



City of Tenino

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MEMORANDUM FOR: Linda Gotovac, Chairperson

FROM: Secretary John Millard

SUBJECT: Façade Improvement Grant Review Committee (FIGR) Meeting Minutes

DATE: May 23, 2019

1. These minutes pertain to a meeting of the City of Tenino Façade Grant Improvement Review Committee conducted on May 23, 2019, in Council Chambers of Tenino City Hall, from 8:30 am to 9:15 a.m. Committee members present were: Chair Linda Gotovac, Secretary John Millard, and members Sherry Bachmann, Ken Jones, Aslan Meade, and Donna Wilson.

2. The purpose of this meeting was to consider two Grant Requests and address concerns about the FIG program administration in general.

a. Grant Request: Tenino Farmers Market. Sherry, in her capacity as Secretary of the Farmer's Market Association, submitted a Grant Request to install two benches on the west side of Olympia Street on the sidewalk along the east side of the Campbell Building. In this case, the match component is intended to be "in kind" labor consisting of street cleaning both before and after each day the Market is in operation.

b. Grant Request: United States Postal Service. Tenino Postmaster Karen Nelson submitted a Grant Request for a wayfinding sign and two benches. She has already expended in excess of \$1,400.00 cleaning up in front of the Post Office and work continues on improving the building's appearance.

c. Program Administration. Several members of the committee have expressed concern that the program is being incorrectly marketed, which is leading to confusion amongst the Committee Members, as well as a certain level of frustration on the part of the Business Community. Some of this unease is a result of what is admittedly a very liberal interpretation of what a "façade improvement" is, and some is related to the concept of purchasing a "thing" (like a bench or a sign) as opposed to a service (like cleaning, painting, or other such work)

1. The current operating guideline for the program is Resolution 2018-19, which itself supersedes two previous versions of the operational guidance. While Resolution 2018-19 is pretty straight-forward with respect to how the program is supposed to

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operate, the community at large is getting the message that “the City will buy you stuff and all you have to do is sweep the streets.” This is not what the program was designed to do.

2. The Committee recommends that when marketing the program, interested parties should simply be referred to either the Community Development Page of the City Website or that they should speak with a Committee Member about the grant program.

4. A date for the next committee meeting was not set.

Respectfully submitted this 7th day of June, 2019.

John C. Millard
Secretary

Cc
Mayor Wayne Fournier