

MEMORANDUM



TO: City Council
FROM: Greg Springman, Public Works Director
DATE: December 9, 2025
SUBJECT: Public Works Monthly Report – November, 2025

This memorandum provides a brief periodic update of specific projects, Water Treatment Plant (WTP) and Wastewater Treatment Plant (WWTP) operations and maintenance (O&M), and other activities performed by the Public Works Department.

WWTP Activities - Mahler Water Reclamation Facility

- 46.19 million gallons (MG) of wastewater treated this month
- 1.98 MG max daily flow discharged
- 1.24 MG average daily flow discharged

Compliance:

- Wastewater plant process had no violations for October, 2025. The WWTP process has had “zero” process violations for the last 17 months.
- The City received a Notice of Civil Penalty from DEQ for wastewater discharge violations from the Wastewater Treatment Facility into Ames Creek and South Santiam River between October, 2022 through May, 2024. Staff met with DEQ to discuss it in detail in October 2025. DEQ and the City staff agreed to modify the Notice of Penalty. City is waiting for DEQ’s response. The City will have the opportunity to do Supplemental Environmental Project (SEP) in lieu of the fine.

O&M Projects:

- Wastewater plant switched to winter permit limitations on November 1, 2025.
- Mahler Water Reclamation Facility Project has been fully designed and is waiting for funding. Staff have completed the WIFIA application and submitted the \$25,000 application fee but are waiting for financial documents (completed FY23 Audit and an updated Credit Rating Report for the City). Once the audit is completed, the application will be submitted.

WTP Activities - Sweet Home Water Treatment Plant

- 28.77 MG finish water treated this month
- 1.35 MG max daily demand
- 0.96 MG average daily demand

Compliance:

- No process violations for November 2025.

Raw Turbidity NTUs:

- Levels currently range are less than 10 NTUs on average, turbidity did reach 20 NTUs once during the month of November.

O&M Projects:

- Army Corps stepped up Green Peter drawdown meetings to weekly on November 12, 2025. December drawdown meetings will be held on December 3, 10, & 17, 2025. The average turbidity has been consistently below 10 NTUs.

Engineering Projects

- Ongoing meetings for ZIPLY Fiber installations.
- Right of Way (ROW) inspections.
- Ongoing plan review for Public Works permits in Planning/Development.
- Ongoing Coulter subdivision inspections.
- Awarded contract for a pole structure at Police Department.
- Completed the DEQ TMDL Stormwater update for 2025.
- Assisted other Department with small projects.
- Updated infrastructure in GIS for iWorQ database integration.

Public Works Field Activities

Water Division

- Staff continues with water distribution system leak detection citywide.
- Staff continue to locate all City owned utilities for contractors throughout the service area.
- Staff have scheduled the installation of new water meters on 8th Avenue, and prepping 8th Avenue water main replacement project between Dogwood and Cedar. Materials have been ordered and received.

Collections System Division

- Staff started sewer main cleaning throughout the service area.
- Staff repaired the CCTV generator and performed sewer main CCTV inspections.
- Collections staff started winter Infiltration and Inflow (I&I) flow monitoring in basins 8, 13, & 16 required by DEQ.

Streets Division

- Staff cleaned ditches for stormwater.
- Staff hung Christmas decorations throughout the downtown area.
- Staff continues with a small amount asphalt patch work for water leak repairs.
- Scheduled weekly street sweeping is ongoing.

- Staff scheduled the fall leaf collection season, which begins Monday, October 13, 2025 and will continue through Thursday, December 18, 2025.

Parks & Facilities Division

- Staff working on Supplemental Environmental Project (SEP) east of Ames Creek in Sankey Park. All vegetation has been mowed, sprayed and debris removed. Silage traps will be put in place mid-October. Traps will remain in place for 1 year.
- Staff working to refurbish the Public Works breakroom.
- Staff maintained City parks, cleaned restrooms, and collected garbage from public trash cans.
- Working on Park benches in-house.

Stormwater Division

- Staff are cleaning storm drain lines as needed.
- Staff are cleaning storm ditches along street easements as time allows.