

# Town of Sylva

## Proposed Fee Schedule FY 2026-2027

### Planning and Code Enforcement Permits and Fees:

#### RESIDENTIAL

Type	Fee	
Single Family	0-1,500 sq. ft.	\$50.00
	1,501-3,000 sq. ft.	\$75.00
	More than 3,000 sq. ft.	\$100.00
Multi-Family Units	\$40.00 per unit	
Manufactured Homes	Singlewide	\$50.00
	Doublewide	\$75.00
(Fees for replacement only)		
Accessory Buildings	\$50.00	
Additions/Renovations	(Rooms, Decks, Garage, etc.)	
	≤ 500 sq. ft.	\$50.00
	> 500 sq. ft.	\$75.00

#### NON-RESIDENTIAL USES: COMMERCIAL, BUSINESS, MIXED USE, INDUST. (Collected at Town Hall)

New Business Permitting (New commercial business, professional service, and nonprofit)	\$200.00
Itinerant Merchant License (less than 6 months)	\$100.00
Food Truck (6 months)	\$100.00
Peddler's License (less than 30 minutes in a 24-hour period)	\$25.00

#### NON-RESIDENTIAL USES: (Collected by Jackson County)

Large Structure (≥ 20,000 sq. ft.)	\$500.00	
Medium Structure (5,001-19,999 sq. ft.)	\$350.00	
Small Structure (≤ 5,000 sq. ft.)	\$250.00	
Additions/Renovations	≤ 500 sq. ft.	\$50.00
	> 500 sq. ft.	\$75.00

#### OVERLAY DISTRICTS

Planned Unit Development (PUD) & Mobile Home Parks	In Addition to CUP fee	
Class 1 (2-11 Units)	\$150.00	
Class 2 (12-24 Units)	\$250.00	
Class 3 (25+ Units)	\$400.00	+\$25.00 per home above 2

#### SUBDIVISION PLAT

Minor Subdivision	\$50.00	+\$20.00 per lot
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Major Subdivision	\$250.00	+\$50.00 per lot
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**DEMOLITION PERMIT**

Residential	\$80.00
Non-Residential	\$150.00

**SIGN PERMIT**

Single-Face	\$150.00
Double-Face	\$200.00
Illuminated	\$250.00
Temporary	\$20.00 (Per event; fee covers two signs)
Sandwich Board	\$40.00 (Annual renewal required)
Off-Premise Sign	\$500.00

**ABC PERMIT INSPECTIONS**

On-Premise	\$100.00
Off-Premise	\$100.00

**SEXUALLY ORIENTED BUSINESS PERMIT**

Establishment Permit	\$2,000.00 Annually
Entertainer Permit	\$250.00 Annually

**FLOOD PLAIN PERMIT**

Residential	\$50.00
Non-Residential	\$100.00

**ZONING APPROVAL**

Zoning Approval	\$45.00
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**FLOOD DAMAGE PREVENTION VARIANCE**

Residential	\$200.00
Non-Residential	\$350.00

**ZONING ORDINANCE VARIANCE**

Residential	\$300.00
Non-Residential	\$400.00

**SPECIAL USE PERMIT**

Residential	\$250.00
Non-Residential	\$350.00

**ZONING ORDINANCE AMENDMENT**

Amendment to Text	\$500.00
Map Amendment	\$600.00

**PUBLIC HEARINGS AND APPEAL HEARINGS**

All	\$300.00
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**Recreation Fees:**

**POTEET PARK AND BRYSON PARK RENTAL**

Town Residents	\$25.00 Per two hours
Non-Town Residents	\$50.00 Per two hours

**BRIDGE PARK PAVILION RENTAL**

Town Residents	Two Hours	\$30.00
	Four Hours	\$50.00
	Eight Hours	\$100.00
	Alcohol (+ Cost of Officers)	\$50.00

Non-Town Residents	Two Hours	\$50.00
	Four Hours	\$75.00
	Eight Hours	\$125.00
	Alcohol (+ Cost of Officers)	\$50.00

**PUBLIC WORKS MISCELLANEOUS:**

**STREET/SIDEWALK CUT PERMIT**

Streets	\$75.00
Sidewalks	\$100.00

**DRIVEWAY ACCESS PERMIT**

Residential	\$25.00
Non-Residential	\$100.00

**HAZARD ABATEMENT**

All	\$200.00
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**RECYCLING BINS**

Residential (both bins and lids)	\$40.00
Lid (individual replacement)	\$10.00
Bin (individual replacement)	\$15.00

**PUBLIC WORKS COST BASIS FOR EQUIPMENT AND MANPOWER:**

**LABOR CHARGE (PER HOUR):**

During Normal Work Hours	\$42.00 per person
After Normal Work Hours	\$63.00 per person

**EQUIPMENT CHARGE (PER HOUR):**

Backhoe	\$50.00
Bucket Truck	\$65.00
Garbage Truck	\$71.00
Dump Truck	\$40.00
Knuckleboom Truck	\$75.00
Leaf Vacuum	\$66.00
Trackhoe	\$65.00
Tractor	\$58.00
Water Truck	\$60.00 + Water Charge
Ton Truck	\$40.00
Weed Eater OR Leaf Blower	\$20.00
Mower	\$40.00
Sweeper	\$65.00

**POLICE DEPARTMENT COST BASIS FOR MANPOWER**

**LABOR CHARGE PER HOUR:**

During Normal Work Hours	\$50.00
After Normal Work Hours	\$75.00

**PARKING FINES AND FEES:**

Parking in Handicapped Space	\$150.00
Parking in Fire Lane	\$50.00
Downtown Employee (B-1/DTB)	\$50.00
Handicapped Plaque Not Displayed	\$25.00
Parking in Loading Zone	\$25.00
Parking Across Line	\$25.00
Parking in Roadway (Posted)	\$25.00
Parking in Restricted Area	\$15.00
Double Parking	\$15.00
Parking in Prohibited Area	\$15.00
Parking too Close to Intersection	\$15.00
Parking in Wrong Direction	\$15.00
Parking in Alley Way	\$15.00
Improper Parking	\$15.00
Parking in No Parking Zone	\$15.00
Parking Too Close to Fire Hydrant	\$15.00
Dumpster in Parking Area	\$50.00

**FIRE DEPARTMENT COST BASIS FOR MANPOWER**

**LABOR CHARGE PER HOUR:**

During Normal Work Hours	\$38.00
After Normal Work Hours	\$57.00

**ADMINISTRATIVE MISCELLANEOUS:**

**ZONING ORDINANCE COPIES**

Hard Copy	\$20.00
Internet Copy	Free

**CODE OF ORDINANCES (Municipal Code Corporation)**

Internet Copy	Free
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**GENERAL**

Copies	\$0.10 Per Sheet
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Adopted this the 11th day of June 2026.

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Johnny Phillips, Mayor

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Amanda Murajda, Town Clerk