



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Old City Hall Lease Negotiation Authority

Preferred Agenda: June 25, 2024

Submitted By: Cecily Hope Pretty, Administrative Services Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: N/A

Towards Council Goal: Be an Effective and Efficient Government, Rejuvenate Essential Services, Economic Strength, Image Building

Attachments: N/A

Purpose of this RCA:

To seek City Council approval to authorize the City Manager or their designee to negotiate and approve potential lease agreement(s) for the former City Hall building, located at 1140 12th Avenue.

Background/Context:

The former City Hall building has been largely vacant since staff relocated to the current City Hall location in 2019. The Sweet Home Fire District currently occupies a portion of the building in exchange for in-kind services but does not intend to continue utilizing the space.

The Challenge/Problem:

The former City Hall building presents an opportunity for businesses seeking space, and leasing it to a tenant will provide revenue to the City of Sweet Home.

Stakeholders:

1. **Citizens**: Citizens will benefit from new business and new revenue streams for the City.
2. **City Council**: City Council will be successful in attracting business and services while strengthening the financial position of the City.

Issues and Financial Impacts:

Minor renovations may be required, but will be offset by the revenue generated from a lease.

Elements of a Stable Solution:

A decision that allows for utilization of existing space and a better financial arrangement for the City.

Options:

1. Do Nothing: The former City Hall building will remain without a paying tenant.
2. Authorize the City Manager to Negotiate: Move to approve the authorization of the City Manager to negotiate and approve lease agreement(s) for the building.

Recommendation:

Staff recommends Option 2: Move to approve the authorization of the City Manager to negotiate and approve lease agreement(s) for the building.