



CITY OF SWEET HOME BUDGET COMMITTEE MINUTES

April 22, 2021, 6:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Meeting Information

The Budget Committee meeting will be held at 6:00 p.m. in the City Council Chambers at City Hall, 3225 Main Street. Individuals attending public meetings in person will be required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

Meeting ID: ID: 366 950 97#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Chairperson of the meeting.

Cell phones should not be used in the Council Chambers by city staff or Committee during this meeting for any reason, including text messages, emails, or phone calls. If a member of the public needs to utilize their cell phone for a call, please exit the Council Chambers.

Call to Order

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Diane Gerson
Councilor Dave Trask
Councilor Susan Coleman
Councilor Angelita Sanchez (6:09 PM via phone)
Councilor Dylan Richards
Committee Member Bob Briana
Committee Member David Lowman
Committee Member Kenneth Hamlin
Committee Member Gerritt Schaffer (6:32 PM)

ABSENT

Councilor Lisa Gourley
Committee Member Derek Dix

Review and Discussion of Proposed 2021-2022 Budget

a) Election of Chair

David Lowman Nominated Bob Briana

Councilor Trask Nominated Kenneth Hamlin Second by David Lowman

Mayor Mahler called for a vote and announced Kenneth Hamlin as Chair

b) Election of a Vice Chair

Committee member Bob Briana was elected and accepted the position of Vice-Chair.

c) Budget Message

City Manager Ray Towry gave the Budget Message.

d) Budget Training

Finance Director Brandon Neish presented a basic budget training explaining the new digital format of the budget book.

e) Capitol Improvement Plan Review

Finance Director Neish explained how the Capital Improvement Plan is formed and prioritized. The Capital Improvement Plan was presented with 14 projects identified totaling 7.8 million, of which 5 million is coming from state funding. The total Capital requested was \$9,053,596.

f) Review and Set Budget Meeting Dates

The following meeting dates were set:

May 6, 2021 Budget Presentation of Public Works, CEDD, and Finance

May 13, 2021 Budget Presentation of Executive, Library & Police. Approval (tentative)

May 18, 2021 If Needed

Each meeting will be live streamed and the members will have the opportunity to remote in if needed. All meetings will begin at 6PM.

Adjournment

The meeting was adjourned at 7 PM.

Additional Meetings will be held at the Sweet Home City Hall on the following dates:

May 6, 2021; May 13, 2021; May 18, 2021 (If needed)

Chair – Kenneth Hamlin

Date: