

**TOWN OF SYLVA**

Parks and Recreation Department  
83 Allen Street  
Sylva, N.C. 28779

Phone: (828) 586-2719 Fax: (828) 586-8134 E-mail: [townclerk@townofsylva.org](mailto:townclerk@townofsylva.org)

**BRIDGE PARK PAVILION  
OUTDOOR SPECIAL EVENT PERMIT APPLICATION**

Event Date 9/15/24

Today's Date 1/31/2024

Name of Organization Sylva Pride

Primary Organizer Contact:

Name Burgin Mackey

Phone# 828-712-6532

Address 296 Savannah Drive , Apt C , Sylva NC 28779

Email Address burginmackey@gmail.com

Fax # \_\_\_\_\_

Primary Event Category:

**\*\*Note\*\* 60-Day Advance Notice is Required for Events that will need a Road Closure!**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Assembly/Rally | <input type="checkbox"/> Race/Run/Walk       | <input checked="" type="checkbox"/> Festival |
| <input type="checkbox"/> Concert        | <input type="checkbox"/> Block Party         | <input type="checkbox"/> Performance         |
| <input type="checkbox"/> Educational    | <input type="checkbox"/> Filming/Photography |  |
| <input type="checkbox"/> Other: _____   |  |  |

Name of Event Sylva Pride

Estimated Attendance : 400

Event Time(s) Opening 2 PM - Closing 6 PM

Set-up Date(s) 9/15/24 Set-up Time(s) 12 PM -- 7 PM

Primary On-Site Contact : Burgin Mackey

Mobile Phone# 828-712-6532

Mission/Purpose of Event Sylva Pride

or person responsible for planning the event. Do not publicize your event until preliminary approval has been confirmed by the Town of Sylva. The submission of an Outdoor Special Event Permit Application is NOT approval to hold an event.

Confetti is strictly prohibited.

**List of Fees:**

**\*NOTE: All fees must be paid before the reservation is approved.**

- \_\_\_ \$30.00 for two hours (Town Residents)
- \_\_\_ \$50.00 for two hours (non-Town Residents)
- \_\_\_ \$50.00 for four hours (Town Residents)
- \_\_\_ \$75.00 for four hours (non-Town Residents)
- \$100.00 for eight hours (Town Residents)
- \_\_\_ \$125.00 for eight hours (non-Town Residents)
- \_\_\_ \$5.00 per vendor

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Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand, and agree to abide by the policies, rules and regulations. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Sylva Town Manager.

Name of Applicant Burgin Mackey  
Signature Burgin Mackey Date 1/31/24

Town Official Approval \_\_\_\_\_ Date \_\_\_\_\_