



# REQUEST FOR COUNCIL ACTION

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**Title:** Sankey Park Phase III Engineering Design Contract

**Preferred Agenda:** May 28, 2024

**Submitted By:** Blair Larsen, Community & Economic Development Director

**Reviewed By:** Kelcey Young, City Manager

**Type of Action:** Resolution \_\_\_\_ Motion X Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** N/A

**Towards Council Goal:** Construct Upper Sankey Park

**Attachments:** Proposed Ashley and Vance Inc. Engineering Design Contract with Exhibits  
Sankey Park Phase III Site Map  
Sankey Park Phase III Grant Agreement

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**Purpose of this RCA:**

The purpose of this RCA is to request approval of an engineering and design contract for Sankey Park Phase III.

**Background/Context:**

In 2023 the City applied for and received an Oregon Parks and Recreation Department Local Government grant for the Sankey Park Phase III project. The Council approved the grant application at the March 28, 2023 Council meeting.

The Sankey Park Phase III improvements include sidewalks along 14<sup>th</sup> avenue, hard and soft surface trails connecting the lower portion of the park to the upper portion, a replacement for the bandstand, as well as additional lighting and security cameras.

A request for proposals was issued by the City on April 3, with a deadline of April 29. Four firms submitted proposals for the project. The highest scoring submission was from Ashley and Vance Engineering, Inc.

**The Challenge/Problem:**

How does the City make improvements to its park system?

**Stakeholders:**

- City of Sweet Home: Having better more vibrant parks increases positive use, lowers crime, and increases the property values of homes near the park.

- Surrounding Residences: Studies show that there is an increase in property values with homes near and abutting parks. Increased positive use in the parks can result in lower crime rates in surrounding neighborhoods and a more positive, family-friendly environment,
- Outer Residences: Improved parks create family friendly gathering areas that include safe park amenities mixed with open natural areas for families to explore.
- Businesses: Increased amenities within the community show vibrancy and will bring in more visitors.
- Visitors: Visitors see a vibrant and inviting community that makes them want to visit time and time again, and potentially choose Sweet Home as a place to live.

### **Issues and Financial Impacts:**

Ashley and Vance estimate that the cost of engineering and design for the improvements will cost approximately \$56,020.

- Overall Project Amount: \$295,993.30
- Grant Amount: \$177,595.98
- 40% Match Requirement: \$118,397.32, potentially coming from the following sources:
  - Current Fiscal Year City Parks Projects/Improvements Budget (General Fund): \$120,000
  - Next Fiscal Year Parks System Development Charges (SDC): \$98,000
  - Donations/In-Kind Contributions: The Park & Tree Committee is working on a donor campaign to help fund this project.

### **Elements of a Stable Solution:**

A stable solution includes approving a contract for engineering services for this project.

### **Options:**

1. Do Nothing – If the Council chooses to do nothing, then no agreement for engineering services would be made for this project, effectively halting the project.
2. Authorize the City Manager to sign the proposed professional services contract with Ashley and Vance Engineering, Inc.– Once the agreement is fully executed, Ashley and Vance Engineering can begin work on the project, which will then allow staff to issue a request for proposals for construction.
3. Direct Staff to research other ways to accomplish the same goals.

### **Recommendation:**

Staff recommends option 2: Authorize the City Manager to sign the proposed professional services contract with Ashley and Vance Engineering, Inc.