

**TOWN OF SYLVA
PINNACLE PARK - N.C. PARKS AND RECREATION TRUST FUND (PARTF)
GRANT PROJECT ORDINANCE**

BE IT ORDAINED by the Governing Board of the Town of Sylva, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is adopted:

Section 1. The project authorized is the for the development of an outdoor classroom, campsite improvements, viewing platform, accessible platform with signage, accessible trail (303 LFT, 6 ft wide), site furnishings, vault toilet, trailhead kiosk, benches, trash receptacles, entrance sign, stone wall in parking area, paved parking area and stormwater feature, trail improvements, hiking trail (5,940 LFT) – (2 locations) and contingency.

Section 2. The project may be funded by grant funding, fisher creek funding (water quality and non-water quality) or other revenue sources that are applicable.

Section 3. The officers of this unit are hereby directed to proceed with the grant project within the budget contained herein.

Section 4. The following amounts are appropriated for the project:

Revenues:

PARTF GRANT (Awarded 8/22/2025 – Project # 2025-1160 Includes Contingency \$32,507)	\$ 341,323
Match (Fisher Creek Fund Balance non-water quality)	341,323
Cash Flow – (Fisher Creek Fund Balance non-water quality)	341,323
Professional Services (Fisher Creek Fund Balance non-water quality)	<u>68,000</u>
	\$ 1,091,969

Expenditures:

Professional Services	68,000
Cash Flow Reimbursement (Fisher Creek Fund Balance non-water quality)	341,323
Construction/Repair	582,139
Construction Contingency	68,000
PARTF Contingency	<u>32,507</u>
	\$ 1,091,969

Section 6. The Finance Officer is hereby directed to maintain within the grant project ordinance sufficient detailed accounting records to satisfy the requirements of a grantor agency and any federal regulations if applicable.

Section 7. If needed, funds may be advanced from the Fisher Creek Fund Balance for the purpose of making payments due. The Board of Commissioners will specify prior to funds being appropriated whether the funding source is water quality or non-water quality. All advanced funds will revert to the respective Fisher Creek Funds.

Section 8. The Finance Officer is directed to report on a quarterly basis the financial status of each project element in Section 4.

Section 9. Copies of this grant project ordinance shall be furnished to the Clerk of the Governing Board and the Finance Officer for direction in carrying out this project.

Section 10. Fund 36 Pinnacle Park (PARTF) Grant Project Ordinance will account for the bookkeeping records of this project.

Section 11. Per PARTF Grant requirements, all records related to the grant project must be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer.

Section 12. The Town Manager or their designee is responsible for administering this grant project.

Adopted this the 23 day of October, 2025.

Johnny Phillips, Mayor

ATTEST:

Amanda Murajda, Town Clerk