rush has been helping with grants. She found over \$90K with grants.
- 5) Clerk/Treasurer - Provided a packet with the first page of the bank statement. She has been looking into changing the petty cash. Suggests we pay the taxes then deal with overpayment, etc. Social Security called stating they did not receive the 2024 wages. Clerk Reddick and Administrator Rodriguez are working on getting them sent in.
- 6) Mayor - has an upcoming meeting with Xpress Billpay to estimate what it would take/cost to setup online payment and email of billing. Civic Plus was not updated since 2019, anytime we pass an ordinance it needs to be emailed to them. Spoke with Frankie at Thurston County Court and a meeting with AOC. He is going to ask if they can shorten the 6 month timeline. Attended a Springbrook webinar for budgeting. Received an email from the Auditor and they are going to be doing their pre-interviews. There was discussion about an abbreviated audit that would cut cost and time.

12. 15. Liaisons

- 1) Bucoda/Tenino Healthy Action Team (BTHAT) - Councilmember Eisel not present to report.
- 2) Solid Waste Advisory Board - Councilmember Klamn received an email to sign the Solid Waste Plan and forwarded it to Mayor Watterson, he will call to obtain more details since Councilmember O'Callahan is asking why they are required to sign this Plan when it has never been required before and what is it going to cost? They would like them to come to a meeting and explain what they are expecting.
- 4) Tenino School Board - Councilmember Lawton reported that Fall sports have begun and school starts next week.
- 5) Thurston Regional Planning Council (TRPC) - report recorded at last meeting. Finally after years and years of talk about the future of electric vehicles, bikes, etc. It is all under old technology. All the stuff that is here or almost here, moving forward we have no plan.

PUBLIC COMMENTS 2

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None

ANNOUNCEMENTS

Councilmember O'Callahan announced a reminder that the Food Bank Dinner is on September 13th from 5PM-8PM. Tickets will be \$25.00 for adults.

ADJOURNMENT

Mayor Watterson adjourned the meeting at 7:46PM.