



CITY OF SWEET HOME CITY COUNCIL MEETING MINUTES

February 10, 2026, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Josh Thorstad
Councilor Chelsea Augsburger
Councilor Ken Bronson
Councilor Aaron Hegge
Councilor Dylan Richards
Councilor Angelita Sanchez

STAFF

Jason Ogden, City Manager / Police Chief
Blair Larsen, City Attorney
Cecily Hope Pretty, Deputy City Manager
Angela Clegg, Planning & Building Manager
Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager
Greg Springman, Public Works Advisor

Consent Agenda

Approval of Minutes:

- a) 2026-01-27 City Council Work Session Minutes
- b) 2026-01-27 City Council Meeting Minutes
- c) 2026-02-03 City Council Executive Session Minutes

Council Action:

- a) Request for Council Action – Council Response to Personnel Complaint

President Pro Tem Thorstad moved to approve the Consent Agenda. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

Recognition of Visitors & Hearing of Petitions

There were no visitors to be heard.

New Business

a) Request for Council Action – Board & Committee Reappointments

City Manager Ogden stated that all the proposed reappointments to the Community Health Committee and Library Board were requested by their current members with terms expired or expiring.

Councilor Richards moved to approve the reappointments as proposed. Councilor Sanchez seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

b) Request for Council Action – Resolution No. 1 for 2026 – Adopting the Sweet Home Public Library Donor Naming Rights Policy

Director Dazey stated that the purpose of the Naming Rights Policy was developed in anticipation of a new or renovated library and associated donations.

President Pro Tem Thorstad moved to approve Resolution No. 1 for 2026. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

c) Request for Council Action – Resolution No. 2 for 2026 – Appointing a Budget Officer

City Manager Ogden stated that Oregon law required the appointment of a Budget Officer.

Councilor Richards moved to approve Resolution No. 2 for 2026. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Richards, Sanchez

NAY: None

Reports of Committees

Administration, Finance & Property Committee – President Pro Tem Thorstad

Community Health Committee – Councilor Bronson

- 2026-01-28 Community Health Committee Meeting Minutes

Library Advisory Board – Councilor Augsburger

Park & Tree Committee – Councilor Hegge

- 2026-01-21 Park & Tree Committee Meeting Minutes

Planning Commission

- 2026-01-15 Planning Commission Meeting Minutes

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

- 2026-2027 CWACT Work Plan

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

Mayor Coleman thanked the Councilors for their roles as liaisons and their connections to interested community members.

Department Reports

Library

- Library Report – January 2026

Planning & Building

- Planning & Building Report – January 2026

Public Works

- Public Works Report – December 2025 & January 2026

Finance

- Finance Report – January 2026

Police

- Police Department Report – January 2026

City Manager Ogden stated that the City's Traffic Officer had been reassigned to traffic duty due to increased staffing. He highlighted decreasing crime across several categories.

Director Dazey highlighted an upcoming suicide prevention training at the Sweet Home Public Library on March 9, 2026.

Reports of City Officials

City Manager's Report

- a) LOC 2025 Research Review
- b) Statement of Economic Interest Filing

City Manager Ogden reminded Councilor that they would be receiving an email to complete their Statement of Economic Interest. He stated that the League of Oregon Cities (LOC) 2025 Research Review was included for the Councilors' information regarding trends in local Oregon government. He highlighted that the metal fish fabricated by the Sweet Home High School were anticipated for installation later that week.

Mayor's Report

Mayor Coleman highlighted the Chamber of Commerce Annual Banquet on February 28th, the Sunshine Industries annual fundraising dinner on March 7th, a puzzle competition on March 14th to send students to Japan, and the participation of 120 students in the local literacy program with statistics demonstrating improved reading skills.

Council Business for Good of the Order

There was no business to be heard.

Adjournment

There being no further discussion, the meeting was adjourned at 6:41 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder