



# CITY OF SWEET HOME CITY COUNCIL MINUTES

January 26, 2021, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be required to maintain appropriate social distancing (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit [live.sweethomeor.gov](https://live.sweethomeor.gov). If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call-in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM

## Roll Call

PRESENT

Mayor Greg Mahler

President Pro Tem Diane Gerson

Councilor Dave Trask

Councilor Lisa Gourley

Councilor Susan Coleman

Councilor Angelita Sanchez

Councilor Dylan Richards

## Consent Agenda:

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## Approval of Minutes:

- a) 2021-01-12 City Council Minutes (pg. 3)

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

## Recognition of Visitors and Hearing of Petitions:

- a) Proclamation, "Denouncing Violence in Our Nation" (pg. 9)

Mayor Mahler read the proclamation denouncing violence in our nation.

## Old Business:

None

## New Business:

- a) Council Sub-Committee Appointments (pg. 11)

Mayor Mahler appointed the following to City Council Subcommittees:

Administration and Finance: Councilor Trask (Chair), Councilor Gerson, Councilor Coleman.

Charter Review Committee: Councilor Gerson, Councilor Trask

Park and Tree Committee: Councilor Trask

Youth Advisory Council: Councilor Gerson

Chamber of Commerce: Councilor Richards, Councilor Sanchez

Area Commission on Transportation: Councilor Sanchez

Council of Governments: Councilor Sanchez

Solid Waste Advisory Committee: Councilor Richards

Ad Hoc Community Health Committee: Councilor Gourley, Mayor Mahler

Legislative: Councilor Richards

There was discussion on having a Council representative on the Library Advisory Board. Councilor Coleman has expressed interest.

- b) Request for Council Action - Surplus of City equipment and vehicles (pg. 12)

Finance Director Neish presented the list of items to be surplussed. Finance Director Neish stated two vehicles will be surplussed to Enterprise, who will sell them for the City per our agreement. Technology items will be properly destroyed by our IT services.

Motion made by Councilor Gourley, Seconded by President Pro Tem Gerson.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards.

## Ordinance Bills

### Request for Council Action and First Reading of Ordinance Bills

- a) Public Hearing for Zone Map Amendment Application ZMA20-04 (pg. 16)

Mayor Mahler explained the Public Hearing has already been held for public comment. The ordinance is now before Council.

Motion made by Councilor Coleman, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards.

The Ordinance was read it its entirety.

Motion to move Ordinance No. 1 for 2021 to second reading.

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Second Reading of Ordinance Bills

None

Third Reading of Ordinance Bills (Roll Call Vote Required)

None

**Reports of Committees:**

Administrative and Finance/Property

- a) A February 2<sup>nd</sup> meeting was scheduled to interview for vacant Planning Commission and vacant Library Advisory Board positions

Charter Review Committee

- a) Councilor Gerson reported the committee met prior to the City Council Meeting.

Park and Tree Committee

Youth Advisory Council

Chamber of Commerce

- a) Councilor Gerson reported the Chamber held a 3-day Strategic Planning session.

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

- a) Subcommittee on Homelessness Draft Document was presented reporting the outcome of a 4-day work session meeting by the committee and their goals addressing homelessness.

Legislative Committee

**Reports of City Officials:**

Mayor's Report

Mayor Mahler reminded the Council of the February 5<sup>th</sup> Training.

City Manager's Report

City Manager Ray Towry announced the retirement party for Library Director Rose Peda. CM Towry outlined the upcoming February 5-7<sup>th</sup> City Council training.

**Department Director's Reports (2nd meeting of the Month)**

Finance Director

- a) December 2020 Monthly Report (pg. 120)  
A written report was included in the packet.

Police Chief

- a) Police Department Monthly Report (pg. 130)

A written report was included in the packet.

City Attorney

None

**Council Business for Good of the Order**

None

**Adjournment**

With no further business the meeting adjourned at 7:31 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder