



CITY OF SWEET HOME CITY COUNCIL MINUTES

January 11, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards (video)

STAFF

City Manager Ray Towry
Communications Specialist Lagea Mull
City Attorney Robert Snyder
Community and Economic Development Director Blair Larsen
Finance Director Brandon Neish
Police Chief Jeff Lynn
Library Services Director Megan Dazey
Public Works Director Greg Springman (video)
Engineer Technician Trish Rice

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Operations Manager Steven Haney
Administrative Services Manager Julie Fisher

MEDIA

Benny Wolcott, The New Era

Consent Agenda:

Motion to approve the Consent Agenda made by President Pro Tem Gerson, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Approval of Minutes:

- a) 2021-12-13 City Council Minutes - ES
- b) 2021-12-14 City Council Minutes
- c) 2021-12-14 City Council Minutes - ES

Recognition of Visitors and Hearing of Petitions:

- a) Police Department Officer Swearing In Ceremony
Chief Jeff Lynn introduced Tyler Robinson. City Manager Ray Towry swore in officer Robinson.
- b) Public Hearing: Community Development Block Grant
Mayor Mahler opened the Public Hearing at 6:36 PM.
Liza Newcomb, Home Repair Manager with DevNW presented project highlights for the Community Development Block Grant.
Public Comment: None
The Public Hearing was closed at 6:45 PM.

Old Business:

- a) Water Treatment Plant Finished Water and Backwash Pumping Improvements Project – Contract Award
Engineer Technician Trish Rice introduced the process for collecting bids for the Water Treatment Plant Finished Water and Backwash Pumping Improvement Projects. Staff asked permission to award the contract to Pacific Excavating.
Motion to approve the contract to Pacific Excavating made by Councilor Gourley, Seconded by Councilor Richards.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards
Voting Abstaining: Councilor Sanchez due to being on the Contract Bidders list.
- b) Request for Council Action – Resolution No. 3 for 2022 – City Hall Annex
City Manager Ray Towry introduced the request to approve Resolution No. 3 for 2022 to rescinding the gift of the Annex to the City of Detroit as they no longer needed it.
Motion made to approve Resolution No. 3 for 2022 by Councilor Trask, Seconded by Councilor Coleman.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley,

Councilor Coleman, Councilor Sanchez, Councilor Richards

- c) City of Sweet Home—LBCC Small Business Development Center Agreement
Community and Economic Development Director Blair Larsen introduced the request to enter in an agreement with LBCC Small Business Development Center to provide classes and other business services, in exchange the City contributes to their funding in the amount of \$2500.
Motion to approve the Agreement made by President Pro Tem Gerson, Seconded by Councilor Coleman.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards
- d) Temporary Managed Homeless Facility Location.
Staff is seeking City Council's consensus regarding a location for the managed homeless facility supporting the recommendation from the Community Health Committee. The Community Health Committee will meet to discuss the topic on Friday, January 7.
City Manager Ray Towry introduced the temporary site for a managed homeless outreach and resource facility. The City had been working with Linn County for property which is currently in an environmental clean up phase. Meantime, the back of City Hall has been determined to be the best location. A list of Pros and Cons was created by members of the Community Health Committee. Councilor Lisa Gourley, Chair of the Community Health Committee explained the benefits of the proposed temporary City Hall location. The Community Health Committee recommends the use of the property behind City Hall. City Manager explained options to the City Council which included do nothing, designate an area of homeless camping, or a managed facility operated by guidelines which maintains order and cleanliness. This third option mitigates the impacts of homeless on our community.
Consensus of the Council was approval of the temporary site.

New Business:

- a) Request for Council Action – Resolution No. 1 for 2022 – Council Rules Amendments
This item was removed from the Agenda by request of staff and approval of the Mayor. The item will be considered at a later date.
- b) Request for Council Action - Resolution No. 2 for 2022 - Adoption of 2022 Sweet Home Public Library Policy Manual
Library Services Director Megan Dazey presented the updates to the Library Policy Manual which were approved by the Library Advisory Board.
Motion to approve the Sweet Home Public Library Policy Manual made by Councilor Coleman, Seconded by President Pro Tem Gerson.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards
- c) Set Date(s) for Council Training/Goal Setting
The following dates were set for 2022 City Council Goal Setting and Training:
February 18th, 19th, and 20th.
City Manager stated if there are topics Council would like training on, to please send those requests.

Reports of City Officials:

Mayor's Report

Mayor Mahler reported a thank you for the support during his recent medical procedures.

City Manager's Report

City Manager Towry reported staff is formulating budgets and gearing up for the Budget season.

City Manager Towry reported his was nominated to the OCCMA Ethics Committee and Communication Committee.

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) Library Services Director Report December 2021

Community and Economic Development Director

- a) CEDD Monthly Report for December 2021

Public Works Director

Public Works Director Greg Springman reported on Public Works response to the heavy rainfall and focused on the storm drain systems at 18th and Tamarack to prevent neighborhood flooding.

- a) Public Works Monthly Report, December 2021

City Attorney

No Report

Council Business for Good of the Order

Councilor Gerson announced a Film Festival on Feb 12th sponsored by SHOWCASE with already 130 entries.

Councilor Trask reported Councilors must be careful about directing staff.

Councilor Gerson reported on the National League of Oregon Cities funding that could be incorporated in our Streetscape Projects.

Adjournment

With no further business, the meeting adjourned at 7:43 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder