



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – City Attorney Contract Extension

Preferred Agenda: April 9, 2024

Submitted By: Cecily Hope Pretty, Administrative Services Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: Sweet Home Charter

Towards Council Goal: Be an Effective and Efficient Government

Attachments: City Attorney Employment Extension Agreement

Purpose of this RCA:

To seek City Council approval to extend the employment of Robert Snyder, City Attorney.

Background/Context:

The current City Attorney, Robert Snyder, previously announced that he would be retiring from City service effective May 11, 2024.

The Challenge/Problem:

The City is currently recruiting for legal services but a new City Attorney has not been identified and appointed as of yet. Without the extension of Mr. Snyder's contract, the City will not have a dedicated City Attorney in place to advise the City when necessary following his retirement.

Stakeholders:

1. **Citizens:** Citizens will benefit from the City maintaining professional legal services.
2. **City Council:** City Council will have a dedicated City Attorney to provide legal advice.
3. **City Staff:** Staff will have a main point of contact for legal matters and will not have to expend additional resources to utilize legal consultants.

Issues and Financial Impacts:

There are no identified issues or financial impacts.

Elements of a Stable Solution:

A decision that allows for continuity in the City's legal services.

Options:

1. **Do Nothing:** The extension will not be approved and the current City Attorney will render no further services after May 11, 2024, leaving the City without dedicated legal counsel.

2. Amend the Extension Agreement: Negotiate changes to the extension with the City Attorney.
3. Approve the Extension Agreement: Move to approve the current City Attorney's contract extension until the next City Attorney is appointed.

Recommendation:

Staff recommends Option 3: Move to approve the current City Attorney's contract extension until the next City Attorney is appointed.