

**AMENDMENT NO. 3
TO
AUTHORIZATION FOR ENGINEERING SERVICES NO. 2023-002
AG PARK BUILDING IMPROVEMENTS**

This Amendment No. 3 modifies Authorization 2023-002 between Gibbs & Olson, Inc., Longview, Washington (Engineer) and the City of Tenino, Washington (Client) executed on November 1, 2023, for a project known as the Ag Park North Building Improvements Project. The following modifications are made to the Agreement. All other terms and conditions of the Agreement remain unchanged.

The City has received state funding to design and install EV chargers at the Ag Park site. The following scope of work is required to design and bid the project.

The Scope of Work to be performed by the Engineer is modified as identified below. This Amendment incorporates the following design phase engineering services for the project. The following specific tasks are added to the Engineer's Scope of Work:

ASSUMPTIONS

The Engineer has utilized the following assumptions in preparing this Scope of Work and the associated Budget. If any ultimate facts or events differ from these assumptions, the Engineer's Scope of Work, Schedule, and Budget shall be adjusted accordingly.

A. The electrical infrastructure to supply power is being installed by another contract.

SCOPE OF WORK

Task 1 - Project Management & Administration

The Engineer will perform the following under this task:

- a) General project administration.
- b) Monthly narrative progress reports during project as requested.

Task 2 - Gather and review background data:

If available, Engineer will gather and review as constructed drawings of the existing treatment plant.

Task 3 - Prepare 50% Drawings: Work under this task includes:

- a) Prepare 50% Design Drawings: Engineer will prepare drawings for the project in AutoCAD Civil3D 2020 format, an opinion of probable construction cost with contingency and will incorporate Client, Engineer and Tenino engineering standards as appropriate.

It is anticipated that the design drawings will consist of up to four (4) sheets.

- b) Quality Control (QC) project review meetings with the Client and Engineer review team are scheduled for one (1) time during preparation of the 50% drawings.
- c) Engineer will perform in-house QC review of the design documents near the 50% completion stage to ensure the documents are consistent in presentation of the design information.

- d) One set of the 50% drawings in electronic pdf format will be submitted to the Client for review and comment. Client comments will be incorporated into the 90% documents as appropriate.

Task 4 – Prepare 90% Drawings and Specifications: Work under this task includes:

- a) Prepare 90% Design Drawings, contract documents and opinion of construction cost: Engineer will continue to prepare drawings and specifications for the project, building on the 50% documents. The opinion of construction cost will be reviewed, updated as appropriate and finalized.

It is anticipated the construction contract documents will consist of EJCDC up front documents consisting of Invitation to Bid, Instructions to Bidders, Bid Package, General and Supplementary Conditions, and Washington State Prevailing Wage Rates. The technical specifications will consist of applicable CSI technical specifications.

- b) Quality Control (QC) project review meetings with the Client and Engineer review team are scheduled for one (1) time during preparation of the 90% drawings and specifications.
- c) Engineer will perform an in-house QC review of the design drawings near the 90% completion stage to ensure the documents are consistent in presentation of the design information.
- d) One set of the 90% drawings, contract documents and technical specifications in electronic pdf format will be submitted to the Client for review and comment. Client comments will be incorporated into the 100% documents as appropriate.

Task 5 – Prepare 100% Drawings and Specifications:

- a) Prepare 100% Design Drawings and contract documents: Engineer will build on the 90% documents to complete the 100% drawings and specifications. The Engineer's opinion of construction cost will be reviewed, updated as appropriate and finalized.
- b) Engineer will perform an in-house QC review of the design drawings near the 100% completion stage to ensure the documents are consistent in presentation of the design information.
- c) The 100% design drawings and construction contract documents, ready for bid advertisement, will be provided in pdf format to the Client for review and comment. The documents will be suitable both for electronic distribution to prospective bidders and for reproduction.

Task 6 – Bid Phase Services

Work under this task includes Bidding Phase Engineering Services for the project as follows:

- a) Engineer will make arrangements to provide the contract documents, drawings and specifications for bidding to the Client.
- b) Assist in obtaining bids for construction through public advertising.
- c) Receive contract questions from plan holders and prospective bidders and prepare appropriate answers.

- d) Issue addenda as appropriate to interpret, clarify, amend, or expand the Bidding Documents.
- e) Assist Client with scheduling a pre-construction meeting.

Bid Phase Deliverables include:

- A .pdf electronic set of bidding documents for construction of the building improvements for the Client's use.
- Addenda that have been issued.

SCHEDULE:

Design will commence in October of 2024 and be complete by December 28, 2024.

BUDGET

The Engineer's budget for the additional Scope of Work presented above is \$40,000 and the total Authorization Amount is increased to \$263,500 as shown below.

Original Agreement Amount	\$ 10,000.00
Amendment No. 1.....	\$201,000.00
Amendment No. 2.....	\$ 12,500.00
<u>Amendment No. 3.....</u>	<u>\$ 40,000.00</u>
Total Agreement Amount	\$263,500.00

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON

By: 
 Richard A. Gushman, President

By: _____
 David Watterson, Mayor

Date: October 17, 2024

Date: _____