



# CITY OF SWEET HOME BUDGET COMMITTEE MINUTES

April 26, 2023, 6:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

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## Call to Order

The meeting was called to order at 6:00 PM.

## Roll Call

### PRESENT

Mayor Susan Coleman  
Councilor Greg Mahler (6:15 PM)  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Angelita Sanchez  
Councilor Josh Thorstad  
Committee Member Bob Briana  
Committee Member Diane Gerson  
Committee Member Matthew Bechtel  
Committee Member Nancy White

### ABSENT

Councilor Dylan Richards  
Committee Member Derek Dix  
Committee Member Josh Marvin  
Committee Member Kenneth Hamlin

### STAFF

City Manager Kelcey Young  
Contract Finance Director Matt Brown  
Communications Manager Adam Leisinger  
Administrative Services Manager Julie Fisher  
Public Works Director Greg Springman  
Community and Economic Development Director Blair Larsen  
Library Services Director Megan Dazey

### MEDIA

Benny Westcott, The New Era

## Review and Discussion of Proposed 23-24 Budget

### a) Election of Chair

Nomination for Diane Gerson for Chair.

Motion made by Councilor Trask, Seconded by Committee Member Thorstad. The motion passed with all in favor.

b) Election of Vice Chair

Motion for Bob Briana for Vice Chair.

Motion made by Councilor Gourley, Seconded by Mayor Coleman. The motion passed with all in favor.

c) Approval of Minutes - 2022-04-19 and 2022-04-20 Budget Committee Minutes

Approval of the April 19, and April 20, 2022 Budget Committee Minutes.

Motion made by Councilor Gourley, Seconded by Councilor Coleman. The motion passed with all in favor.

d) Public Comment

Dawn Mitchell, Executive Director of the Sweet Home Senior Center and Ken Bronson, former Executive Director of the Sweet Home Senior Center were concerned that matching funds of \$30,000 for the ODOT Transportation Grant were not included in the Budget. Finance Director Matt Brown stated the Budget Committee could recommend to the Council the use of reserve funds for the operation grant for the Sweet Home Shopper Shuttle and the Dial-a-Bus.

e) Budget Presentation

City Manager Kelcey Young read the Budget Message that was presented to the Committee.

There was discussion regarding the stipend received by the City Council and proposed an increase from \$75 and \$85 to \$200 and \$250. Continued discussion will be held later.

The General Fund was reviewed. There was discussion between allocated and non allocated funds and the difference. The Public Safety Fund was discussed. Additional staff was noted in the Public Safety Fund. The cost of insurance throughout all departments were discussed. The Library Fund was reviewed and noted an additional part time library assistant as well. The Transportation Fund noted that static revenue may cause a future concern and transportation revenue may be needed. Investment funds and cash balances were discussed. A new fund called the Enhancement Fund was introduced. Funds like the Path Program, Special Events, Public Transit Program, Weddle Bridge, and the Pool are included in the Enhancement Fund. Another new fund called the Willow Yucca Fund was created for the Local Improvement District notes and the City matching funds for the project. System Development Charges were explained and those funds were reviewed. Other Funds that were reviewed were the Water, Wastewater and Stormwater. Projects in those funds were discussed. Consultant Matt Brown recommended a rate study to see if rates are keeping up with inflation costs.

f) Public Hearing: State Shared Revenue

The Public Hearing on State Shared Revenue was opened at 8:01 PM.

The floor was opened for public comment. There was none.

The Public Hearing was closed at 8:02 PM.

g) Approval of the Property Tax Rate

Motion to approve the Permanent Tax Rate of \$1.4157 per \$1,000 and Local Option Levies of \$7.4700 per \$1,000.

Motion made by Councilor Gourley, Seconded by Mayor Mahler. The motion passed with all in favor.

h) Approval of the Proposed City Budget for FY 23-24

Motion to approve the Budget and appropriations for FY 2023/2024 in the amount of \$35,410,000 made by Councilor Mahler, seconded by Councilor Gourley. The motion passed with all in favor.

Motion to make a recommendation to appropriate \$30K from the Reserve Fund for the purpose of grant match for the operation of the Sweet Home Dial a Bus and the Sweet Home Shopper made by Councilor Gourley, seconded by Councilor Maher. The motion passed with all in favor.

**Adjournment**

Motion to adjourn at 8:10 PM made by Councilor Mahler, seconded by Councilor Gourley.

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Chair

ATTEST:

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City Manager – Ex Officio City Recorder

DRAFT