

Town of Sylva Proposed 2026-2027 Budget Schedule

December 11, 2025	Approve Budget Schedule
December 12, 2025	Department Budget Worksheets Emailed to Department Heads
January 22, 2026 10:00 a.m. (after mtg.)	Budget Planning Worksession <ul style="list-style-type: none">• Meeting with Town Staff and Town Council to determine the needs, priorities, and goals.
February 12, 2026	Finalized Department Budget Requests Due <ul style="list-style-type: none">• Department Heads must have Budget Request submitted to Finance Officer.
March 26, 2026 10:00 a.m. (after mtg.)	Budget Planning Worksession <ul style="list-style-type: none">• Town Staff and Town Council meet to prioritize needs and objectives.
March 31, 2026	Grant Spending Deadline <ul style="list-style-type: none">• Department heads notify Finance Officer of any grant funds that will not be encumbered by June 30th.
April 17, 2026	Balanced Draft Budget Sent to Council
April 23, 2026 10:00 a.m. (after mtg.)	Council Worksession <ul style="list-style-type: none">• Town Council and Town Staff
May 14, 2026	Formal Submission of the Budget to Council
May 14, 2026 (tentative) 3:00 p.m. (before mtg.)	Council Worksession <ul style="list-style-type: none">• Town Council and Town Staff
May 14 and 21, 2026	Advertising of the Public Hearing <ul style="list-style-type: none">• <i>Sylva Herald and Ruralite</i>
May 15, 2026	Year-End Spending Deadline
May 28, 2026 (irregular mtg. time) 5:30 p.m.	Public Hearing <ul style="list-style-type: none">• Citizen Input
June 11, 2026 5:30 p.m.	Council Meeting <ul style="list-style-type: none">• Budget Approved by Sylva Town Council