



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – IGA for Technology Services with OCWCOG

Preferred Agenda: December 14, 2021

Submitted By: Julie Fisher, Administrative Services Manager

Reviewed By: Ray Towry, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: City of Sweet Home Purchasing Policy

Towards Council Goal: Be and Effective and Efficient Government
Employ Sound Technology to Maximize Efficiency

Attachments: IGA

Purpose of this RCA:

To seek Council approval for an Inter-Governmental Agreement with the Oregon Cascades West Council of Governments to perform Technology Services on an “as needed,” basis.

Background/Context:

The City has an ongoing IGA for OCWCOG to provide technology services if and when needed. Several years ago the city network was held hostage by a virus and OCWCOG had staff with the proper credentials, capability and experience to provide the recovery services. If the City needed network and computer consulting services, maintenance, and related activities our contract provider can't complete having this IGA in place will allow those services to be fulfilled quickly and with the least amount of interruption to city services.

The city has not utilized or expended any funds related to this contract in recent memory.

The Challenge/Problem:

How can the city be prepared to handle emergency IT situations to maintain city operations at the voter's expected level of service within budget restraints while being fiscally responsible?

Stakeholders:

- City staff – devoted team of professionals who work to provide good service and need operational technology services to do so.
- Management Team – comprised of department heads, each with a responsibility to the citizens and Council to run their day-to-day operations as efficiently as possible.
- OCWCOG– has staff with the proper credentials, licensing, and experience to provide technology services if needed.
- Community Members – This IGA allows the city to respond quickly in an IT emergency if our contracted service is unable to meet our needs.

Issues and Financial Impacts:

There would be no expense to this contract unless there was an emergency situation, or they could fulfill a need that our contract IT provider could not.

Elements of a Stable Solution:

Redundancy in emergency services is always advantageous.

Options:

1. Do Nothing – The city would not be able to utilize IT services from the OCWCOG without Council authorization or if the use fit in the purchasing policy for personal services (limited dollar amount and scope).
2. Suggest Edits to the IGA – Council could suggest edits to the IGA that staff could attempt to negotiate.
3. Approve the IGA – Motion to approve the 2021-2022 IGA for IT services with Oregon Cascades West Council of Governments as presented.

Recommendation:

1. Staff recommends Option #3 to approve the IGA_– Make a motion to approve the 2021-2022 IGA for IT services with Oregon Cascades West Council of Governments as presented.