



CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE MINUTES

March 15, 2022, 1:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 762 345 212 #

Call to Order

The meeting was called to order at 1 PM.

Roll Call

PRESENT

Councilor Diane Gerson
Councilor Dave Trask, Chair
Councilor Susan Coleman

STAFF

Christy Wurster, City Manager Pro Tem
Blair Larsen, Community and Economic Development Director
Robert Snyder, City Attorney
Brandon Neish, Finance Director (online)
Julie Fisher, Administrative Services Director

New Business

- a) Special Event Support and Grant Policy Creation

The Committee discussed how to process donation requests brought to Council. Discussion included reviving the past Community Grants Program, giving additional funds to the Sweet

Home Community Foundation for their Grants Program, or finding another entity such as the Chamber of Commerce to process donation requests.

The committee discussed the option of providing funds to the Chamber of Commerce so the Chamber could partner with events that would meet tourism goals. It was suggested that the Chamber could form a Tourism Committee to review and grant requests. There was also discussion that by partnering with the Chamber under their non profit umbrella there may be additional grant funding available. The Committee discussed possible eligibility requirements that would address the type of event, location, and what the event does to promote Sweet Home.

There was a question on what would happen to the funds if they were given but not expended and the possibility of the grants being a reimbursement. Staff will reach out to the Chamber to see if they are interested in the partnership and if they have the capacity to oversee such a program.

There was discussion on the donation request from Radiator Supply House. Councilor Coleman stated the planned event is large already and it would be good to have the City's name associated with the event. The City has already given \$10, 000 to support a similar event and this request is an economic development opportunity event. Councilor Coleman added this event meets the Council goal of improving the image of Sweet Home. There was additional discussion that the committee was supportive of a donation between \$5,000 and \$10,000 to support this event.

Motion to refer the donation request by Radiator Supply House to the City Council made by Councilor Coleman, Seconded by Councilor Gerson.

Voting Yea: Councilor Gerson, Councilor Trask, Councilor Coleman

Adjournment

The meeting adjourned at 1:47 PM.

Chair

ATTEST:

City Manager Pro Tem – Ex Officio City Recorder