



City of Sweet Home

Executive

Kelcey Young, City Manager
3225 Main Street, Sweet Home, OR 97386

EVALUATION TABULATION

RFP No. TBD

Request for Proposals for On-Call Professional Engineering Services (Engineer of Record)

RESPONSE DEADLINE: August 16, 2024 at 5:30 pm

Report Generated: Tuesday, September 17, 2024

PHASE 1

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Comprehensiveness of Services	0-100 Points	45 (45% of Total)

Description:

Overall capabilities and experience of the Proposer to provide the requested services described in this RFP. How well does the Proposer describe its understanding of requested services and how well does the Proposer address how it will approach the requested services? This may also include the experience and qualifications of proposed assigned staff.

Criteria	Scoring Method	Weight (Points)
Experience & Qualifications of Assigned Staff	0-100 Points	25 (25% of Total)

Description:

The credentials and experience of the assigned staff selected to perform the requested services, including the resources committed to perform the services and the proportion of time that the proposed Consultant's staff would spend to perform services for Sweet Home.

Criteria	Scoring Method	Weight (Points)
Availability & Familiarity to Project Locale	0-100 Points	15 (15% of Total)

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Description:

Proposer's proximity to Sweet Home and/or ability to be present for meetings and consultations as needed, and experience with Sweet Home or similar locales specific to engineering services.

Criteria	Scoring Method	Weight (Points)
Past Performance	0-100 Points	15 (15% of Total)

Description:

Record of past performance, including but not limited to price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and cost administration, particularly with the City of Sweet Home.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Score (Max Score 100)
Civil West	83.5	94.5	75	84.3	80	83.45
The Dyer Partnership Engineers & Planners, Inc.	80.3	83.5	65	81.3	83.5	78.7
West Yost Associates	50.3	86.3	69.8	84	80	74.05
Adkins Engineering and Surveying	70	78	77.3	69	73.3	73.5

VENDOR SCORES BY EVALUATION CRITERIA

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Vendor	Comprehensiveness of Services 0-100 Points 45 Points (45%)	Experience & Qualifications of Assigned Staff 0-100 Points 25 Points (25%)	Availability & Familiarity to Project Locale 0-100 Points 15 Points (15%)	Past Performance 0-100 Points 15 Points (15%)	Total Score (Max Score 100)
Civil West	83	83	89	80	83.45
The Dyer Partnership Engineers & Planners, Inc.	75	76	88	85	78.7
West Yost Associates	77	79	70	61	74.05
Adkins Engineering and Surveying	77	78	52	77	73.5