



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action - Mahler WRF Special Inspections and Testing Services RFP

Preferred Agenda: August 9, 2022

Submitted By: Trish Rice, Engineering Tech 2

Reviewed By: Christy Wurster, City Manager Pro Tem
Greg Springman, Public Works Director

Type of Action: Resolution ___ Motion X Roll Call ___ Other ___

Relevant Code/Policy: N/A

Towards Council Goal: 1.1 Develop specific steps for implementation of the adopted infrastructure master plans.

Attachments: Special Inspections and Testing Services RFP

Purpose of this RCA:

Staff is requesting Council authorization to advertise the Special Inspections and Testing Services RFP for the Mahler WRF Improvements Project.

Background/Context:

Special inspections are required for facilities projects of this nature to assure compliance with project specifications and state building codes, above and beyond the routine inspections conducted by City or West Yost engineering staff and by the Building Official. Specific tests are required by the Oregon Structural Specialty Code. Examples of inspections and tests requiring specialized equipment and knowledge include, but may not be limited to: base rock compaction; rebar, steel, and concrete; and application of protective coatings. West Yost has prepared this RFP to assist the City with selecting a contractor specializing in such inspections and testing who will serve for both Phase 1 and Phase 2 construction. This contractor will be directly contracted with the City and will be independent of the construction contractor. Proposals will be due September 8, 2022. Selection will be made by a combination of price and qualifications. Contract award is anticipated to come before Council in late September to early October prior to breaking ground which is anticipated for November.

The Challenge/Problem:

To assure facilities construction work complies with project specifications and state building codes through the use of specialized equipment and knowledge.

Stakeholders:

- City Residents. Residents are the customers who deserve good service with the highest return on their taxes and fees that we can provide, and who trust the City to maintain their infrastructure systems at a high level of service.
- Council Members. Council members are the voice of the citizens we serve. Each member of this group is interested in providing the best service possible at the lowest possible cost. They must balance leadership with representation.
- Public Works Department Staff. This project will greatly improve the operability of the WWTP which is currently undersized and beyond its serviceable lifespan. Staff spends significant time fixing broken down equipment and fighting with system inefficiencies.
- Management Team. Comprised of five department heads, each with a responsibility to the citizens and Mayor to run their day-to-day operations as efficiently as possible.
- Oregon DEQ. The WWTP upgrade project is required to comply with DEQ regulations.

Issues and Financial Impacts:

These services are typically billed per test. The proposals will include the contractor's fee schedule and their estimated testing requirements for the project based on the design documents. Fees will be billed to the construction project budget line item.

Elements of a Stable Solution:

Procure a competent and affordable contractor for special inspections and testing services.

Options:

1. Move to authorize staff to advertise the Special Inspections and Testing Services RFP.
2. Do nothing. This is not a feasible option because specific tests are required by Oregon building codes.
3. Request more information or give staff other direction.

Recommendation:

Staff recommends Option 1, Move to authorize staff to advertise the Special Inspections and Testing Services RFP.