



CITY OF SWEET HOME LIBRARY BOARD MINUTES

June 12, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:31 PM.

Roll Call

PRESENT

Chair Eva Journey
Vice Chair Kelsey Hicks
Board Member Jen Castaneda
Board Member Jim Corley

ABSENT

Board Member Caryn Wise

COUNCIL

Councilor Chelsea Augsburger, Council Liaison

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Deputy City Manager

Review & Approval of Minutes

- a) 2025-05-08 Library Board Meeting Minutes

Board Member Corley moved to approve the minutes of the May 8, 2025 Library Board meeting minutes. The motion carried by the following vote:

AYE: Journey, Hicks, Castaneda, Corley

NAY: None

ABSENT: Wise

Report of the Library Services Director

- a) Report of the Library Director for May/June 2025

Director Dazey stated that she would not provide a verbal report to allow more time for other agenda items.

No action was required for this item.

b) LACL Conference Summary

Director Dazey stated that she recently attended the Libraries Advancing Community Learning to Reduce Substance Use national forum. She noted that activities at the forum would result in documentation and support substance use reduction and general harm reduction activities in libraries. She reviewed some of the recommendations generated from the forum. She stated that she applied for a grant with the libraries in Lebanon and Albany to obtain harm reduction materials.

Vice Chair Journey asked of the impact of substance use on library operations. Director Dazey stated that staff typically had interactions with individuals on substances at least hourly.

Discussion ensued regarding implementation of new potential programs.

Board Member Castaneda asked of the use of the Free Little Libraries. Director Dazey stated that they were well-used and were refilled every two to three weeks.

No action was required for this item.

Statistics

a) Statistical Report May/June 2025

Director Dazey stated that statistics were slightly down but that was typical when the weather first improves.

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

Old Business

There was no old business to be heard.

New Business

a) SHPL June 2025 Newsletter

Director Dazey presented the latest library newsletter.

No action was required for this item.

b) Library Needs Assessment Discussion

Director Dazey stated that a larger library was needed to accommodate growing programs. She noted that there was no current funding for a combined library/low-income housing building. She highlighted the receipt of a \$10,000 grant to upgrade the library's ADA entrance and noted that a community survey was required as a condition of the grant. She requested feedback regarding potential future library sites.

Chair Journey asked of utilizing the current site of the former City Hall. Director Dazey stated that an architectural firm offered that as an option but noted that the costs for a new build were significantly more than a remodel. Chair Journey noted the importance of sufficient parking.

Board Member Castaneda expressed support for obtaining the currently vacant former pizza place if it came available. She asked of available land close to downtown to consider for a new build. Director Dazey replied that there were a few available lots off of Highway 20.

There was consensus to hold a Work Session regarding the future library site selection.

Adjournment

There being no further discussion, the meeting was adjourned at 5:27 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board

DRAFT