



# CITY OF SWEET HOME CITY COUNCIL MINUTES

September 26, 2023, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Call to Order and Pledge of Allegiance

The meeting was called to Order at 6:30 PM

## Roll Call

### PRESENT

Councilor Dylan Richards  
Councilor Lisa Gourley  
Councilor Angelita Sanchez  
Mayor Susan Coleman  
President Pro Tem Greg Mahler  
Councilor Josh Thorstad  
Councilor Dave Trask

### STAFF

Jason Ogden, Police Chief  
Greg Springman, Public Works Director  
Robert Snyder, City Attorney  
Blair Larsen, Community and Economic Development Director  
Matt Brown, Finance Director  
Kelcey Young, City Manager  
Adam Leisinger, Communications Manager  
Angela Clegg, Tourism and Economic Development Coordinator

### MEDIA

Benny Westcott, New Era

### GUESTS

Tina Naumann, 1546 41st Avenue, Sweet Home, OR 97386

## Consent Agenda:

A motion to approve the Consent Agenda was made by Pro Tem Mahler, Seconded by Councilor Trask.

Voting Yea: Mayor Coleman, Councilor Gourley, Councilor Sanchez, Councilor Richards, Councilor Thorstad, Pro Tem Mahler, Councilor Trask

Approval of Minutes:

- a) 2023-08-22 City Council Meeting Minutes
- b) 2022-09-12 City Council Meeting Minutes

**Recognition of Visitors and Hearing of Petitions:**

Tina Naumann, 1546 41st Avenue, Sweet Home, OR 97386 discussed the recent vacancy and clean up of the property located at 1333 13th Avenue, Sweet Home.

**Old Business:**

None

**New Business:**

- a) Request for Council Action - Resolution No. 25 for 2023, A Resolution for 14th Avenue Street Closure for Harvest Festival  
Director Larsen presented Resolution No. 25 to the Council.  
A motion to approve Resolution No. 25 for 2023 was made by Councilor Trask, Seconded by Councilor Richards.  
Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Richards, Councilor Thorstad
- b) Request for Council Action - Resolution No. 26, A Resolution Setting Rates for Stormwater Drainage Utility Services  
Director Brown and City Manager Young presented Resolution No. 26 to the Council.  
A motion to approve Resolution No. 26 for 2023 was made by Councilor Trask, Seconded by Councilor Sanchez.  
Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Richards, Councilor Thorstad  
An amendment was proposed by Councilor Gourley to enact the rates for three years with an annual review, Seconded by Councilor Trask  
Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Thorstad  
Voting Nay: Councilor Richards
- c) Request for Council Action - Resolution No. 27, A Resolution Setting Rates for Water Utility Services  
Director Brown presented Resolution No. 27 to the Council.  
Councilor Sanchez requested a safeguard for low income community members, using \$20,000.00 of the State grant money. City Manager Young recommended that it be brought back to the Council at the next meeting when staff can give a report regarding the amount of funding that was received from the State and how much revenue will be available for low income community members.  
A motion to approve Resolution No. 27 for 2023 was made by Councilor Sanchez, Seconded by Councilor Gourley.  
  
Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Thorstad  
Voting Nay: Councilor Richards
- d) A Resolution Setting Rates for Sewer Utility Services  
Request for Council Action - Resolution No. 28, A Resolution Setting Rates for Sewer Utility Services

Director Brown presented Resolution No. 28 to the Council. City Manager Young discussed percentages and the reserve.

A motion to approve Resolution No. 28 for 2023 was made by Councilor Sanchez, Seconded by Councilor Trask.

Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Thorstad

Voting Nay: Councilor Richards

e) Request for Council Action - Purchase of Bathroom/Shower and Laundry Trailers

Community and Economic Development Director Larsen and City Manager Young presented the purpose and purchasing options to the Council.

A motion to approve the purchase of bathroom/shower and laundry trailers was made by Councilor Sanchez, Seconded by Councilor Trask.

Voting Yea: Mayor Coleman, Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Thorstad, Councilor Richards

**Ordinance Bills**

None

**Reports of Committees:**

Traffic Safety Committee

Councilor Richards gave an update to the Council.

Library Advisory Board

Pro Tem Mahler gave an update to the Council.

Youth Advisory Council

Councilor Sanchez gave an update to the Council.

**Reports of City Officials:**

City Manager's Report

City Manager Young gave a report to the Council.

Mayor's Report

Mayor Coleman gave her report to the Council.

**Department Director's Reports (1st meeting of the Month)**

Library Services Director

- a) Library Monthly Report

Public Works Director

- a) Public Works Monthly Report

**Department Director's Reports (2nd meeting of the Month)**

Police Chief

Chief Ogden gave a report to the Council.

- a) Police Department Monthly Report

**Council Business for Good of the Order**

Councilor Sanchez thanked City Manager Young for her service.

Councilor Sanchez asked that an agenda item be added to the next meeting to discuss funding for vulnerable citizens in regards to paying their utility bills. There was a consensus of the Council.

Councilor Sanchez asked that a formal thank you go to Commissioner Tucker for his efforts with homelessness issues and funding. There was a consensus of the Council.

**Adjournment**

The meeting was adjourned at 7:30 PM

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder