



# CITY OF SWEET HOME CITY COUNCIL MINUTES

November 09, 2021, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605#

The phone lines will open 15 minutes prior to the scheduled meeting start time. This video stream and call in options are allowed under Council Rules, meet the requirement for Oregon Public Meeting Law, and have been approved by the Mayor/Chairperson of the meeting.

## Call to Order and Pledge of Allegiance

The meeting was called to order at 7:40 PM.

## Roll Call

### PRESENT

Mayor Greg Mahler  
President Pro Tem Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley (absent)  
Councilor Susan Coleman (absent)  
Councilor Angelita Sanchez  
Councilor Dylan Richards

### STAFF

City Manager Ray Towry  
Community and Economic Development Director Blair Larsen  
City Attorney Robert Snyder  
Public Works Director Greg Springman  
Police Chief Jeff Lynn  
Communications Specialist Lagea Mull  
Administrative Services Manager Julie Fisher  
Finance Director Brandon Neish

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Engineer Technician Trish Rice  
City Engineer Joe Graybill

Motion to approve the absence of Councilor Gourley and Councilor Coleman.

Motion made by Councilor Trask, Seconded by President Pro Tem Gerson.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Sanchez, Councilor Richards

**Consent Agenda:**

Motion to approve the Consent Agenda

Motion made by President Pro Tem Gerson, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Sanchez, Councilor Richards

- a) Request for Council Action - YAC Appointment Request

Approval of Minutes:

- a) 2021-11-01 Administration, Finance, and Property Committee Minutes
- b) 2021-10-26 City Council Meeting
- c) 2021-10-25 Administration, Finance, and Property Committee Minutes

**Recognition of Visitors and Hearing of Petitions:**

Kathy Shantz stated she was happy to see the progress regarding the homeless facility.

**Old Business:**

**New Business:**

- a) Request for Council Action – Appointment to Committees

Motion to appoint Laura Wood to the Planning Commission and Josh Thorstad to the Sweet Home Budget Committee.

Motion made by President Pro Tem Gerson, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Sanchez, Councilor Richards

- b) Request for Council Action - Water Treatment Plant Finished Water and Backwash Pumping Project - Bid Posting

Preston Van Meter with West Yost presented to Council the Bid Posting and answered questions of the Council.

Motion to authorize staff to submit the solicitation for the Water Treatment Plant Finished Water and Back Pumping Project.

Motion made by Councilor Trask, Seconded by Councilor Richards.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Sanchez,  
Councilor Richards

- c) Future Meeting Schedule -November 23rd and December 28th meetings.

Consensus of the Council was to cancel the November 23rd and December 28th City Council meetings.

Mayor Mahler thanked the City staff who are veterans and thanked all staff for their efforts.

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) Request for Council Action - Amended Beekeeping Ordinance

Ordinance No. 8 for 2021 was read by title only.

Motion to move Ordinance No. 8 for 2021 to third and final reading.

Motion made by President Pro Tem Gerson, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Sanchez,  
Councilor Richards

Third Reading of Ordinance Bills (Roll Call Vote Required)

### **Reports of Committees:**

There were no committee reports.

### **Reports of City Officials:**

Mayor's Report

Mayor Mahler announced the upcoming Veterans Day parade in Albany.

City Manager's Report

City Manager Towry reported the library is closed due to COVID. On Veterans Day all city buildings will be closed.

City Manager Towry will be out of the office and will return on November 29th.

### **Department Director's Reports (1st meeting of the Month)**

Library Services Director

No Report

Community and Economic Development Director

- a) October 2021 Monthly Report

A written report was included in the packet. There were no questions of the Council.

Public Works Director

- a) October 2021 Monthly Report

City Attorney

No Report

**Council Business for Good of the Order**

Finance Director Neish reported the City will be delaying water shuts offs till Monday.

**Adjournment**

With no further business, the meeting was adjourned at 8:04 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder