

**Planning Commission Meeting
Wednesday, December 10, 2025**

Minutes

CALL TO ORDER

Chair Rutherford convened the meeting at 6:01PM.

PRESENT

Commissioner Adam Carney
Commissioner Matthew Rounsley
Commissioner William Rutherford
Commissioner Valerie Roberts

ABSENT

Commissioner William Bennett II

HOUSEKEEPING

1. Agenda Approval

Recommended Action: Motion to approve the agenda as presented.

Chair Adam Carney would like to add his Resignation from the Tenino City Planning Commission due to the recent election where he has been voted as a new Tenino City Councilmember starting 2026.

Motion made by Commissioner Carney, Seconded by Commissioner Rounsley.

Voting Yea: Commissioner Carney, Commissioner Rounsley, Commissioner Rutherford, Commissioner Roberts.

Motion passes: 4/0.

2. Meeting Minutes Approval

Recommended Action: Motion to approve 11/12/2025 meeting minutes as presented.

Motion made by Commissioner Carney, Seconded by Commissioner Rounsley.

Voting Yea: Commissioner Carney, Commissioner Rounsley, Commissioner Rutherford, Commissioner Roberts.

Motion passes: 4/0.

PUBLIC COMMENT

None.

REPORTS

Chair Rutherford requested confirmation that the Tenino Comprehensive Plan Draft was approved by the Tenino City Council to move forward to Commerce. Administration confirmed the Council passed the motion on 11/25/25.

PUBLIC HEARINGS

UNFINISHED BUSINESS

3. Proposed Draft Code Revisions.

City Planner Malissa Paulsen presented. Sight standard for trees and specific burden on building or city. We have to decide what standard we want to set, it is never less than 100ft and decide if we want a bigger buffer that 150ft. Overall average of 200ft, Tenino already has an environmental standard. Chair Rounsley stated he is leaning towards the 150ft. Ecology is pushing to put a timeline of 5yrs, after that it is up to the city.

Adding: Tree Hazard language, Emergencies or exceptions, mostly public utilities which encompasses private utilities as well. If they are going to add any update they have to follow process.

Planner Paulsen addressed the Flood Hazard area draft code. Until we adopt we are not in compliance. Once we adopt it will be on the agenda to push forward. We need to have laid out in our municipal code.

Chair Carney stated there was concern with the zoning of the Food Bank but the map looked like it was zoned for Commercial. Planner Paulsen confirmed it is zoned Commercial.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURN

Chair Rutherford Adjourned the meeting at 6:35PM