

CHANGE ORDER

(Instructions on reverse side)

No. 1

PROJECT: Tenino Ag Park North Building HVAC and Plumbing

DATE OF ISSUANCE: April 24, 2024 EFFECTIVE DATE: April 25, 2024

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Elite Mechanical Services, LLC

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Description: Furnish and install extra HVAC equipment.

Reason for Change Order: Required to make the building HVAC system functional before the kitchen is finished.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

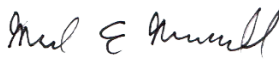
Attachments: (List documents supporting change): Elite Mechanical Quote 1604.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>387,049.67 including sales tax</u>	Original Contract Times Substantial Completion: <u>150 Calendar Days</u> Ready for final payment: <u>180 Calendar Days</u> <small>days or dates</small>
Net changes from previous Change Order No. <u> </u> to No. <u> </u> \$ <u>N/A</u>	Net changes from previous Change Order No. <u> </u> to No. <u> </u> <u>N/A</u> <small>days</small>
Contract Price prior to this Change Order \$ <u>387,049.67</u>	Contract Times prior to this Change Order Substantial Completion: <u>150 calendar days</u> Ready for final payment: <u>180 Calendar days</u> <small>days or dates</small>
Net Increase of this Change Order \$ <u>96,175.65 including sales tax</u>	Net Increase (decrease) of this Change Order <u>60 Calendar days</u> <small>days</small>
Contract Price with all approved Change Orders \$ <u>483,225.32 including sales tax</u>	Contract Times with all approved Change Orders Substantial Completion: <u>210 calendar days</u> Ready for final payment: <u>240 calendar days</u> <small>days or dates</small>

RECOMMENDED:

APPROVED:

ACCEPTED:

By: 
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: 
Contractor (Authorized Signature)

Date: April 18, 2024

Date: _____

Date: April 18, 2024

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.