



CITY OF SWEET HOME LIBRARY BOARD MEETING MINUTES

May 21, 2026, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Eva Journey
Vice Chair Kelsey Hicks
Board Member Jen Castaneda
Board Member Jim Corley
Board Member Caryn Wise

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Deputy City Manager
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2026-04-09 Library Board Meeting Minutes

Board Member Wise moved to approve the minutes of the April 9, 2026 Library Board meeting minutes. Board Member Corley seconded the motion. The motion carried by the following vote:

AYE: Journey, Hicks, Castaneda, Corley, Wise
NAY: None

Report of the Library Services Director

- a) Director's Report – April/May 2026

Director Dazey stated that the Library would be receiving two State Park Passes that could be checked out by patrons. She added that the Library would likely receive its Wilderness Passes as in previous years. She stated that there were two new chairs with charging options on the side funded through grant money, and that additional furniture would be coming through the same grant. She highlighted the success of combining the teen and tween game nights into a single event. She stated that the Summer Reading Kickoff would take place on June 13th at Sankey Park in conjunction with the Safety Fair. She noted that Movies at the Park would begin on June 12th with Zootopia 2. She highlighted the receipt of a digital technology grant through Business Oregon totaling just under \$40,000 which would provide new desktop computers for use in the building as well as laptop computers and tablets that could be checked out by patrons. She noted that she attended the Association for Rural and Small Libraries leadership meeting in

Montgomery, Alabama. She announced that the summer Community Read would feature a book by Board Member Corley.

Board Member Castaneda asked if the summer programming had been released. Director Dazey stated that hard copies were available at the Library and the programs would be officially announced soon.

No action was required for this item.

Statistics

a) Statistics – April 2026

Director Dazey stated that there were no significant changes to the latest statistics.

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

Old Business

a) Laptop Lending Policy 2026

Director Dazey presented the revised policy and its proposed context within the Library Policy Manual.

Board Member Wise moved to accept the policy as proposed and refer it to City Council. Board Member Corley seconded the motion. The motion carried by the following vote:

AYE: Jurney, Hicks, Castaneda, Corley, Wise

NAY: None

New Business

a) SHPL Newsletter May 2026

The newsletter was provided in the agenda packet.

Director Dazey asked of the desired meeting schedule for the summer. There was consensus to cancel the June meeting.

Adjournment

There being no further discussion, the meeting was adjourned at 4:55 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board