

TOWN OF SYLVA

83 Allen Street
Sylva, N.C. 28779

Phone: (828) 586-2719 Fax: (828) 586-8134 E-mail: townclerk@townofsylva.org

OUTDOOR SPECIAL EVENT PERMIT APPLICATION
CONSUMPTION OF ALCOHOL

Today's Date 2 May 23

Name of Business Innovation Brewing / Wine Bz

NC alcohol license holder # 00213140DG 60278258 DB

Primary Organizer Contact:

Name Lisa McBride

Phone# 828 331 7684

Address 513 Mill St Sylva 28779

Email Address wncfarmtable@gmail.com

Fax # _____

Primary Event Category:

****Note** 60 Day Advance Notice is Required for Events that will need a Road Closure!!**

Name of Event Farm to Table Dinner

Date(s) of Actual Event 10/14/23

Estimated Attendance 100* (new #)
determines police presence at \$35/hr/officer
minimum of 2 officers required

Event Time(s) Opening 5 AM/PM - Closing 8 AM/PM

Set-up Date(s) 10/14 Set-up Time(s) 2 AM/PM - 11 AM/PM

Primary On-Site Contact Lisa McBride

Mobile Phone# 828 3317684

Mission/Purpose of Event Farm to table dinner supporting organization

Describe Event Farm to table dinner w/ live music

List quantity of structures & equipment on-site (Ex. Tents; Stakes; Generators; Inflatables, etc.)

Tents / tables for cooking, eating, plus
vendor tables

Will streets/sidewalks need to be closed? Yes No

Will any vehicles/trailers be located in non-parking areas? Yes No

Are sales by private vendors being planned? Yes No
IF YES, how many? 8

Will tents or canopies be used at the event? Yes No

Will banners or signs be used outside the event area? Yes No

Does your event require electricity? Yes No

Will sound amplification be used? Yes No

Will there be any cooking with grease? Yes No

Will private grills be in use for food preparation? Yes No

Will additional trash receptacles be used? Yes No

Will the event be publicized? Yes No

Do you intend to serve alcohol? Yes No

Do you intend to sell the alcohol? Yes No

(If yes, attach a copy of your NC license to sell alcohol)

What type of alcohol do you intend to serve? beer/wine
(i.e. beer, unfortified wine, etc.)

A certificate of liability insurance coverage at a level of \$1,000,000 must be held by event organizer and must list the Town of Sylva for the day of the event. Please attach to this application a copy of certificate listing the Town of Sylva.

If the date and/or location requested is not available, or if the requested location is not an appropriate site to conduct your proposed event, the Town of Sylva will contact you and an alternate location will suggested if available. Your confirmation will be in the form of a permit, issued to the organization and/or person responsible for planning the event. **Do not publicize your event until approval has been granted by the Town of Sylva Board of Commissioners. The submission of an Outdoor Special Event Permit Application—Alcohol Consumption is NOT approval to hold an event.**

List of Fees:

*NOTE: All fees must be paid before reservation is approved.

- ___ \$30.00 for two hours (Town Residents)
- ___ \$50.00 for two hours (non Town Residents)
- ___ \$50.00 for four hours (Town Residents)
- ___ \$75.00 for four hours (non Town Residents)
- ___ \$100.00 for eight hours (Town Residents)
- ___ \$125.00 for eight hours (non Town Residents)
- ___ \$5.00 per vendor

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand, and agree to abide by the policies, rules and regulations. The permit, if granted, is not transferable and is revocable at any time at the absolute discretion of the Sylva Town Manager.

I also understand that I am responsible for scheduling with the Town of Sylva Police Department officers to be on duty during event, and that payment for officer presence is due at the time application is submitted.

Name of Applicant Way McRide Lisa McRide
Signature [Signature] Date 5/2/23

Official Use Only: Officers Required _____ (\$35/hr/officer) Total Due _____ Certificate of Liability Insurance Coverage attached _____ Copy of NC license to sell alcohol attached _____ (if required) Resolution of Approval dated _____
--