



# REQUEST FOR COUNCIL ACTION

**Title:** Request for Council Action – Approval of a Personal Services Contract with Community Services Consortium for Homeless Family Services

**Preferred Agenda:** January 23, 2024

**Submitted By:** Cecily Hope Pretty, Administrative Services Director

**Reviewed By:** Kelcey Young, City Manager

**Type of Action:** Resolution \_\_\_ Motion X Roll Call \_\_\_\_\_ Other \_\_\_

**Towards Council Goal:** Be an effective and efficient government, rejuvenate essential services

**Attachments:** Proposal and Contract for Personal Services with Community Services Consortium

## **Purpose of this RCA:**

To approve a Contract for Personal Services with the Community Services Consortium (CSC) to create new shelter capacity and provide rapid re-housing services to the unsheltered in Sweet Home, Oregon utilizing State Linn Multi Agency Coordination (MAC) HB 5019 Funding.

## **Background/Context:**

The CSC was established in 1980 seeking to end poverty in Linn, Benton, and Lincoln Counties by assisting residents to access tools and resources to overcome poverty. The CSC partners with service providers, healthcare providers, faith-based organizations, government entities, and other organizations to support shelters, housing, emergency services, and additional community resources. Oregon Governor Tina Kotek approved investments through HB 5019 in 2023 to support homelessness prevention efforts and the City of Sweet Home approved Resolution 3 for 2023 on March 1, 2023 to allow the City to access available funding under HB 5019.

The proposed contract for personal services consists of construction of new shelter units and associated operating costs, staffing costs for a Case Manager and Community Service Officer, and administrative costs.

## **The Challenge/Problem:**

The City of Sweet Home does not have adequate funding within its annual budget to address the needs of its local and transient unsheltered populations and actively seeks to partner with public and private partners to access additional resources to support this population. Entry into this contract for personal services will enable the City of Sweet Home to construct additional resources to provide housing, services, and coordination to support the unsheltered people of Sweet Home and its surrounding communities.

## **Stakeholders:**

- Staff – Staff will be able to pursue funding opportunities associated with HB 2019

in coordination with a qualified agency, CSC, to support unsheltered communities in Sweet Home.

- Council – The Sweet Home City Council will be able to demonstrate fiscal responsibility and coordination with qualified local contractors to reduce the negative impacts of being unsheltered.
- Citizens – Citizens can expect financial and quality of life benefits from receiving qualified coordination of benefits for unsheltered communities. Unsheltered residents of Sweet Home will experience benefits through qualified disbursement and monitoring of funds designed to reduce the negative impacts of homelessness and to improve housing availability.

**Issues and Financial Impacts:**

The City of Sweet Home expects to positive financial impact through coordination with an experienced and qualified agency utilizing eligible HB 5019 funding, enhancing services for the unsheltered with minimal impact to taxpayers.

Costs under this personal services contract encompass shelters, services, staffing, and administration not to exceed the amount of \$449,093 for a term expiring July 1, 2025.

**Elements of a Stable Solution:**

The City would be able to access additional funding coordinated through a qualified local agency with the expertise necessary to provide improved outcomes for unsheltered populations and the general population of the City of Sweet Home.

**Options:**

1. Option #1 – Make a Motion to approve the Personal Services Contract with Community Services Consortium.
2. Option #2 – Do Nothing. The City Council could choose not to approve the Personal Services Contract with Community Services Consortium, and not have a partnership in place to support rehousing services as provided by HB 5019 Funding.
1. Option #3 – Direct staff to amend the contract and bring it back to City Council for consideration.

**Recommendation**

1. Option #1 – Make a Motion to approve the Personal Services Contract with Community Services Consortium.