

CHANGE ORDER

(Instructions on reverse side)

No. 5

PROJECT: Tenino Ag Park North Building - Electrical

DATE OF ISSUANCE: February 5, 2025 EFFECTIVE DATE: February 12, 2025

OWNER: City of Tenino

OWNER's Contract No.: N/A

CONTRACTOR: Travers Electric, Inc.

ENGINEER: Gibbs & Olson, Inc.

You are directed to make the following changes in the Contract Documents.

Increase contract amount for increased sales tax rate.

Reason for Change Order: Increased sales tax rate.

This change order includes all direct and indirect costs for labor, equipment, materials and the time required for completion of the work described delivered to the Owner ready for use.

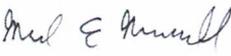
Attachments: (List documents supporting change) : None

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>362,135.00</u>	Original Contract Times Substantial Completion: <u>150 calendar days</u> Ready for final payment: <u>180 calendar days</u> days or dates
Net changes from previous Change Order No. <u>1</u> to No. <u>4</u> \$ <u>70,536.55</u>	Net changes from previous Change Order No. <u>1</u> to No. <u>4</u> <u>60 calendar days</u> days
Contract Price prior to this Change Order \$ <u>432,671.55 including sales tax</u>	Contract Times prior to this Change Order Substantial Completion: <u>210 Calendar days</u> Ready for final payment: <u>240 calendar days</u> days or dates
Net Increase of this Change Order \$ <u>670.00 for sales tax</u>	Net Increase (decrease) of this Change Order <u>176 calendar days</u> days
Contract Price with all approved Change Orders \$ <u>433,341.55 including sales tax</u>	Contract Times with all approved Change Orders Substantial Completion: <u>386 calendar days</u> Ready for final payment: <u>416 calendar days</u> days or dates

RECOMMENDED:

APPROVED:

ACCEPTED:

By: 
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: 
Contractor (Authorized Signature)

Date: February 5, 2025

Date: _____

Date: 3-6-25

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

1/8/2025

Mr. Troy Cannon
Public Works Director
City of Tenino
149 Hodgden Street South
Tenino, WA 98589

Re: Tenino Ag Park North Building - Electrical
Pay Estimate No. 5 - Final

Dear Mr. Cannon:

Please find enclosed Pay Estimate No. 5 for the above referenced project. The amount due Travers Electric, Inc., 122 Sturdevant Rd, Chehalis, WA 98532 is as follows:

Subtotal - Base Bid (1)	\$39,949.30
Washington State Sales Tax on (1) @ 8.3%	<u>\$3,315.79</u>
Subtotal	\$43,265.09
Retainage at 5%	<u>\$1,997.47</u>
TOTAL AMOUNT DUE PAY ESTIMATE NO. 5	\$41,267.63

We recommend that you approve this pay request for processing and payment.

During this pay period the contractor has completed construction.

If you have any questions please contact me at 360/352-1120.

Sincerely,

GIBBS & OLSON, INC.

By _____ #VALUE!
Michael Marshall, P.E.

cc: Marge Moen

File: 751.5027

Tenino Ag Park North Building									
Electrical									
Travers Electric, Inc.									
Pay Estimate #5 - Final									
Pay Cutoff: 1/31/2025									
Bid Item No.	Bid Item Description	Scheduled Value	This Estimate		Previous Estimates		Total to Date		Amount
			Quantity	Amount	Quantity	Amount	Quantity	Amount	
1	Progress Payment	\$400,130.70	21%	\$39,949.30	79%	\$360,181.40	100%	\$400,130.70	\$400,130.70
	Subtotal	\$400,130.70		\$39,949.30		\$360,181.40		\$400,130.70	\$400,130.70
	Sales Tax on Subtotal at 8.3%	\$33,210.85		\$3,315.79		\$29,895.06		\$33,210.85	\$33,210.85
	Grand Total	\$433,341.55		\$43,265.09		\$390,076.46		\$433,341.55	\$433,341.55
	Retainage at 5%			\$1,997.47		\$18,009.07		\$20,006.54	\$20,006.54
	Grand Total Less Retainage			\$41,267.63		\$372,067.39		\$413,335.01	\$413,335.01
	Less Previous Estimates							\$372,067.39	\$372,067.39
	Total Due Pay Estimate No. 5							\$41,267.63	\$41,267.63