



# CITY OF SWEET HOME CITY COUNCIL MEETING MINUTES

January 13, 2026, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

## **Mission Statement**

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## **Call to Order & Pledge of Allegiance**

The meeting was called to order at 6:30 PM.

## **Roll Call**

### PRESENT

Mayor Susan Coleman  
President Pro Tem Josh Thorstad  
Councilor Chelsea Augsburger  
Councilor Ken Bronson  
Councilor Aaron Hegge  
Councilor Dylan Richards

### ABSENT

Councilor Angelita Sanchez

### STAFF

Jason Ogden, City Manager / Police Chief  
Cecily Hope Pretty, Deputy City Manager  
Blair Larsen, City Attorney  
Matt Brown, Finance Director (contracted)  
Angela Clegg, Planning & Building Manager  
Ryan Cummings, Police Captain  
Megan Dazey, Library Services Director  
Adam Leisinger, Special Projects Manager  
Leon Vineyard, Police Officer

### GUESTS

Gary Jarvis, 2941 Foothills Drive, Sweet Home, OR 97386

## **Consent Agenda**

Approval of Minutes:

- a) 2025-12-09 City Council Work Session Minutes
- b) 2025-12-09 City Council Meeting Minutes

Request for Council Action – Contract Approval for Finance Director Services

- a) Request for Council Action – Contract Approval for Finance Director Services

Councilor Richards moved to approve the Consent Agenda. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards

NAY: None

ABSENT: Sanchez

### **Recognition of Visitors & Hearing of Petitions**

a) Officer Swearing-in

City Manager Ogden recognized Police Officer Vineyard as a new officer and conducted the swearing in ceremony. Officer Vineyard received a standing ovation.

Mayor Coleman recognized those registered to speak.

Gary Jarvis expressed concern that the air quality monitor at the Sweet Home Fire Department through the Department of Environmental Quality was no longer in service and requested that the City consider installing one for public use.

### **New Business**

a) Request for Council Action – Adopting the Action Plan for the FY 2023 Audit

Director Brown stated that the City Council received a report on the Fiscal Year 2023 audit in their prior meeting and reviewed two findings from the auditors' report including untimely bank reconciliations and failure to file audit reports timely. He noted that both findings were being corrected and the Council was required to accept an action plan to submit to the Secretary of State.

Mayor Coleman thanked Director Brown and staff for their work to correct the findings and enhance transparency.

Councilor Richards moved to approve the Consent Agenda. Councilor Bronson seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards

NAY: None

ABSENT: Sanchez

### **Reports of Committees**

Administration, Finance & Property Committee – President Pro Tem Thorstad

Community Health Committee – Councilor Bronson

Library Advisory Board – Councilor Augsburger

Park & Tree Committee – Councilor Hegge

Planning Commission

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

There were no reports to be heard.

### **Department Reports**

Library

a) • Library Report – December 2025

Planning & Building

Public Works

Finance

- a) • Finance Department Report – Quarter 2 & December 2025

Police

- a) • Police Department Report – 2025 Annual Statistics

City Manager Ogden provided a review of annual statistics for the Police Department, including a decrease in crime overall. He noted that charges and arrests had increased as well as clearance rates and warrant service. He highlighted Captain Cummings' recent participation in the prestigious FBI National Academy.

Director Dazey stated that nearly all library statistics had increased for the previous year. She highlighted an upcoming kids' clothing drive and requested donations.

**Reports of City Officials**

City Manager's Report

- a) January 2026 Newsletter

City Manager Ogden stated that he and Deputy City Manager Pretty would attend annual Water Day hosted by the Water Caucus at the Capitol on February 2<sup>nd</sup>. He requested applicants for vacancies on the Planning Commission and Park & Tree Committee. He asked the City Council for their availability on April 29<sup>th</sup> and 30<sup>th</sup> to convene the Budget Committee. There was consensus for same.

Mayor's Report

Mayor Coleman thanked the Police Department and Linn County for their work that day to apprehend a suspect.

**Council Business for Good of the Order**

Councilor Bronson requested an item regarding the air quality monitor. There was consensus for same.

Councilor Richards requested an update regarding the Willow-Yucca Local Improvement District. Deputy City Manager Pretty replied that the City's engineering firm was currently working with the U.S. Army Corps of Engineers and staff would receive an updated timeline soon.

Mayor Coleman stated that there would be a Council Work Session on January 27<sup>th</sup>. She requested an update regarding the old City Hall. Deputy City Manager Pretty replied that the Request for Proposals for demolition would be published the following day and would close in April.

**Adjournment**

There being no further discussion, the meeting was adjourned at 6:51 PM.

ATTEST:

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Mayor

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City Manager – Ex Officio City Recorder