



# CITY OF SWEET HOME CITY COUNCIL MINUTES

October 27, 2020, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit [live.sweethomeor.gov](https://live.sweethomeor.gov). If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

## Roll Call

PRESENT

Mayor Greg Mahler

President Pro Tem Diane Gerson

Councilor Cortney Nash

Councilor Dave Trask

Councilor James Goble

Councilor Lisa Gourley

Councilor Susan Coleman

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## STAFF

Finance Director Brandon Neish

Community and Economic Development Director Blair Larsen

City Attorney Robert Snyder

Public Works Director Greg Springman

Administrative Assistant Julie Fisher (Video)

Public Works Superintendent Dominic Valloni

Chief of Police Jeff Lynn

## Consent Agenda:

Motion made by Councilor Coleman, Seconded by Councilor Nash.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

## Approval of Minutes:

- a) 10-20-2020 City Council Special Meeting (pg. 3)

## Recognition of Visitors and Hearing of Petitions:

None

## Old Business:

- a) Request for Council Action - Resolution No. 25 for 2020 - Surplus City Hall Annex and Donate to the City of Detroit, Oregon (pg. 6)

City Attorney Snyder requested the 1996 Sweet Home Annex be donated to the City of Detroit who lost their building during a wild fire. There was discussion on the surplus Annex and moving options.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- b) SDC Update Project Discussion (pg. 9)

Finance Director Neish introduced guests from Murraysmith who gave an update on the SDC's. Deb Galardi and Austin Rambin requested Council feedback on SDC implementation options. The SDC project schedule was reviewed.

Council direction was that SDCs should be included in both residential and commercial development.

## New Business:

- a) Request for Council Action - Resolution No. 26 for 2020 - CDBG Certifying Officer Resolution (pg. 13)

Community and Economic Development Director Blair Larsen asked Council for a resolution naming the City Manager as the certifying officer for the purpose of execution of all CDBG applications.

Motion made by President Pro Tem Gerson, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- b) Request for Council Action - Resolution No. 27 for 2020 Authorizing Transfer of Appropriations (pg. 16)

Finance Director Brandon Neish stated the need for transfer of funds for a supplemental budget as the last step in handing the finances over to the auditors on November 9th.

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- c) Request for Council Action - Resolution No. 28 for 2020 - Replacement of Public Works' Street Sweeper (pg. 21)

Finance Director Brandon Neish presented the request for a new street sweeper. Public Works Superintendent Dominic Valloni explained to Council the difference in the various types of sweeper. Staff tried 4 different sweepers before they decided which sweeper would best serve the community. Staff is requesting \$206,186 to purchase outright a new street sweeper using an inter-fund loan from Fund 570, a street improvement fund.

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

### **Reports of Committees:**

Administrative and Finance/Property

Charter Review Committee

November 17th next meeting

Park and Tree Committee

Youth Advisory Council

Chamber of Commerce

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Legislative Committee

### **Reports of City Officials:**

Mayor's Report

Reminder to vote.

City Manager's Report

CEDD Blair Larsen reported things at City Hall are going smoothly with the absence of the City Manager.

### **Department Director's Reports (2nd meeting of the Month)**

Finance Director

Finance Director Neish reported compression dropped to 15% and means additional revenues in the police and library levy funds.

- a) Finance Monthly Report (pg. 37)

A written report was included in the packet.

Police Chief

Chief Lynn gave a report on new officers hired.

- a) Police Department Monthly Report (pg. 46)

A written report was included in the packet.

City Attorney

**Council Business for Good of the Order**

Councilor Gourley asked if the traffic control sign is available in residential neighborhoods.

Councilor Gerson asked for an update of Community Court.

**Adjournment**

With no further business, the meeting adjourned at 7:45 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder