



CITY OF SWEET HOME LIBRARY BOARD MEETING MINUTES

February 12, 2026, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Eva Journey
Vice Chair Kelsey Hicks
Committee Member Jen Castaneda
Committee Member Jim Corley

ABSENT

Committee Member Caryn Wise

STAFF

Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2025-11-13 Library Board Meeting Minutes
- b) 2025-11-13 Library Board Work Session Minutes

Committee Member Corley moved to approve the minutes of the November 13, 2025 Library Board Work Session and Meeting. Vice Chair Hicks seconded the motion. The motion carried by the following vote:

AYE: Journey, Hicks, Castaneda, Corley

NAY: None

ABSENT: Wise

Report of the Library Services Director

- a) Report of the Library Director February 2026

Director Dazey discussed the popularity of the DVD collection and changes to the puzzle section to accommodate new STEM kits. She noted that the ADA-compliant door was now functional. She highlighted the addition of a fax line for public use. She highlighted the attendance of over 30 "shoppers" at the recent kids' clothing giveaway. She stated that the library would receive a grant to provide items for teens, including hygiene kits and food.

No action was required for this item.

Statistics

- a) Library Statistics February 2026
- b) SHPL Circulation Stats by Collection for 2025

Director Dazey reviewed the annual collection statistics.

No action was required for these items.

Fiscal Report

There was no fiscal report to be heard.

Old Business

There was no old business to be heard.

New Business

- a) February 2026 Newsletter
- b) SHPL Year End Highlights

Director Dazey stated that she would be highlighting all staff and Library Board Members in future editions of the newsletter. She noted that volunteers were needed to sort seeds for the Seed Library. She added that the free little pantry was currently empty and donations were needed.

Chair Journey asked of the status of the next fiscal year’s budget. Director Dazey replied that staff would be meeting with administration the following week to develop the budget. She added that staff planned to include funding for another summer teen intern.

No action was required for these items.

Adjournment

There being no further discussion, the meeting was adjourned at 4:50 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board