



# REQUEST FOR COUNCIL ACTION

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**Title:** Legislative Amendment LA22-02

**Preferred Agenda:** February 14, 2023

**Submitted By:** Angela Clegg, Associate Planner

**Reviewed By:** Blair Larsen, CEDD Director  
Kelcey Young, City Manager

**Type of Action:** Resolution \_\_\_\_ Motion X Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** SHMC Chapter 17.75

**Towards Council Goal:** Aspiration II: Effective and Efficient government; Goal 2.1: Update and Streamline Processes; Goal 2.2: Develop continuity in planning and permitting processes.

**Attachments:** Draft Ordinance  
LA22-02 Staff Report  
Draft Planning Commission Minutes February 2, 2023

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## **Purpose of this RCA:**

The purpose of this RCA is to hold a public hearing regarding Legislative Amendment LA22-02 and present the application to the Council for approval. The purpose of this application is to adopt text amendment (LA 22-02) to the Zoning Ordinance, which will add Sweet Home Municipal Code (SHMC) Chapter 17.75 Mobile Food Units.

## **Background/Context:**

This legislative amendment, LA 22-02, consists of a new Chapter to the Sweet Home Municipal Code (SHMC). The proposed amendment was identified by City Staff, based on feedback from the Planning Commission and an increase in requests to have Mobile Food Units throughout the City.

The following is a timeline of meetings associated with this project:

- December 22, 2022: Staff submitted the online PAPA.
- December 28, 2022: Notice Published in the New Era
- February 2, 2023: The Planning Commission held a public hearing on the proposed amendment. The Planning Commission moved to recommend approval of the amended Development Code to City Council.

At the February 14, 2023 Council Meeting, the City Council will hold a public hearing regarding this legislative amendment and conduct a first reading, and two more readings of the ordinance are necessary in order to adopt the ordinance.

**The Challenge/Problem:**

Should the City amend its Development Code in the manner recommended by the Planning Commission?

**Stakeholders:**

- City of Sweet Home Residents – The proposed text amendment benefit residents with a more clear and efficient code.
- Property Owners and Mobile Food Units Owners: Benefit from clear standards.
- Staff: Will be able to implement the SHMC with more efficiency and less discretion.

**Issues and Financial Impacts:**

This change will have no financial impact on the City.

**Elements of a Stable Solution:**

A stable solution involves adopting changes to the City's code that improve the quality of development for current and future mobile food unit owners, without overly burdening property owners and business owners in a way that is clear, consistent, and does not require significant staff interpretation. In addition, a stable solution would be consistent with the City's policies and goals.

**Options:**

1. Approve application LA22-02 and conduct a first reading of the ordinance.
2. Deny application LA22-02 and direct staff and the Planning Commission to make revisions (specify).
3. Continue the public hearing to a later date to allow more time for the Council to examine the proposed changes or to provide staff time to prepare amendments or additional information (specify).
4. Take no action; leave the code as is.
5. Other

**Recommendation:**

Staff recommends option 1: Approve application LA22-02 and conduct a first reading of the ordinance.