



CITY OF SWEET HOME LIBRARY BOARD MINUTES

April 08, 2021, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

PHONE: 541-367-5007
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Meeting Information

The Library Advisory Board will hold a meeting at 4:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call. Meeting ID 348 006 235#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Chairperson of the meeting.

Roll Call:

Board Members:

Jamie Frick
Don Hopkins
Eva Journey
Jason Hill
Charlene Adams

STAFF

City Manager Ray Towry

MEDIA

Benny Wolcott, The New Era

Review/Approval of Minutes

Motion made by Board Member Hopkins, Seconded by Board Member Journey.

Voting Yea: Board Member Adams, Board Member Hopkins, Board Member Journey, Board Member Hill, Board Member Frick.

- a) 2021-03-11 Library Advisory Board Minutes

Report of the Librarian

- a) COVID Update – City Manager Towry reported Linn County moved back into High Risk. Nothing will change in the Library except Contact Tracing Information will be collected from patrons.
- b) Library Needs Assessment
City Manager Towry included the last report received from the Architect. A joint Council/Library Board will be scheduled to review the document and begin discussing funding options.
- c) Recruitment Update
City Manager Towry reported 12 applications were received, 9 are very highly qualified. Sweet Home is working with the State Library Office to compile interview questions for the first round of MS Teams interviews.
- d) Information Only - City Manager Towry presented the March Staff Schedule for information only.

Fiscal Report

- a) 2021 Year-to-Date Budget Update
City Manager Towry presented the Budget update for the Library.

Statistics

- a) Use by Type
The statistics by type of material was presented.
- b) General Use
The General Use Library General Use statics were reviewed.

Unfinished Business

None

New Business

The proposed 2021-2022 Library Budget was presented and discussed.

- a) 2021-2022 Library Budget Review

Next Library Advisory Board Meeting May 13, 2021

With no further business, the meeting adjourned at 5:22 PM.