



CITY OF SWEET HOME CITY COUNCIL MINUTES

December 08, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and choose option #1. When prompted, enter the conference ID: 473 954 605#.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Cortney Nash
Councilor Dave Trask
Councilor James Goble
Councilor Lisa Gourley
Councilor Susan Coleman

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

STAFF

City Manager Ray Towry

Finance Director Brandon Neish

Community and Economic Development Director Blair Larsen

Police Chief Jeff Lynn (video)

Communications Specialist Lagea Mull

Administrative Assistant Julie Fisher (video)

Public Works Director Greg Springman (video)

City Attorney Robert Snyder

MEDIA

Kelly Kenoyer (video)

Consent Agenda:

- a) Excuse Councilor Nash from 2020-11-01 Special Meeting

Motion to approve the absence of Councilor Nash from the City Council 12-01-2020 Work Session

Motion made by Councilor Trask, Seconded by Councilor Goble.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Approval of Minutes:

Motion made to approve the Consent Agenda by Councilor Trask, Seconded by President Pro Tem Gerson.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- a) 2020-10-22 City Council Training (pg. 4)
- b) 2020-11-24 City Council Minutes (pg. 6)
- c) 2020-12-01 Executive Session (pg. 11)
- d) 2020-12-01 City Council Meeting - SP (pg. 13)

Recognition of Visitors and Hearing of Petitions:

City Manager Towry explained to the audience how to participate and be heard during the meeting using the MS Teams platform.

Mayor Mahler presented Councilor Cortney Nash and Councilor James Goble an appreciate award for their service and dedication to our community while serving on City Council. Their terms will expire at the end of the month.

Old Business:

- a) Request for Council Action – City Attorney Contract (pg. 16)

City Attorney Robert Snyder explained the employment contract is a combination of Charter, budget document, and covers what the City Attorney has been currently doing.

Motion made by President Pro Tem Gerson, Seconded by Councilor Gourley. Roll Call Vote.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- b) Request for Council Action - City Manager Contract (pg. 21)

City Manager Ray Towry presented the Contract for the City Manager. There have been no changes from the previous contract.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

New Business:

- a) Proclamation Declaration of Candidacy and Canvassing of Election (pg. 38)

Mayor Mahler read the proclamation Declaration of Candidacy and Canvassing of Election.

- b) Proclamation Canvassing of the Voting on the Police Levy Measure (pg. 41)

Mayor Mahler read the proclamation Canvassing of the Voting on the Police Levy Measures.

- c) Canvassing of the Voting on the Library Levy Measure (pg. 43)

Mayor Mahler read the proclamation Canvassing of the Voting on the Library Levy Measure.

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

- a) Request for Council Action - Ordinance No. 12 for 2020 - Business License Ordinance (pg. 45)

CEDD Blair Larsen explained changes were made as request from Council. One business owner has submitted written comment.

Cortney Nash stated he didn't understand the need for the business information. CEDD Larsen stated this year it has been extremely hard to contact businesses to let them know of COVID resources. The Ordinance will make it required for businesses to give their information. CEDD reported he has not had any opposition from any of the businesses he has had contact with. Councilor Gourley stated she has had several businesses that have reached out to her and are very irritated about more regulations stating the Fire Department has their information already. Mayor Mahler stated the Fire Department does not have all of the business owner information. Mayor Mahler added that he has received several calls as well of business owners that are not in favor of the ordinance. City Manager Ray Towry stated a lot of the frustration is the terms "license" or "ordinance" and stated when people understand the purpose is simple to be able to aid businesses by giving them resources, they are more open to it. Councilor Goble stated he is in favor of the ordinance; however, he feels it should not be mandatory and should be a volunteer program. Mayor Mahler and Councilor Coleman both agreed that a volunteer program might be best for the community. CEDD Larsen explained that a voluntary program would be handled internal by staff and would not need an ordinance. The ordinance died for lack of motion.

Second Reading of Ordinance Bills

- a) Request for Council Action - Ordinance No. 13 for 2020 -Vacant Building Ordinance (pg. 53)

Ordinance No. 13 for 2020 was read by title only.

There were questions from staff on language and meaning of the ordinance.

Motion to move Ordinance No. 13 for 2020 to third and final reading. Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Goble, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: President Pro Tem Gerson,

Councilor Goble made a motion to reconsider, he misunderstood the motion. Seconded Councilor Nash. Discussion on whether or not to reconsider. Councilor Gerson stated there are duplicates throughout the ordinance. Mayor Mahler directed staff to review to be sure there is no redundancy.

Motion made by Councilor Goble, Seconded by Councilor Nash.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Coleman
Voting Nay: Councilor Gourley

Motion to move the ordinance to third and final reading as is
Motion made by Councilor Gourley, Seconded by Councilor Goble.
Voting Yea: Mayor Mahler, Councilor Trask, Councilor Goble, Councilor Coleman
Voting Nay: President Pro Tem Gerson, Councilor Nash, Councilor Gourley

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

Administrative and Finance/Property

Charter Review Committee

Park and Tree Committee

Youth Advisory Council

Chamber of Commerce

Councilor Gerson reported the Chamber of Commerce will meet Thursday.

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Legislative Committee

Reports of City Officials:

Mayor's Report

Mayor Mahler presented Councilor Cortney Nash and Councilor James Goble an appreciation award for their service and dedication to our community while serving on City Council. Their terms will expire at the end of the month. Mayor Mahler encouraged both Councilors to stay involved in the City.

City Manager's Report

City Manager Ray Towry stated he appreciates both Councilor Goble and Councilor Nash. Councilor Goble thanked the Council.

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) Library Monthly Report - November 2020 (pg. 77)

A written report was included in the packet.

Community and Economic Development Director

- a) CEDD November Report (pg. 79)

Public Works Director

- a) Public Works Department Monthly Report - November 2020 (pg.)

City Attorney

Council Business for Good of the Order

Finance Director Neish stated tomorrow is Shut Off Day and there are about 100 accounts on the list. Arrangements are still being made for those who need it.

Mayor Mahler thanked Chief Lynn and the department for their good works. Mayor Mahler thanked everyone for the past year and wished them a healthy, happy holiday.

- a) Comcast Customer Fees (pg. 87)

Adjournment

The meeting adjourned at 7:51 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder