

City Council Meeting
Tuesday, April 09, 2024

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30pm

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 4/09/2024 Council Agenda

Mayor and Council Members reviewed the agenda for tonight's meeting.

2. Council Priorities

Mayor Watterson began working on reviewing our financials along with viewing other financials on MRSC to compare. One thing he notices was that ours is very specific i.e: the utility clerk is supposed to do the payroll. He feels these roles should be more general.

Mayor Watterson would also like to look at the 1st quarter spending and financials at the next meeting.

3. Discussion of 4/23/2024 Council Draft Agenda

Council member Gotovac thinks the most important thing would be to review the quarterly report for spending and financials.

CALL TO ORDER

Mayor Watterson convened the regular Council Meeting at 7:30pm.

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

AGENDA APPROVAL

4. Agenda for the Regular Meeting of the 4/9/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

APPROVAL OF MINUTES

5. Meeting Minutes for 3/26/2024

Recommended Action: Motion to approve 3/13/2024 meeting minutes as presented

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

CONSENT CALENDAR

6. Consent Calendar March 27, 2024 through April 9, 2024 consisting of

Payroll EFT's in the amount of \$57,837.88

Claims checks #32271 through #32292 in the amount of \$46,798.92 with claims checks 32269 and 32270 voided due to printer error.

for a grant total of \$104,636.80

Liquor Cannabis License: None

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

EXECUTIVE SESSION

PRESENTATIONS

April 09, 2024

PUBLIC COMMENTS

PUBLIC HEARING

PROCLAMATIONS

7. Proclamation- Volunteer Appreciation Month

Recommended Action: Motion to approve Proclamation for Volunteer Appreciation Month.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

At this time, Mayor Watterson invited the following volunteers to introduce themselves and say a little about what they do.

Jason Bippert with UMF.

Pam Lyte with Splash Bash

Bobbie Bates with Tenino Youth Soccer

Hailey Tresenriter with Tenino Fastpitch

Forrest Bergin with Tenino Eagles

Joyce Worrell with Tenino Area Chamber of Commerce

Deb Reichelderfer with BTHAT along with many other organizations.

Jenny Hall with Tenino Arts

Jennifer Johnson with Tenino Fire Dept.

OLD BUSINESS

8. Reappointment of Civil Service Commissioner Jody Stoltz.

Recommended Action: Motion to approve Reappointment of Civil Service Commissioner Jody Stoltz.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

NEW BUSINESS

9. Change order for Quarry Pool.

Increase contract time and decrease contract amount to reconcile final values including a higher sales tax rate.

Recommended Action: Motion to approve Change order for Quarry Pool.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel

Motion passes 5-0

RESOLUTIONS

ORDINANCES

REPORTS

10. Outside Agency

1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) South Thurston Fire

7) Library

8) Museum

9) Tenino Community Service Center

Chamber of Commerce: C/T Scharber reported on behalf of George Sharp the next Tenino Chamber lunch forum is Wednesday, April 17th at noon at Sandstone Cafe, featuring guest speaker Aslan Meade.

South Thurston Economic Development Initiative (STEDI): C/T Scharber reported on behalf of George Sharp the next meeting is Friday, April 19th at 8am at the Yelm Community Center, featuring guest speaker Alan Smith.

ARCH Commission: Council Member Gotovac reported April 16th at 4pm there will be a meeting held at the library about a new mural.

South Thurston Fire: Fire Chief Schafran reported the fire dept did their "Push In" event, and it went well. Their newly refurbished ambulance should be here in the next week and that will fulfil that side of the bond. We are still working on areas of land for the new fire station. We have two new full-timers will be done with state fire academy next week and they will start their shifts right away. We also have 4-6 new volunteers going through volunteer academy in August and 4 new EMTs. Some areas of concern are that we are going into wildland season. We are working with the school district and emerging management for emergency management.

Library: Linda the Librarian reported that she has compared some numbers from February 2023 to February 2024 and they show an increase in unique individual cardholders. On April 12th Mr. Twister will be doing a workshop for elementary kids at the library.

Museum: April 18th: Thurston County and World War 1

11. Committees/Commissions

- 1) Civil Service Commission
- 2) Façade Improvement Grant Review Committee
- 3) Finance Committee
- 4) Planning Commission
- 5) Public Safety Committee
- 6) Public Works Committee

Planning Commission: Commission Carney provided report on behalf of the Planning Commission. He briefed the Council Members on the March meeting and the TRPC housing requirement that was introduced. He also announced the Planning Commission meeting has been cancelled for April.

12. Staff

- 1) Chief of Police
- 2) Director of Public Works
- 3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

Chief of Police: C/T Scharber reported Sgt. Lee and Ofc. McClelland staffed the Tenino Police Department booth at the Tenino High School career fair that had numerous students with an interest in a career in law enforcement. There is an ongoing rape investigation, all evidence sent to WSP lab for processing. Once we receive the findings the investigation will continue. Ofc. McClelland successfully processed two DUI cases. One was suspected alcohol, and the other was suspected alcohol and drugs. A civil hearing regarding the police department and a citizen's dog was dismissed by a Thurston County Judge. Ofc. Johnson received positive feedback from a citizen with assisting elderly stranded motorist.

Director of Public Works: Mayor Watterson stated they are still working on the pool and that is currently their main focus.

City Planner: Mayor Watterson stated they are continuing on the update of the Comprehensive plan.

Code Enforcement/Building Inspector: Mayor Watterson stated they spoke about needing to get a Fire Marshall, we have received a citizen complaint about not having one.

PARC Specialist: C/T Scharber reported there is a public input meeting at 5pm April 10th at City Hall for the park master plan.

Clerk/Treasurer: C/T Scharber reported we had a pool walk through with an architect about the restrooms. Park master plan proposal tomorrow night. Meeting about organ trail days and possibly moving parade staging area. We had a big purchase and sale agreement signing last week with the PARC foundation and Norseman Timber company, that has all been sent to escrow and is in the process of being signed over to the city. Working on grant reimbursements and quarterly reports.

Mayor: Mayor Watterson reported he attended the fire department "push in" event. As mentioned in previous meetings, the state is working on a bio-digester grant for the wastewater treatment plant. We will hear probably this summer if we are chosen to get funding for that. The food bank solar system to extend the use of the generator was submitted on Tuesday. We had a staff meeting. They are looking for volunteers to complete the cement fill in by the farmer's market.

13. Liaisons

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

8) Legislature

Bucoda/Tenino Healthy Action Team (BTHAT): Mayor Watterson reported there is a drug take back event at Tenino Police Department on April 27th.

Solid Waste Advisory Board: Council member Klamn reported they had a presentation from Kevin Jensen about the problem with carcasses and animal waste from slaughterhouses.

Tenino School Board: Council member Lawton reported spring sports are underway, the baseball team is ranked 2nd in the state and the softball team has won a few games too. This Saturday, there is a pulled pork dinner at the Eagles 5pm for Tenino Ban Boosters.

Thurston Regional Planning Council (TRPC): Council member O'Callahan reported that there is a report on buildable lands for industrial that hasn't really changed.

Transportation Policy Board: Council member O'Callahan reported next meeting is April 10th at 7:30am.

PUBLIC COMMENTS 2

ANNOUNCEMENTS

Council member O'Callahan announced the first responder's potluck will be held at the Tenino Middle School this year.

ADJOURNMENT

Mayor Watterson adjourned the meeting at 8:04pm.