



CITY OF SWEET HOME CITY COUNCIL MINUTES

July 26, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information:

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871 and enter the Meeting ID: 226 531 892#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards

STAFF

Police Chief Jeff Lynn
City Manager Pro Tem Christy Wurster
Finance Director Brandon Neish
Community and Economic Development Director Blair Larsen (online)
Public Works Director Greg Springman
Library Services Director Megan Dazey
Administrative Services Manager Julie Fisher
City Attorney Robert Snyder

MEDIA

Benny Westcott, The New Era

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Consent Agenda:

Motion to approve the Consent Agenda made by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Voting Abstaining: President Pro Tem Gerson, Councilor Gourley

Approval of Minutes:

- a) 2022-07-12 City Council Minutes
- b) 2022-06-28 City Council Minutes
- c) 2022-07-19 City Council Meeting - ES

Recognition of Visitors and Hearing of Petitions:

Vince Adams, spoke to the Council regarding his concern on speeding on Mountain View Road. Chief Jeff Lynn responded that he agrees the area has been an issue and the police department will focus additional efforts on Mountain View Road.

Old Business:

- a) Request for Council Action – 2023 Legislative Priorities for the League of Oregon Cities (LOC)

Chief Jeff Lynn presented the request for the Legislative Priorities. The top priorities were identified, and staff will submit the Legislative Priorities to the League of Oregon Cities.

The priorities were Economic Development - Downtown, Property Tax Reform, Resilient, Futureproof Broadband Infrastructure and Planning Investments, Address Measure 110 Shortcomings, and Infrastructure Financing and Resilience.

Motion to remove homelessness and add Economic Development for Downtown Revitalization made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

- b) Ordinance Bill No. 4 for 2022 - Ordinance No. 1304 - Sweet Home Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products

Community and Economic Development Director Blair Larsen presented the draft Ballot Title that would prohibit the sales of Psilocybin and related products within City limits.

Motion made to approve Resolution No. 29 for 2022 and moving Ordinance Bill No. 4 to first reading by President Pro Tem Gerson, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Voting Nay: Councilor Gourley

- c) Information Only - FAC Facility Update

Public Works Director gave an update on the FAC Facility for the unhoused. Restrooms have been placed on the site and fencing will be up in a few weeks. The facility is moving forward.

- d) Information Only - 9th Avenue Waterline Replacement Project Update

Public Works Director Greg Springman presented the 9th Avenue Waterline Replacement Project and gave an update on how the Buy America Program could affect the project. Staff has reached out to League of Oregon Cities and other cities to determine steps moving forward.

New Business:

a) Request for Council Action - Engineer of Record Water Master Plan Task Order Amendment

Engineer Technician Trish Rice presented a Task Order amendment for the Engineer of Record Water Master Plan. The change in the model will more accurately adjust population numbers for future growth and allow for correct sizing of pipe throughout the city.

Councilor Sanchez asked if staff negotiated with West Yost to see if the change order could be done without additional cost. Staff had not.

Motion made to approve the Task Order amendment by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Sanchez, Councilor Richards

b) Safe Routes to School Grant Application

Community and Economic Development Director Blair Larsen presented the request to submit the Safe Routes to School Grant Application. The Council thanked Donna Short who volunteered her time to write the grant application.

Motion to authorize the City Manager Pro Tem to sign and submit the application for the Safe Routes to School Grant made by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

c) Request for Council Action – Government Portfolio Advisors Contract Extension

Finance Director Brandon Neish presented the request to extend the contract for Government Portfolio Advisors for an additional year.

Motion to approve the contract extension for Government Portfolio Advisors for one year made by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

a) Ordinance Bill No 4 for 2022 - Ordinance No. - Sweet Home Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products

Motion to move Ordinance Bill No. 1 for 2022 to first reading made by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Ordinance Bill No. 4 for 2022 was read in its entirety.

Motion to move ordinance Bill No 4 for second reading immediately made by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley,

Second Reading of Ordinance Bills

- a) Ordinance Bill No. 4 for 2022 - Ordinance No. - Sweet Home Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products

Ordinance Bill No. 4 for 2022 was read by title only.

Motion to move Ordinance Bill No. 4 for 2022 to the third and final reading made by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

Ad Hoc Committee on Health

Councilor Lisa Gourley reported the Sweet Home Community Health Fair will be held at the High School on August 20th. Councilor Gourley requested the Sweet Home YAC to help at the event.

Chamber of Commerce

Councilor Diane Gerson reported Chamber Director Melody Reese has resigned. The Chamber is working to fill the vacancy with staff and volunteers until a new director can be hired.

Wendi Melcher has joined the Chamber Board of Directors.

Reports of City Officials:

Mayor's Report

Mayor Mahler thanked Finance Director Brandon Neish for his service to our community. Finance Director Neish stated he will miss working with everyone at the City.

There will be a Farewell event for Director Neish at City Hall on Wednesday, July 27th from 2pm until 4pm.

City Manager's Report

Christy Wurster, City Manager Pro Tem thanked Chief Lynn for filling in during her absence.

The City Candidate Handbook was presented to Council. The handbook was created by Administrative Services Manager Julie Fisher and Communications Specialist Lagea Mull with review by City Attorney Robert Snyder.

CM Pro Tem Wurster thanked Community and Economic Development Director Blair Larsen, Police Chief Jeff Lynn, and City Attorney Robert Snyder for their efforts to bring the Ballot Measure documents for consideration by voters.

Finance Director Brandon Neish has served the City for 4.5 years. It was noted that he will be missed and best of luck with his new position as Finance Director for the City of Lebanon.

Chief Lynn, acting as Interim City Manager, reported the Museum of Oregon Dinosaurs will host a display August 3rd - September 6th at the Sweet Home Library. Mia Jackson will present on 3pm August 3rd.

Chief Lynn reported the Oregon Jamboree in full set up mode. Additional construction and detouring will occur as the week progresses.

Chief Lynn thanked Finance Director Brandon Neish for his input for the last 4.5 years noting the many smiles and friendship. He will be missed.

a) City Council Candidate Handbook

The City Council Candidate Handbook was presented for Council Information.

Department Director's Reports (2nd meeting of the Month)

Finance Director

a) Finance Department Monthly Report

A written report was included in the packet.

Police Chief

a) Police Department Monthly Report

A written report was included in the packet.

City Attorney

No Report.

Council Business for Good of the Order

Items discussed during the Good of the Order for Council Business, included:

Councilor Gerson reported her subdivision will host a National Night Out event on August 2nd. Councilor Gerson also reported a reception for the City Hall Art Show will be from 5pm until 7pm on August 5th.

Councilor Gerson inquired with the FY21 Audit will be complete. Finance Director Neish reported that this work will be accomplished by the incoming Finance Director and City Manager.

Library Services Director Dazey announced the dinosaur display coming to the library will not cost the Library any funds.

The Police Department and Chief Lynn were thanked for their part in the Oregon Jamboree Music Festival that is happening this weekend.

Councilor Susan Coleman thanked Finance Director Brandon Neish and highlighted some of the successful projects Brandon was able to complete in his time with the City. Finance Director Neish was instrumental in saving over \$700,000 in loan interest and had many other successes.

The Council thanked YAC Representative Tea Herrera for joining them for the meeting.

a) Comcast Update - July 2022

An update from Comcast regarding channel changes was included in the packet.

Adjournment

The meeting adjourned at 7:42 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder

