



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Adopting the Action Plan for the FY 2024 Audit

Preferred Agenda: May 26, 2026

Submitted By: Cecily Hope Pretty, Deputy City Manager

Reviewed By: Jason Ogden, City Manager / Police Chief

Type of Action: Motion Resolution Reading Roll Call

Relevant Code/Policy: ORS 297.466

Towards Council Goal: Effective Government, Economic Strength

Attachments: FY24 Audit Action Plan Letter
FY24 Audit Report
FY24 Audit Communication with Those Charged with Governance
FY24 Communication of Significant Deficiency or Material Weakness

Purpose of this RCA:

The purpose of this RCA is to adopt the City’s response and action plan to the findings noted in the Fiscal Year 2023-2024 audit.

Background/Context:

In the FY 2023-2024 audit, two material weaknesses were identified related to account reconciliations and failure to submit audited financial statements timely. These are continuations from the previous year and will be resolved once the City is up to date with audits.

The Challenge/Problem:

Oregon Revised Status 297.466 requires municipalities to adopt a plan of action to address any identified deficiencies in their annual audit.

Issues and Financial Impacts:

There are no financial impacts associated with this request.

Elements of a Stable Solution:

Compliance with ORS 297.466.

Options:

1. Do nothing: The City will be in violation of ORS 297.466.
2. Move to adopt the Action Plan with amendments: Propose revisions to the Action Plan.
3. Move to adopt the Action Plan as presented: Accept the Action Plan as outlined in the attached letter from the City's Finance Director.

Recommendation:

Staff recommends option #3: Move to adopt the Action Plan as presented.