

City of Sweet Home

Community and Economic Development Department- Planning Program 3225 Main Street, Sweet Home, OR 97386 541-367-8113

Staff Report Presented to the Planning Commission

REQUEST: This is an application to annex an approximately 174,896 square foot (3.97-acre) property, located in the City of Sweet Home's Urban Growth Boundary, into the City limits of Sweet Home. The application also requests to change the zoning of the property from Linn County's Urban Growth Area-Farm/Forest Zone to the City of Sweet Home's Low Density Residential (R-1) Zone.

APPLICANT/

PROPERTY OWNER: Katherine E Thrash

AX ZC 22-01 **FILE NUMBERS:**

PROPERTY LOCATION: 1118 47th Avenue, Sweet Home, OR 97386: Identified on the

Linn County Assessor's Map as 13S01E33D Tax Lot 3800.

REVIEW AND

DECISION CRITERIA: Sweet Home Municipal Code Section(s): 17.104.010 and

17.12.025; ORS 222.111

PLANNING COMMISSION

HEARING DATE &TIME: <u>September 1, 2022 at 6:30 PM</u>

CITY COUNCIL

HEARING DATE &TIME: September 13, 2022 at 6:30 PM

LOCATION OF BOTH

HEARINGS: City Hall Council Chambers 3225 Main Street, Sweet Home,

Oregon 97386

STAFF CONTACT: Angela Clegg, Associate Planner

Phone: (541) 367-8113; Email: aclegg@sweethomeor.gov

REPORT DATE: August 25, 2022

PROJECT AND PROPERTY DESCRIPTION I.

This is an application to annex an approximately 174,896 square foot (3.97-acre) property located in the City of Sweet Home's Urban Growth Boundary into the City limits of Sweet Home. The application also requests to change the zoning of the property from Linn County's Urban Growth Area-Farm/Forest Zone to the City of Sweet Home's Low Density Residential (R-1) Zone.

The proposed annexation, if approved, would modify the City Limit line to incorporate the subject property. The applicant is seeking annexation in order to include Russell Tract 31, property described in Tax Lot 3800 and connect to City water services.

ZONING AND COMPREHENSIVE PLAN DESIGNATIONS:

Property	Zoning Designation	Comprehensive Plan Designation
Subject Property	Current: Linn County UGA- Farm/Forest	Low Density Residential
	Proposed: Low Density Residential (R-1)	
Property North	Low Density Residential (R-1)	Low Density Residential
Property East	Linn County UGA-Farm/Forest and Low Density Residential (R-1)	Low Density Residential
Property South	Linn County UGA-Farm/Forest and Low Density Residential (R-1)	Low Density Residential
Property West	Low Density Residential (R-1)	Low Density Residential

Floodplain Based on a review of the FEMA FIRM Maps; Panel 41043C0918G dated

September 29, 2010, the subject property is not located in the 100-year

floodplain.

Wetlands: The subject property does not contain wetlands on the Sweet Home Local

Wetland Inventory. The property also does not contain wetlands identified on

the National Wetlands Inventory (NWI) Map.

Services: The subject property is currently served by City sewer. The Subject Property

has access to City water and sewer.

The subject property has frontage along 47th Avenue and Kalmia Street.

PROCESS AND NOTICE TIMELINES:

Application Received: July 6, 2022
DLCD 35-Day Notice: July 6, 2022
Mailed Notice: July 11, 2022
Notice Published in New Era: July 20, 2022

Planning Commission Hearing: September 1, 2022
City Council Hearing: September 13, 2022
120-Day Completion Deadline: November 8, 2022

Mailed notice was sent to property owners and residents within 300 feet of the property as well as applicable service agencies and interested parties. Notice was provided as required by SHMC 17.12.120 and ORS 222.120(3).

II. COMMENTS

Adam Leisinger

Building Division: Building Program has no issues with this request for Annexation.

Trish Rice

Public Works: The Public Works Department has no issues with this request for

Annexation.

Joe Graybill

Engineering Division: Regarding the annexation request for the property at 1118 47th Ave,

CEDD-ES have no concerns. Portions of the property are already within the City Limits and the residence has been receiving city sewer

service.

Linn County: No comments as of the issue of this Staff Report.

Fire Department: No comments as of the issue of this Staff Report.

Public Comments: No comments as of the issue of this Staff Report.

III. REVIEW AND DECISION CRITERIA

The review and decision criteria for a conditional use permit are listed below in bold. Staff findings and analysis are provided under each review and decision criterion.

Criteria for Annexation Request: AX 22-01

A. Upon receiving any petition for annexation of territory to the city, or before initiating any such action on its own motion, the Council shall refer the proposal for annexation to the Planning Commission for its consideration and recommendation. [SHMC 17.104.010(A)]

<u>Staff Findings</u>: The subject property is located with the City's UGB, and annexation would bring the subject property into the City limits. The Planning Commission will consider this matter on September 1, 2022.

- B. The Planning Commission shall review the proposal for annexation, hold such hearings as it deems proper, make such finding of facts as it deems proper and make recommendations to the Council. [SHMC 17.104.010(B)]
- C. ORS 222.120. Procedure for annexation without election; hearing; ordinance subject to referendum. [Relevant Sections]
 - a. Except when expressly required to do so by the city charter, the legislative body of a city is not required to submit a proposal for annexation of territory to the electors of the city for their approval or rejection. [ORS 222.120(1)]
 - b. When the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation. [ORS 222.120(2)]
 - c. The city legislative body shall cause notice of the hearing to be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and shall cause notices of the

- hearing to be posted in four public places in the city for a like period. [ORS 222.120(3)]
- d. After the hearing, the city legislative body may, by an ordinance containing a legal description of the territory in question: [ORS 222.120(4)]
 - i. Declare that the territory is annexed to the city where electors or landowners in the contiguous territory consented in writing to such annexation, as provided in ORS 222.125 or 222.170, prior to the public hearing held under subsection (2) of this section; [ORS 222.120(4)(b)]

<u>Staff Findings</u>: The provisions of SHMC 17.104.010 do not require that this annexation proposal be submitted to the electors of the City for their approval or rejection. The Planning Commission will hold a public hearing on September 1, 2022 and will make a recommendation to the City Council. The City Council will hold a hearing on this matter on September 13, 2022 at 6:30 PM.

Notice of both public hearings will be published in the New Era Newspaper on July 20, 2022 and August 31, 2022. Notice of the public hearing was posted in four city locations: City Hall, City Library, Post Office, and the community bulletin board at the northeast corner of 18th Ave and Long Street.

If this annexation is approved, the City will follow the procedures for adopting an ordinance and providing notification to affected parties as describes in the SHMC and ORS 222.

D. In the event that the Council finds that immediate action is necessary to initiate proceedings for annexation, either before the proposal is referred to the Planning Commission, or before recommendations are received from the Planning Commission, the Council may proceed, but the Planning Commission shall be promptly advised, so that it may have an opportunity to make recommendations to the Council during the Council proceedings. [SHMC 17.104.010(C)]

<u>Staff Findings</u>: The Planning Commission will review this application and make a recommendation to City Council. The applicant did not request that immediate action be taken under this section. Staff recommends that the Planning Commission make a recommendation on this matter at their September 1, 2022 meeting so that the City Council may consider the recommendation at their September 13, 2022 hearing.

- E. When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is not within a city and that is contiguous to the city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies. [ORS 222.111(1)]
- F. A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed. [ORS 222.111(2)]
- G. A city annexation made in compliance with a comprehensive plan acknowledged pursuant to ORS 197.251(1) or 197.625 shall be considered by the commission to have been made in accordance with the goals unless the acknowledged comprehensive plan and implementing ordinances do not control the annexation. [OAR 660-014-0060]

<u>Staff Findings</u>: The subject property is contiguous to the city limits of Sweet Home to the south and to the north. The north property line borders Kalmia Street, which is within the jurisdiction of

the City of Sweet Home; however, the southern portion of the subject property in located in Linn County. This is considered contiguous under ORS 222.111(1).

The SHMC does not provide specific criteria for annexations; however, as discussed below, the City of Sweet Home Comprehensive Plan requires that upon annexation that the zoning of the subject property be changed to a City zoning classification that is consistent with the Sweet Home Comprehensive Plan Map. This application for an annexation is therefore linked to the application for a zone change. For this reason, staff recommends that these applications be either both approved, or both denied. This annexation proceeding was initiated at the request of the property owner.

This annexation decision will be made in conformance with the City's acknowledged comprehensive plan; and therefore, would comply with the Oregon Statewide Planning Goals pursuant to OAR 660-014-0060.

Criteria for Zone Change Request: ZC 22 -01

- H. An amendment to the official zoning or comprehensive plan map may be authorized provided that the proposal satisfied all relevant requirements of this title and also provided that the applicant demonstrates the following:
 - a. The proposed amendment is consistent with the goals and policies of the comprehensive plan; [SHMC 17.12.025(A)]
 - i. Upon annexation, all lands shall be zoned consistently with the Comprehensive Plan and its designations and should be based on public need, special studies or other information which will serve as the factual basis to support the change. [SHCP Chapter 2; Land Use Element, Policy 16]
 - ii. Table 1. Summary of Comprehensive Plan Land Use Designations

Land Use Designation	Purpose
Low Density Residential	To provide appropriate lands for low density, single-family homes. This category has the lowest density of the residential designations, providing larger lots for single-family homes.

The Zoning Code implements the Comprehensive Plan by providing specific development guidelines for each Land Use Designation. The general nature of each Comprehensive Plan Land Use Designation will guide the uses and standards for the corresponding zone in the Zoning Code. [SHCP Chapter 2; Land Use Element, Portion of Table 1: Summary of Comprehensive Plan Land Use Designations]

<u>Staff Findings</u>: The Comprehensive Plan Map Designation of the subject property is Low Density Residential. See Attachment B. The goals and polices of the Comprehensive Plan are implemented through the application of zoning that implements the Comprehensive Plan Map designation of the property. The Low Density Residential (R-1) Zone implements the Low Density Residential Comprehensive Plan Map designation.

Based on a review of the Sweet Home Local Wetlands Inventory Map and the National Wetlands Inventory Map, the subject property does not contain inventoried wetlands. As a

result, it would not be appropriate to apply the Natural Resources Zone to the property. The subject property is located outside of the 100-year floodplain.

Based on the above findings, the application of the R-1 Zone to the subject property would be consistent with the goals and policies of the Comprehensive Plan. The application complies with this criterion.

b. The proposed amendment is orderly and timely, considering the pattern of development in the area, surrounding land uses, and any changes which may have occurred in the neighborhood or community to warrant the proposed amendment; [SHMC 17.12.025(B)]

<u>Staff Findings</u>: The subject property is located within the City's Urban Growth Boundary, which has been identified as the planned location for urban development in the City. The subject property is contiguous to the Sweet Home City Limits. For these reasons, staff finds that the application complies with this criterion.

c. Utilities and services can be efficiently provided to serve the proposed uses or other potential uses in the proposed zoning district; and [SHMC 17.12.025(C)]

<u>Staff Findings</u>: The Engineering Department provided comments to this annexation and zone change proposal which are included in Section II of this Staff Report. The subject property is currently served by City sewer. The applicant is seeking to include Russell Tract 31, property described in Tax Lot 3800 and connect to City water. Costs associated with the extension of water and other services would be the responsibility of the property owner.

The subject property contains approximately 3.97-acres; and if approved, it would be possible to divide the property into lots as small as 8,000 square feet through a future subdivision or partition application process. The applicant has not requested a subdivision or partition at this time. If the applicant seeks to divide the property in the future, approval of those applications may require sidewalk or road improvements as required under the Sweet Home Municipal Code. A host of other development permits may also be required upon future development of the property; however, no specific development has been proposed at this time.

The subject property contains one single-family dwelling and accessory structures. Utilities and services could be efficiently provided to the subject property.

d. The proposed amendment to the comprehensive plan map is consistent with Oregon's statewide planning goals. [SHMC 17.12.025(D)]

<u>Staff Findings</u>: This criterion does not apply to a zone change, because the proposal does not require an amendment to the City's Comprehensive Plan Map. The Comprehensive Plan Map designates the subject property as Low Density Residential, and the applicant is proposing to apply the corresponding Low Density Residential (R-1) zone. The proposed zoning is consistent with the City's Comprehensive Plan; which has been acknowledged to be consistent with the Statewide Planning Goals.

IV. CONCLUSION AND RECOMMENDATION

Pursuant to SHMC 17.104.010(B), the role of the Planning Commission is to "review the proposal for annexation, hold such hearings as it deems proper, make such finding of facts as it deems proper and make recommendations to the Council."

Staff recommends that the Planning Commission adopt the findings listed in Section III, above.

Based on those findings, staff recommends that the Planning Commission move to recommend that the City Council approve application AX ZC22-01 (Option 1 below).

Options:

After opening the public hearing and receiving testimony, the Planning Commission's options include the following:

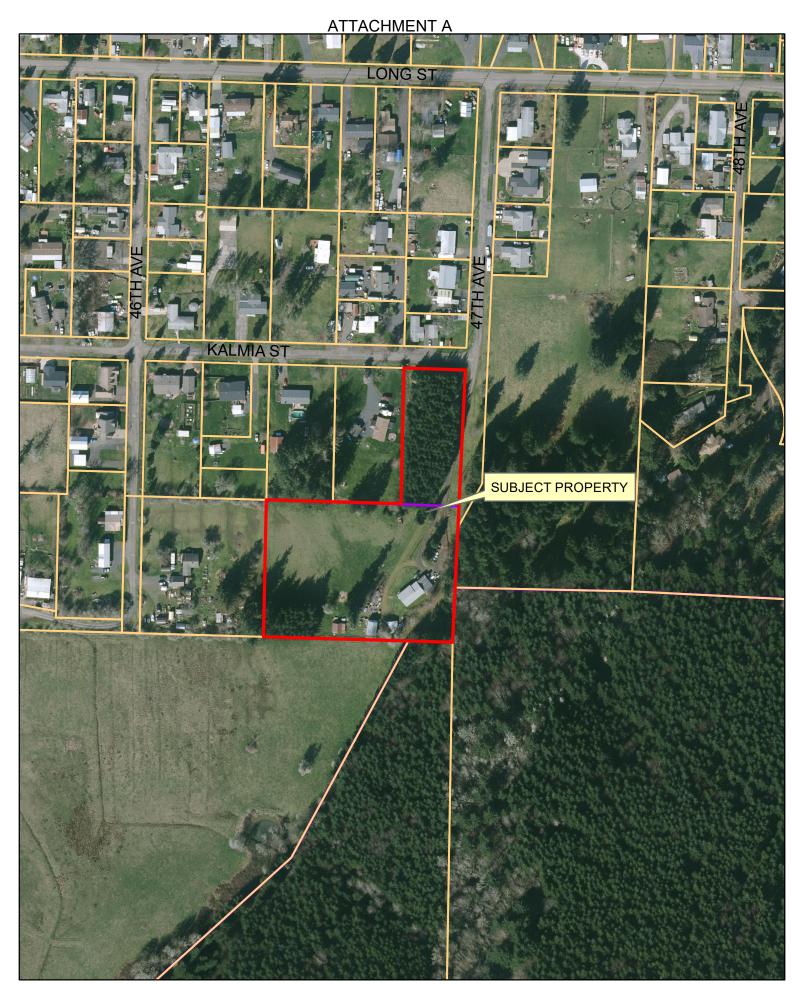
- 1. Move to recommend that the City Council approve application AX ZC22-01;
- 2. Move to recommend that the City Council deny application AX ZC22-01;
- 3. Other.

V. PROCESS MOVING FORWARD

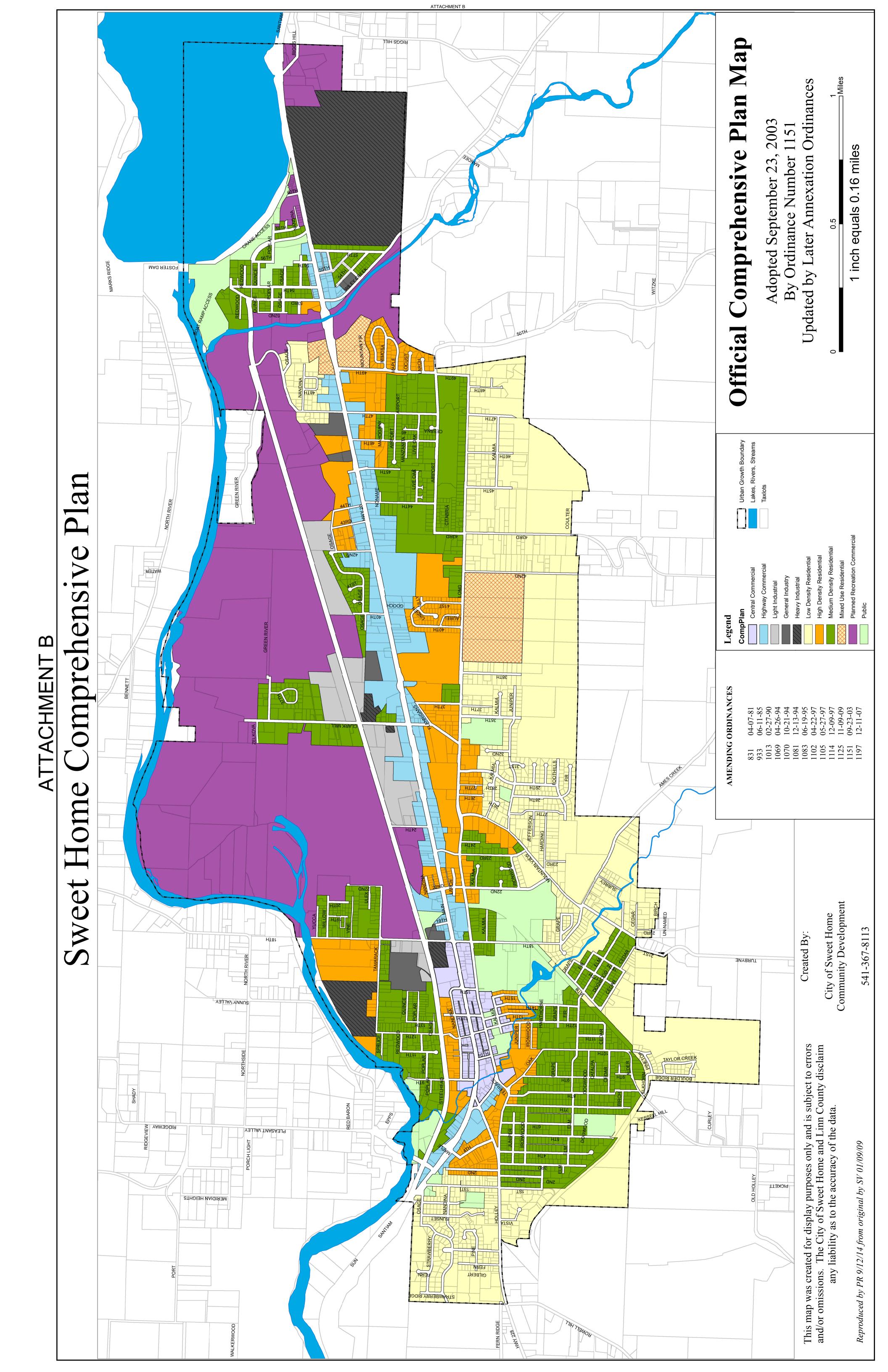
The City Council will hold a public hearing on September 13, 2022 and will consider the recommendation of the Planning Commission. If this application is approved, the City Council will read and adopt an ordinance to formally annex the property and apply the proposed City zoning. Staff would provide notice of the decision as required by the SHMC and ORS.

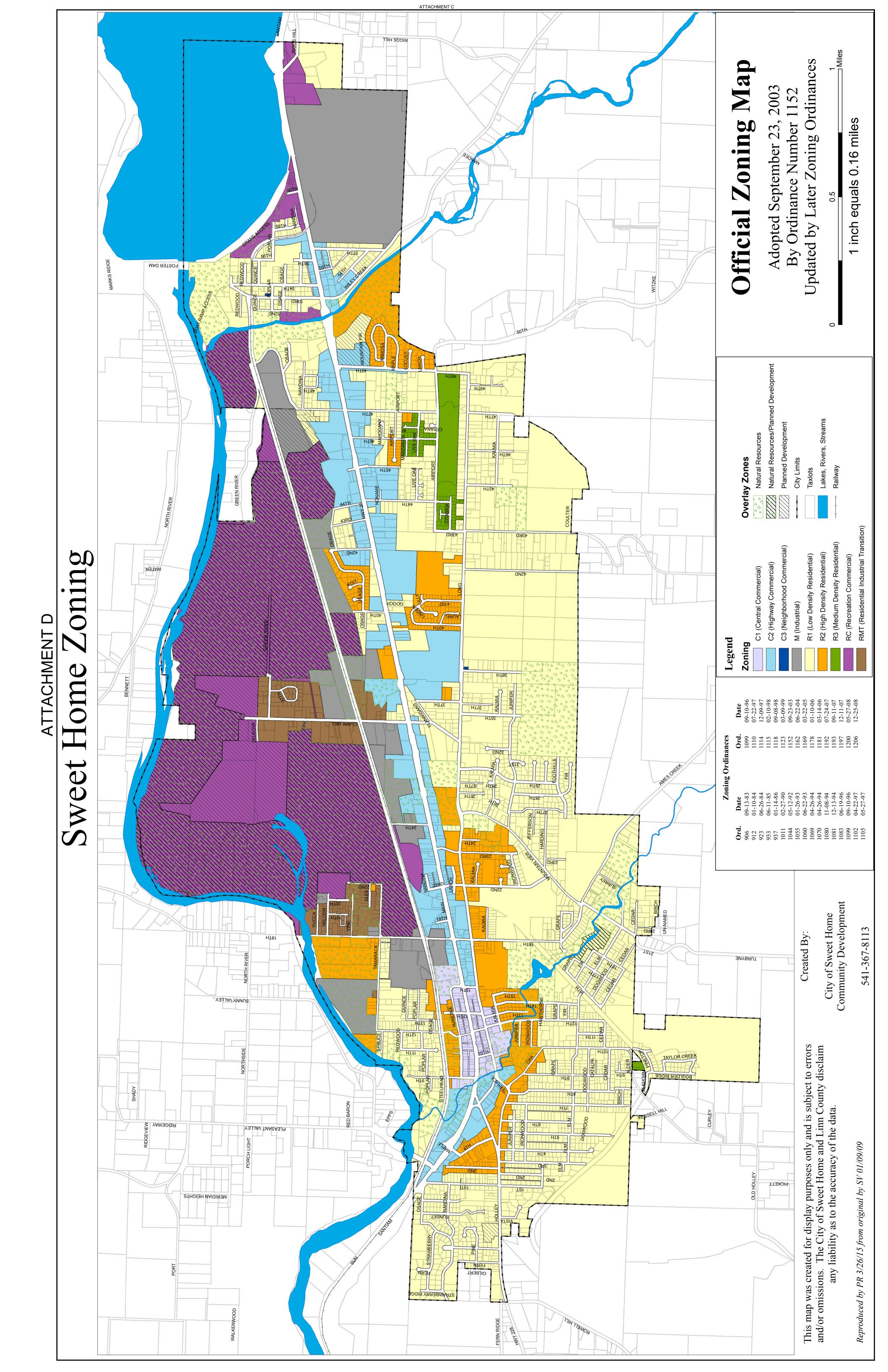
VI. ATTACHMENTS

- A. Subject Property Map
- B. Comprehensive Plan Map
- C. Zoning Map
- D. Planning Record Dated as of August 25, 2022; Including Applications and Supporting Documentation



Subject Property Map AX ZC22-01





ATTACHMENT D

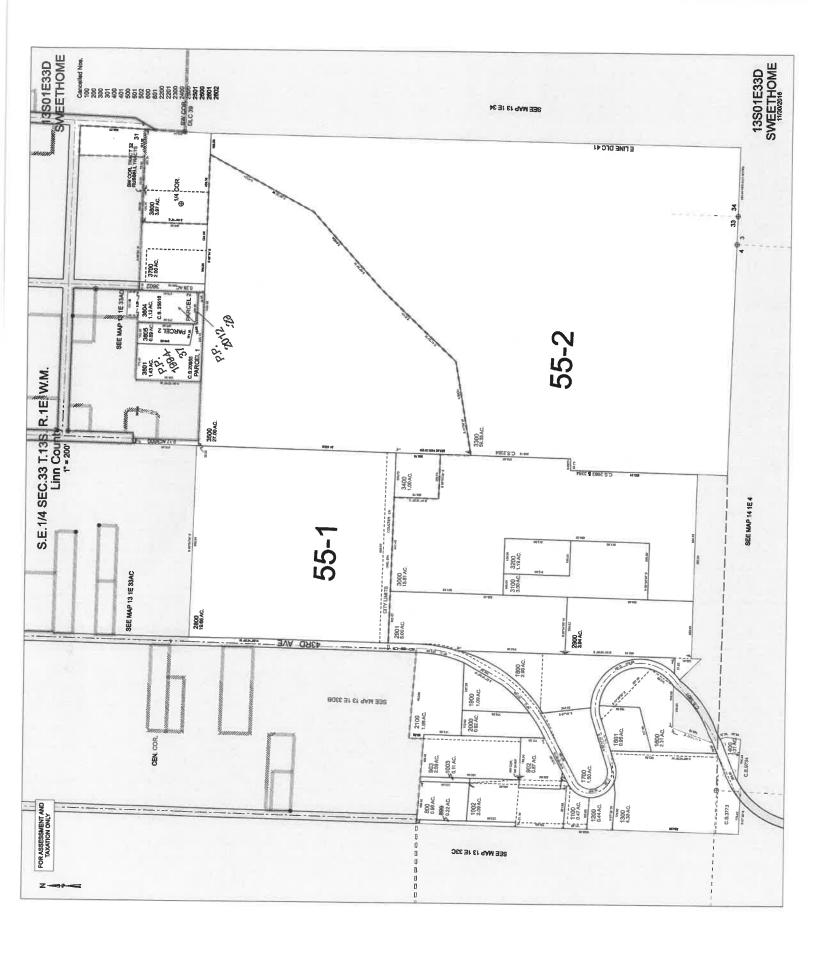


City of Sweet Home
Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

Application for an Amendment to the Comprehensive Plan or Zoning Maps or Text

	maps or Text
Within 30 days following the filing of this application, the City Planner will make a determination of completeness regarding the application. If deemed complete, the application will be processed.	Date Received: 07.06.32 Date Complete: File Number: A× 203-01 Map/Text Amendment Application Fee \$: \$1,030.00 Zoning Application Fee \$: \$1,030.00 Receipt #: Planning Commission Hearing Date: 09.01.32
Applicant's Name: KATHERINE E THRASH	City Council Hearing Date:Property Owner: KATHERENE E THRESH
Applicant's Address: 1118 47 AVE Sweet Home, OR 9:	Owner's Address: 11/8 47th the Sweet Home OR 97386
Applicant's Phone and e-mail: 541 409-1226 KETHRASHEGMCAS	Owner's Phone and email:
Subject Property Address: 1118 47 NE Sweet Home, OR 9	Amendment
Subject Property Assessor's Map and Tax Lo	
Subject Property Size: THREE(3) ACRES AND TRACT 31 Rus	SELL TRACTS +, /9/ 3.97 MENES
Current Zoning Classification	Current Comprehensive Plan Classification:
Purpose of Request Reverse ORDENINGE BILL #23 FOR 1981 O	RPFNMCE # 847 \$ 50 AS TO INCLUDE RUSSELL TEAT 3)
Zoning or Comprehensive Plan Text Amer	TOO IN THE ANNEXATION INto the City of Sweet Home.
Sections proposed to be changed:	Proposed language for change. Attach proposed text to this form.
THREE A-CARS DESCRIBED total 3.97 Ac.	-3800 INTO The C. by of Sweet Home. Rissell TRATES) and res Ane withon the Union from the Bounday.
Submittal Requirements	
The checklist on the other side of this applica	tion lists the required items must be submitted with this
application and the Criteria the request must	meet. Please address all items that apply to this request
I certify that the statements contained on t	his application, along with the submitted materials, are in
all respects true and are correct to the bes Applicant's Signature:	
Applicants Signature.	Date:
Property Owner's Signature:	Date: July 6, 2022

Amendment to the Comprehensive Plan or Zoning Application Form 6/8/20



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ORDINANĆE BILL NO. 23 for 1981

ORDINANCE NO. 847

AN ORDINANCE TO WITHDRAW CERTAIN TERRITORY THAT WAS ERRONEOUSLY INCLUDED IN THE HEALTH HAZARD ANNEXATION OF THE FOSTER-MIDWAY AREA, AND DECLARING AN EMERGENCY.

Whereas, the Health Division of the Oregon State Department of Himsn Resources determined that a danger to public health existed in a certain area known as the Foster-Midway area; and

Whereas, in accordance with the health hazards annexation law of the State of Oregon, Oregon Revised Statutes 222.850 to 222.915, the City of Sweet Home annexed the said Foster-Midway area by Ordinance No. 674, passed and approved on December 28, 1976; and

Whereas, there was erroneously included in the area that the Health Division found to have conditions evidencing a danger to public health, and therefore, erroneously included in the area annexed by said Ordianace No. 674, the territory described as follows:

Tract 31, RUSSELL TRACTS, Linn County, Oregon.

AND ALSO:

Beginning at the Southwest corner of Tract 32, of Russell Tracts in Township 13 South, Range 1 East of the Willamette Tracts in Township 13 South, Range 1 East of the Willamette Meridian, Linn County, Oregon; and running thence North 89° 54' West 148.38 feet; thence South 0°16' East 309.50 feet to a 3/4 inch pipe; thence South 89°54' Rast, parallel to the South line of Russell Tracts, 426.06 feat to the East line of the Newton Russell Donation Land Claim No. 41 in said township and range; thence North 1°08' East along the East line of Claim No. 41, a distance of 309.54 feet to the South line of Russell Tracts; thence North 89°54' West 285 29 feet to the place of heringing. 285.29 feet to the place of beginning.

Whereas, Homer I. Pack and Betty D. Pack, being the owners of all of the real property in the said territory hereinabove described have petitioned the Council of the City of Sweet Home to withdraw said territory from the City of Sweet Home; and

Whereas, the Assistant Director for Health, Health Division, Department of Human Resources, State of Oregon, has given her written consent to the withdrawal of the said territory from the City of Sweet Home; now, therefore,

THE CITY OF SWEET HOME DOES ORDAIN:

Section 1. Territory Withdrawn. The territory described below is hereby withdrawn from the City of Sweet Home in accordance with 1981 Oregon Laws, Chapter 888, which has been enacted and added to and made a part of Oregon Revised Statutes 222.850 to 222.915; and said territory is described as follows:

Tract 31, RUSSELL TRACTS, Linn County, Oregon.

AND ALSO:

AND ALSO:
Beginning at the Southwest corner of Tract 32, of Russell
Tracts in Township 13 South, Range 1 East of the Willamette
Meridian, Linn County, Oregon; and running thence North 89°
54' West 148.33 feet; thence South 0°16' East 309.30 feet
to a 3/4 inch pipe; thence South 89°54' East, parallel to
the South line of Russell Tracts, 426.06 feet to the East
line of the Newton Eussell Donation Land Claim No. 41 in
said township and range; thence North 1°08' East along the

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East line of Claim No. 41, a distance of 309.54 feet to the Sputh line of Russell Tracts; thence North 89°54' West 285.29 feet to the place of beginning.

Section 2. Record. The city recorder shall file with the Santager of State of Gragon a copy of this ordinance, a copy of the consent of the Assistant Director of the Health Division, and a copy of the petition of the owners of the real property in the said tentitory, requesting that it be withdrawn from the City of Sweet Home. The City of Sweet Home shall also file a copy of this ordinance, which contains the legal description of the territory to be withdrawn, and an accurate map of the territory to be withdrawn, with the Linn County Assessor and also with the Department of Revenue, State of Oregon. The city recorder shall also file a copy of this ordinance with the Linn County Clerk.

Section 3. Emergency Clause. It is hereby adjudged and declared that existing conditions are such that this ordinance is necessary for the immediate preservation of the public peace, health, and safety. Therefore, an emergency is hereby declared to exist, and this ordinance shall take effect and be in full force and effect from and after its passage and approval by the Mayor.

PASSED by the Council and approved by the Mayor this 34 day of September, 1981.

Robert B Harbangh

ATTEST:

City Manager fro- for

January 28, 1983 Sant or one on Sant or or or Sant or or or