



REQUEST FOR COUNCIL ACTION

Title: Oregon Parks and Recreation Department (OPRD) Local Government Grant
Lower Sankey Park Phase III

Preferred Agenda: March 28, 2023

Submitted By: Angela Clegg, Associate Planner

Reviewed By: Blair Larsen, Community and Economic Development Director

Type of Action: Resolution X Motion Roll Call Other

Relevant Code/Policy: N/A

Towards Council Goal: Goal 3.2 Look for methods to improve community safety, Police, Community Design, etc.

Attachments: Proposed OPRD Grant Budget
Proposed Site Plan

Purpose of this RCA:

The purpose of this RCA is to provide background information for the City Council; so that the Council can make an informed decision on whether the City should apply for an Oregon Parks and Recreation Department Local Government Grant to improve Sankey Park.

Background/Context:

In 2016 the City of Sweet Home hired Community Service Center (CSC) associates from the University of Oregon to provide planning and technical assistance for a new vision at Sankey Park. CSC Associates and City Staff provided multiple opportunities for community engagement through surveys, face to face meetings, and meetings in the park where citizens could vote on what they wanted to see. Sankey Park has been an iconic public space for generations of Sweet Home residents. The Park's central location makes it readily accessible to members of the Sweet Home community and visitors of all demographics. In addition to typical city park amenities such as play equipment and restrooms, Sankey provides access to serene natural areas and wooded trails. The site plays host to many events each year from harvest festival and community movie nights to the annual Oregon Jamboree music festival.

In 2019 the City applied and was awarded a grant from the OPRD Local Government Grant program. Lower Sankey Park Phase II was completed in the fall of 2021 and included a new playground, plaza, concrete and asphalt paths, and lighting. Due to the timing of the grant cycle, the City chose to move forward with Phase III in 2023.

The original bandstand was constructed by the Civilian Conservation Corp (CCC) in the 1930's. In 2019 the City hired an engineering firm to assess the damage to the bandstand to determine the safety and integrity of the structure. Besides the roof damage from the tree impact, they found several areas of dry rot, a cracked foundation, nearby tree roots may have moved the

foundation, the gutters and downspouts for the entire structure were compromised, and the footings had shifted over time. Due to the age of the structure and construction type, portions of the bandstand did not meet current building code. The main horizontal structural beams were extremely inadequate, the round floor beams were inadequate, and the footings were significantly undersized. Based on the engineering assessment, the City chose to remove the structure for the health and safety of the park visitors. The bandstand was an important gathering place for the local community for over 90 years. Since the removal of the structure in 2021, the community and the City Council have expressed the importance of replacing the bandstand to provide an accessible space for future private gatherings and community events.

Historically there was a network of dirt trails connecting upper and lower Sankey Park, and due to the lack of staff funding for park maintenance the trails became overgrown and inaccessible. One wide trail remains between the upper and lower sections of the park; however, it is steep and becomes muddy and slick in wet weather, making it a safety hazard. The City now has dedicated funding and a department devoted to park maintenance that includes a full time crew lead, full time staff, and seasonal staff.

The proposed project will include a new accessible bandstand (community event center), a soft surface trail network connecting upper and lower Sankey Park and Ames Creek, a hard surfaced accessible trail network with landings that can function as amphitheater seating during events, a sidewalk on the east side of 14th Avenue connecting the lower Sankey Park and upper Sankey Park parking lots, benches, lighting, and security cameras.

The Challenge/Problem:

Should the City Council submit a grant application for \$295,993.30? The City would need to match 40%, \$118,397.32, which can include a mix of cash and in-kind services. (See Issues and Financial Impacts for a more detailed finding breakdown).

Stakeholders:

The proposed grant would assist the City with the ability to complete projects at Sankey Park and therefore fulfill the goal of providing a vibrant community space for all Sweet Home residents and visitors.

- City of Sweet Home: Having better more vibrant parks increases positive use, lowers crime, and increases the property values of homes near the park.
- Surrounding Residences: Studies show that there is an increase in property values with homes near and abutting parks. Increased positive use in the parks can result in lower crime rates in surrounding neighborhoods and a more positive, family-friendly environment.
- Outer Residences: Improved parks create family friendly gathering areas that include safe park amenities mixed with open natural areas for families to explore.
- Businesses: Increased amenities within the community show vibrancy and will bring in more visitors.
- Visitors: Visitors see a vibrant and inviting community that makes them want to visit time and time again, and potentially choose Sweet Home as a place to live.

Issues and Financial Impacts:

- Project Amount: \$295,993.30
- Grant Amount: \$177,595.98
- 40% Match Requirement: \$118,397.32, potentially coming from the following sources:
 - Current Fiscal Year City Parks Projects/Improvements Budget (General Fund): \$120,000
 - Next Fiscal Year Parks System Development Charges (SDC): \$98,000
 - Donations/In-Kind Contributions: The Park & Tree Committee is working on a donor campaign to help fund this project.

The grant amount is comparable to other projects similar in scope and awarded through the Oregon Parks and Recreation Department.

If approved the Park and Tree Committee have formed a plan to solicit the Sweet Home community for donations, thus fulfilling our goal of increased community involvement.

Elements of a Stable Solution:

To secure funding to complete the lower Sankey Park upgrades identified by the community and City staff.

Options:

1. Do Nothing. Direct staff not to submit any application to the Oregon Parks and Recreation Department this year. The next opportunity for this source of funding will be in 2025.
2. Direct staff to submit the proposed Parks and Recreation Department Local Government Grant as presented.
3. Direct staff to submit the proposed Parks and Recreation Local Government Grant with recommended City Council changes (specify).
4. Other. Specify other actions for Staff to take.

If the City Council approves the proposed grant, staff will prepare and submit the grant application. The grant submission deadline is April 1, 2023.

Recommendation:

Staff and the Park and Tree Committee recommend option 2: Direct staff to submit the proposed Parks and Recreation Department Local Government Grant as presented. This grant application would be submitted by April 1, 2023, reviewed in June 2023. Awards will be announced in September 2023, and if awarded projects could start late fall 2023.

RESOLUTION NO. 4 FOR 2023

A RESOLUTION AUTHORIZING THE CITY OF SWEET HOME TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR THE DEVELOPMENT AND REHABILITATION OF PARK AMENITIES AT SANKEY PARK AND DELEGATING AUTHORITY TO THE ASSOCIATE PLANNER TO SIGN THE APPLICATION

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Sweet Home desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, Park and Tree Committee, City Council, Community, and Staff have Identified improvements at Sankey Park as a high priority need In Sweet Home, Oregon; and

WHEREAS, the project will construct a new accessible bandstand (community event center), a 720 foot (approximately) soft surface trail network connecting upper and lower Sankey Park and Ames Creek, an 855 foot (approximately) hard surfaced accessible trail network with landings that can function as amphitheater seating during events, a 340 (approximately) foot sidewalk on the east side of 14th Avenue connecting the lower Sankey Park and upper Sankey Park parking lots, benches, lighting, and security cameras.; and

WHEREAS, the City of Sweet Home has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Sweet Home will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, ON A RECOMMENDATION FROM THE PARK AND TREE COMMITTEE, SUPPORTED BY THE COMMUNITY AND STAFF OF THE CITY OF SWEET HOME AS FOLLOWS: The City Council demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for development and rehabilitation of park amenities at Sankey Park and delegate authority to the Associate Planner to sign the application.

This Resolution shall be effective immediately upon its passage.

Passed by the City Council and APPROVED by the Mayor this ____ day March 2023.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder

Lower Sankey Park Phase III Project Budget

Expense Category	No. of Units	Unit Cost	Total Project Costs	Match Funds (City)	Match Funds (Pledged)	Total Requested
SALARIES, WAGES AND BENEFITS. Refers to in-house staff/applicant employees for whom payroll taxes are paid.						
Angela Clegg, Associate Planner	200 hrs	\$ 45.83	\$ 9,166.00	\$ 9,166.00		\$ -
Ryan Wade, Engineering Tech II	85 hrs	\$ 52.58	\$ 4,469.30	\$ 4,469.30		\$ -
Public Works	280 hrs	\$ 53.85	\$ 15,078.00	\$ 15,078.00		
						\$ -
SUBTOTAL (1)			\$ 28,713.30	\$ 28,713.30	\$ -	\$ -
CONTRACTED SERVICES. Labor, supplies, materials, and travel to be provided by non-staff for project implementation.						
Banstand Installation			\$ 35,000.00			\$ 35,000.00
Electrical Contractor			\$ 10,000.00			\$ 10,000.00
Concrete Contractor			\$ 23,500.00			\$ 23,500.00
Engineering Consultant			\$ 4,680.00			\$ 4,680.00
SUBTOTAL (2)			\$ 73,180.00	\$ -	\$ -	\$ 73,180.00
MATERIALS AND SUPPLIES. Refers to items that are purchased or invoiced to the applicant, and are used up in the course of the project.						
Bandstand			\$ 124,500.00	\$ 2,500.00	\$ 41,000.00	\$ 81,000.00
855' Hard Surfaced Trails and Landings			\$ 22,000.00	\$ 6,000.00	\$ 10,000.00	\$ 6,000.00
340' Sidewalk			\$ 10,500.00	\$ 3,000.00		\$ 7,500.00
720' Soft Surfaced Trail Materials			\$ 3,000.00	\$ 2,000.00	\$ 200.00	\$ 800.00
Trail and Bandstand Lighting			\$ 12,100.00	\$ 5,500.00	\$ 3,000.00	\$ 3,600.00
Irrigation			\$ 4,000.00	\$ 4,000.00		\$ -
Security Cameras			\$ 10,000.00	\$ 1,000.00	\$ 2,000.00	\$ 7,000.00
Benches & Tables			\$ 8,000.00		\$ 8,000.00	\$ -
SUBTOTAL (3)			\$ 194,100.00	\$ 24,000.00	\$ 64,200.00	\$ 105,900.00
PROJECT TOTALS			\$ 295,993.30	\$ 52,713.30	\$ 64,200.00	\$ 179,080.00

PROJECT COST \$ 295,993.30

Required 40% Match \$ 118,397.32
Match Funds Collected \$ 52,713.30

Minimum Donations Needed: \$65,684.02

Requested Grant Funds \$ 177,595.98

