



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Appointments and Reappointment to Committees, Commission, and Board

Preferred Agenda: April 9, 2024

Submitted By: Cecily Hope Pretty, Administrative Services Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: SHMC Chapter 2.10

Towards Council Goal: Be an Effective and Efficient Government, Rejuvenate Essential Services, Economic Strength, Image Building

Attachments: N/A

Purpose of this RCA:

To make appointments to the Budget Committee, Park and Tree Committee, and Planning Commission; and to make a reappointment to the Library Board.

Background/Context:

There are several vacancies across multiple citizen bodies. The Administration, Finance, and Property Committee met on April 3, 2024 to review applicants and make appointment recommendations. The following appointments are recommended by same:

Budget Committee

Cherrie Staten – term to expire December 31, 2024

Brennan Frenzel – term to expire December 31, 2024

Park and Tree Committee

Jo Anne Solis – term to expire December 31, 2027

Planning Commission

Joe Graybill – term to expire December 31, 2026

Additionally, Charlene Adams serves on the Library Board and her term expired on December 31, 2023. She has been operating in holdover status. She is recommended by staff for reappointment for a term to expire December 31, 2027.

The Challenge/Problem:

The boards, committees, and commissions of the City of Sweet Home serve an important role in reviewing information and concerns relevant to their charges and making recommendations to the City Council. Allowing vacancies to stand leads to inefficiencies in this recommendation process and does not allow engaged citizens the opportunity to serve in this advisory capacity for the benefit of the community.

Stakeholders:

1. **Staff:** Staff benefits from full boards, committees, and commissions that provide recommendations consistent with law.
2. **City Council:** City Council will receive informed recommendations from relevant boards, committees, and commissions to guide their decision-making process.
3. **Residents:** Residents and taxpayers benefit from efficient and informed committee processes and have an additional forum for input outside of City Council meetings.

Issues and Financial Impacts:

There are no additional issues or financial impacts identified as a result of these appointments.

Elements of a Stable Solution:

An appointment process that allows residents the opportunity to apply for boards, committees, and commissions and that selects engaged, informed individuals for service.

Options:

1. **Do Nothing:** The vacancies will remain and board, committee, and commission operations will be impacted.
2. **Extend the process:** Direct staff to solicit additional applicants.
3. **Approve:** Move to appoint and reappoint the recommended individuals to the Budget Committee, Park and Tree Committee, Planning Commission, and Library Board.
4. **Approve with Changes:** Move to approve only a portion of the recommended applicants.

Recommendation:

Staff recommends Option 3: Move to appoint and reappoint the recommended individuals to the Budget Committee, Park and Tree Committee, Planning Commission, and Library Board.