



City of Sweet Home

Community and Economic Development Department- Planning Program
3225 Main Street, Sweet Home, OR 97386 541-367-8113

Land Use Application

- Adjustment
- Annexation
- Comprehensive Plan Map Amendment
- Conditional Use
- Home Occupation
- Interpretations
- Nonconforming Uses
- Partition
- Property Line Adjustment
- Site Development Review
- Subdivisions and Planned Developments
- Text Amendments
- Variance
- Zone Map Amendment

Date Received: _____
 Date Complete: _____
 File Number: LA23-02
 Application Fee: N/A
 Receipt #: _____
 Planning Commission Hearing Date: _____
 City Council Hearing Date: _____

Within 30 days following the filing of this application, the Planning Department will make a determination of completeness regarding the application. If deemed complete, the application will be processed.

Applicant's Name: _____
 Angela Clegg, Associate Planner

Applicant's Address: _____
 3225 Main Street, Sweet Home, OR 97386

Applicant's Phone Number: _____
 541-367-8113

Applicant's Email Address: _____
 aclegg@sweethomeor.gov

Property A

Owner's Name: _____
 The City of Sweet Home

Owner's Address: _____
 3225 Main Street, Sweet Home, OR 97386

Owner's Phone Number: _____
 541-367-8113

Owner's Email: _____
 aclegg@sweethomeor.gov

Property Address: _____
 N/A

Assessor's Map and Tax Lot: _____
 N/A

Property Size Before: _____ Property Size After: _____
 N/A N/A

Zoning Classification: _____ Comprehensive Plan: _____
 N/A N/A

Property B

Owner's Name: _____
 N/A

Owner's Address: _____

Owner's Phone Number: _____

Owner's Email: _____

Property Address: _____

Assessor's Map and Tax Lot: _____

Property Size Before: _____ Property Size After: _____

Zoning Classification: _____ Comprehensive Plan: _____

Nature of Applicant's Request

Narrative describing the proposed land use action: Brief description on this form and attach extra sheets if needed.
 The City of Sweet Home is submitting revisions to the Municipal Code adopted October 27, 2023.

I certify that the statements contained on this application, along with the submitted materials, are in all respects true and are correct to the best of my knowledge and belief.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____



APPENDIX L

TEXT AMENDMENTS

Amendments to the Comprehensive Plan and Development Code texts shall be reviewed as a Type IV application as specified in Chapter 17.128. [SHMC 17.116.010]

A Plan or Development Code text amendment can only be initiated by the Planning Commission or City Council. Private citizens, however, may suggest text changes. Upon direction of either the Planning Commission or City Council, City staff shall establish a file and set a schedule to review the proposed changes. Notice shall be subject to the provisions in Chapter 17.128. [SHMC 17.116.020]

SHMC 17.106.030 DESIGN CRITERIA

The applicant is required to submit a summary for each of the following applicable criteria and submit the summary as a narrative with the Land Use Application. (Attach extra sheets, if needed)

Amendments to the Comprehensive Plan or Development Code text shall be approved if the evidence can substantiate the following:

- A. The proposed amendment will not adversely impact the following:
 1. Traffic generation and circulation patterns;
 2. Demand for public facilities and services;
 3. Level of park and recreation facilities;
 Explain:

The proposed amendments will not impact traffic generation or circulation patterns, demand for public facilities or patterns, or the level of park and recreation facilities.

- B. A demonstrated need exists for the proposed amendment. Explain:

Staff identified minor errors and areas that needed additional criteria for clarity.

- C. Does the proposed amendment comply with all applicable Statewide Planning Goals and administrative rule requirements? Explain:

Yes. The amendments comply with the Oregon Statewide planning Goal 2: Land Use Planning: To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions. Included in the amendments are the newly adopted Senate Bill 458 requirements.

- D. Do the amendments to the Development Code conform with applicable City Comprehensive Plan policies? Explain:

Yes. The Amendments conform with the General Development Policies of the Comprehensive Plan.

- E. The amendment is appropriate as measured by at least one of the following criteria:
- It corrects identified error(s) in the provisions of the plan.
 - It represents a logical implementation of the plan.
 - It is mandated by changes in federal, state, or local law.
 - It is otherwise deemed by the City Council to be desirable, appropriate, and proper.