

# CHANGE ORDER

(Instructions on reverse side)

No. 3

PROJECT: Quarry Wading Pool Renovation Project

DATE OF ISSUANCE: 4-10-24 EFFECTIVE DATE: 4-11-24

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Orca Pacific, Inc

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Increase contract time and decrease contract amount to reconcile final values including a higher sales tax rate.

Reason for Change Order: Close out.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

Attachments: (List documents supporting change): N/A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price  \$253,800.00 incl. sales tax	Original Contract Times  Substantial Completion: <u>140 working days</u> Ready for final payment: <u>170 working days</u> <small>days or dates</small>
Net changes from previous Change Order No. <u>1</u> to No. <u>2</u>  \$ 199,820.00 incl. sales tax	Net changes from previous Change Order No. <u>1</u> to No. <u>2</u>  <u>480 working days</u> <small>days</small>
Contract Price prior to this Change Order  \$453,620.00 incl. sales tax	Contract Times prior to this Change Order  Substantial Completion: <u>620 working days</u> Ready for final payment: <u>650 working days</u> <small>days or dates</small>
Net Increase of this Change Order  \$ <4,370.45> incl. sales tax	Net Increase (decrease) of this Change Order  <u>&lt;50&gt; working days</u> <small>days</small>
Contract Price with all approved Change Orders  \$449,249.55 incl. sales tax	Contract Times with all approved Change Orders  Substantial Completion: <u>570 working days</u> Ready for final payment: <u>600 working days</u> <small>days or dates</small>

RECOMMENDED:

APPROVED:

ACCEPTED:

By: *Neil E. Marshall*

By: \_\_\_\_\_

By: *Ben Egeland*

Engineer (Authorized Signature)

Owner (Authorized Signature)

Contractor (Authorized Signature)

Date: April 3, 2024

Date: \_\_\_\_\_

Date: April 8th, 2024

## CHANGE ORDER

### INSTRUCTIONS

#### A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

#### B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.