



APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE (TUAL)

FULL ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail distilled spirits, malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.
- Sell at retail malt beverages, wine, and cider in a factory-sealed container to consumers for consumption **off** the licensed premises.
- May **deliver** factory-sealed containers and securely covered containers (growlers) of malt beverages (beer), wine, and cider direct to consumer for consumption **off** the licensed premises; however, must follow the delivery rules under OAR 845-006-0392 and 845-006-0396. Delivery can only occur during the date and time of the special event.

LIMITED ON-PREMISES SALES LICENSE TEMPORARY USE APPLICATION

- Sell at retail malt beverages, wine, and cider by the drink for consumption in the special event licensed area.
- Sell at retail malt beverages, wine, or cider in a securely covered container (growlers) meant for drinking off of the special event licensed area. The container may not hold more than two gallons. You must not allow any other open container of alcohol to leave the licensed premises.
- Sell at retail malt beverages, wine, and cider in a factory-sealed container to consumers for consumption **off** the licensed premises.
- May **deliver** factory-sealed containers and securely covered containers (growlers) of malt beverages (beer), wine, and cider direct to consumer for consumption **off** the licensed premises; however, must follow the delivery rules under OAR 845-006-0392 and 845-006-0396. Delivery can only occur during the date and time of the special event.

OLCC LICENSE FEE

- The license fee is a \$10.00 per license day or any part of a license day. A license day is from 7:00 am to 2:30 am on the succeeding calendar day.
- **Make payment by check or money order, payable to OLCC.**
- **License Days:** In #11 below, you may apply for a maximum of **seven** license days per application form.

Process Time

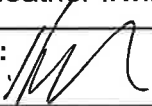
OLCC needs your completed application in sufficient time to approve it. Sufficient time is typically 2 to 4 weeks before the first event date listed in #11 below (some events may need extra processing time). OLCC may refuse to process your application if it is not submitted in sufficient time for the OLCC to investigate it.

1. My Annual License is a:		☒ FULL ON-PREMISES	☐ LIMITED ON-PREMISES
2. Licensee Name (please print): Unruh Management & Consulting, LLC - DBA Oregon Beverage Services, LLC			
3. Email: Heather@OregonBeverage.com			
4. Trade Name of Business: Oregon Beverage Services		5. Fax (Optional)	
6. Address of <u>Annual</u> Business: 500 Wilco Hwy		7. City Mt Angel	
8. Contact Person: Hether Irwin		9. Contact Phone: 503-409-4328	
10. Event Name (if one): Music and Brews presented by Oregon Jamboree			
11. Date(s) of event (no more than seven days): April 15th and 16th, 2022			
12. Start/End hours of alcohol service: <u>12 pm</u> (am / pm) to <u>12 am</u> (am / pm)			
13. Address of <u>Special Event</u> (Street, City and Zip): 1304 Long Street, Sweethome OR 97386			

14. Is the event, or any part of the event, outdoors?		☒ Yes	☐ No
14a. If yes, submit a drawing showing the licensed area and its boundaries.			
15. List the name(s) and service permit number(s) of alcohol manager(s) on-duty and in the licensed area: Jason Unruh, DOB 4/22/1972, Permit 589546			
16. What is the expected attendance <u>per day</u> in the area where alcohol will be sold or consumed? 1200 If the expected attendance is 301 or more per day, the event must have at least \$300,000 of liquor liability insurance coverage (ORS 471.168) and you must <u>also</u> answer questions 17 and 18. If your answer is 300 or fewer per day, please skip questions 17 and 18.			
17. Insurance Company: Cincinnati Specialty Insurance		18. Policy #: CSU0182377	
19. GOVERNMENT RECOMMENDATION: You must obtain a recommendation from the local city OR county before submitting this application to the OLCC.			
19a. Name the CITY if the event address is within a city's limits: Sweethome			
OR			
19b. Name the COUNTY if the event address is outside the city's limits: Linn			

I affirm the following:

- Minors (people under the age of 21) and visibly intoxicated people will not be allowed to buy, possess, or consume alcohol.
- The only open containers of alcohol that may be taken off the licensed area are securely covered containers (growlers) of malt beverages, wine, or cider. I will not allow any other open container of alcohol to leave the licensed premises.
- Marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the special event licensed premises.
- The event will meet the food service requirements of a Temporary Use of an Annual License.
- I affirm I am authorized to sign this application on behalf of the applicant.

20. Licensee Name (print): Heather Irwin	
21. LICENSEE SIGNATURE: 	22. Date: 3/4/22

CITY OR COUNTY USE ONLY The city/county named in #19 above recommends: ☐ Grant ☐ Acknowledge ☐ Deny (attach written explanation of deny recommendation) (Optional) City/County Contact Person: (Optional) Phone Number or Email: City/County Signature: _____ Date: _____	
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FORM TO OLCC: This license is valid only when signed by an OLCC representative. Submit this form to the OLCC office regulating the county in which your special event will happen.			
OLCC USE ONLY	Fee Paid: _____	Date: _____	Receipt #: _____
License is ☐ Approved ☐ Denied			
OLCC Signature: _____	Date: _____		

FOOD REQUIREMENTS FOR TEMPORARY USE OF AN ANNUAL LICENSE (TUAL)

WHAT AMOUNT OF FOOD MUST I PROVIDE?

- **TWO SUBSTANTIAL FOOD ITEMS:** A Full On-Premises Sales Licensee not providing distilled spirits at the event and a Limited On-Premises Sales Licensee must provide at all times and in all areas where alcohol service is available at least two different substantial food items.
- **FIVE SUBSTANTIAL FOOD ITEMS:** A Full On-Premises Sales Licensee providing distilled spirits at the event must provide at all times and in all areas where alcohol service is available at least five different substantial food items.

WHAT IS A SUBSTANTIAL FOOD ITEM?

This is a food item that is typically served as a main course or entrée. Some examples are fish, steak, chicken, pasta, pizza, and sandwiches. Side dishes, appetizer items, dessert items, and snack items such as popcorn, peanuts, chips and crackers do not qualify as substantial food items.

WHAT DOES “DIFFERENT” MEAN?

“Different” means substantial food items that the OLCC determines differ in their primary ingredients or method of preparation. For example, a turkey sandwich differs from a salami sandwich, a beef burger differs from a turkey burger, and fried chicken differs from baked chicken. Different sizes of the same item are not considered different.

IS THERE AN EXCEPTION TO PROVIDING THE TWO OR FIVE DIFFERENT SUBSTANTIAL FOOD ITEMS?

The OLCC must determine that the clearly dominant emphasis is food service at all times in the area where alcohol service is available in order for you to provide only one substantial food item if you are not providing distilled spirits or one to four different substantial food items if you are a Full On-Premises Sales Licensee providing distilled spirits. The OLCC will work with you to make this determination prior to approving your application.

WHAT DOES IT MEAN TO PROVIDE FOOD SERVICE “AT ALL TIMES AND IN ALL AREAS WHERE ALCOHOL SERVICE IS AVAILABLE”?

Patrons must be able to obtain food service inside the special event licensed area. You may use either of the following two methods to provide food service:

- Within all areas where alcohol service is available, have the minimum required food items available for patrons at all times; or
- Within all areas where alcohol service is available, have a menu of the minimum required food items (plus any other items you may choose to include) available for patrons at all times and be able to provide the food items in the area if a patron chooses to order food. The food items could be kept at a location other than the area where the alcohol is served; however, you must be able to provide the food items to the patron in the area where alcohol service is available.

IS PROVIDING TASTINGS OF ALCOHOL CONSIDERED PROVIDING ALCOHOL SERVICE?

Yes, providing tastings of alcohol is considered providing alcohol service; therefore, the food requirements must be met.

MAY I USE FOOD PROVIDED BY A CONTRACTOR OR CONTRACTORS TO MEET THE FOOD REQUIREMENT?

Yes, the food service may be provided by someone other than you; however, even if food service is provided by a contractor, you are fully responsible for compliance with the food requirements. You may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.

WHO MAY THE CONTRACT FOR THE FOOD SERVICE BE WITH?

The contract may be between:

- You (the OLCC licensee) and the food service contractor; or
- The organizer of the event and the food service contractor.

DOES THE FOOD SERVICE CONTRACT NEED TO BE IN WRITING?

No, the food service contract does not need to be in writing; however, you may sell or serve alcohol only when food service that meets the requirement is provided to patrons at all times and in all areas where alcohol service is available.

PLAN TO MANAGE SPECIAL EVENTS

The OLCC may require some applicants for a special event license to submit this completed form to the OLCC prior to the OLCC approving an application for a special event.

Typically, the OLCC is likely to require this form with events where minors and alcohol will be allowed together and the expected attendance per day in the area where alcohol will be sold or consumed is 501 or more. However, please note that there may be other circumstances under which the OLCC may require an applicant to submit this form.

If there will be more than one applicant applying to make alcoholic beverages available in the same area(s) of the same event, all applicants may agree to submit and follow one plan.

1. Applicant Name: Unruh Management & Consulting, LLC - DBA, Oregon Beverage Services

2. Email: Heather@OregonBeverage.com

3. Event Name: Music and Brews presented by Oregon Jamboree

4. Date(s) of event: April 15th - 16th, 2022

5. Start/End hours of alcohol service: 12 (am / ☒ pm) to 12 (am / ☒ pm)

6. Event Street Address: 1304 Long Street, Sweethome OR 97386

7. City: Sweethome 8. County: Or 9. Zip 97386

(If multiple addresses, please submit the Address Supplemental form)

10. Will minors be allowed at the event? ☒ Yes ☐ No

11. If yes, will minors and alcoholic beverage be allowed together in the same area? ☒ Yes ☐ No

12. Will any portion of the licensed premises be prohibited to minor patrons? ☒ Yes ☐ No

If yes, describe your plan to prevent minor patrons from gaining access to the prohibited area:

Wrist bands and/or hand stamps will be used to identify who has had their ID checked prior to purchase. Two drinks per person, per sale to prevent hand offs. No minors after 6 pm. All minors will be removed prior to 6 pm. Fencing will keep the space secure.

13. Estimated total attendance per day in area(s) where alcoholic beverage will be sold or consumed: 1200

14. List name(s) and contact phone(s) of alcohol manager(s) on-duty and in the licensed area:

Jason Unruh, DOB 4/22/1972, Permit 589546

15. Describe the primary activities within the licensed area:

Entertainment - Food

16. Do you estimate that 30 percent or more of the people attending the event will be between 15 and 20 years of age? ☐ Yes ☒ No

17. Do you estimate the number of patrons in the licensed area will be about the same during the entire time that alcohol is sold or consumed? ☐ Yes ☒ No If no, what are the estimated times that a greater number of patrons will attend? 1:00 - 5:00 pm

PLAN TO MANAGE SPECIAL EVENTS

18. At any one time, what is the average range of the number of staff (such as managers, servers, security, alcohol monitors, ID checkers, etc.) on-duty, at the event, and whose job includes monitoring patron behavior? **4-8+**

19. Will **Alcohol Monitors** work in the licensed area? (*An Alcohol Monitor is a person in addition to alcohol servers and security staff who monitors the sale, service, and consumption of alcoholic beverages to help ensure that unlawful sales, service, and consumption of alcoholic beverages do not occur.*)

☒ Yes ☐ No

20. If yes to #19, list the minimum number of **Alcohol Monitors** you estimate will work during the estimated times when a greater number of patrons will attend and the estimated times when a regular number of patrons will attend:

4 Minimum number during estimated times of greater patron attendance

1 Minimum number during estimated times of regular patron attendance

21. If yes to #19, describe how **Alcohol Monitors** will be readily identifiable as such to patrons:

Alcohol Monitors will be from a licensed, insured and bonded agency, wear logo attire with identifying logos and badges.

22. Will all **Alcohol Monitors** be required to have a service permit? ☒ Yes ☐ No

23. If no to #22, those **Alcohol Monitors** without a service permit must be uncompensated volunteers who are directly supervised in the licensed area by an individual who has successfully completed an Alcohol Server Education course within the last five years. Please list the name(s) of the supervisor(s) and their server education completion date(s):

24. Is the applicant a nonprofit or charitable organization registered with one of the following?

- * Oregon Secretary of State. Check this site to determine if your organization has an Oregon Registry Number: [Oregon Secretary of State](#)
- * Oregon Department of Justice. Check this site to determine if your organization is a charitable organization registered in Oregon: [Oregon Department of Justice - search for Oregon Charities](#)

☐ Yes

☒ No

24a. If yes to #24, will the applicant use servers who don't hold a service permit? ☐ yes ☒ no

24b. If yes to 24a, describe the plan to train these people in at least the following: recognizing minors; properly checking identification; and how to recognize and respond appropriately to visibly intoxicated persons:

25. Will security or ID checkers be required to have a service permit? ☒ yes ☐ no

If no, describe the plan to train these people in at least the following: recognizing minors; properly checking identification; and how to recognize and respond appropriately to visibly intoxicated persons:

PLAN TO MANAGE SPECIAL EVENTS

26. Will servers, security, or ID checkers wear clothing or other designation which readily identifies them as such to patrons? ☒ yes ☐ no If yes, please describe:

All staff will be wearing logo attire indicating their positions.

27. Describe the alcoholic beverages meant for consumption in the licensed area:

	Size of Container (in which the Alcohol will be Served)	Maximum Amount of Alcohol in the Container
Malt Beverages	16 oz	16 oz
Wine	7 oz	6 oz
Cider	16 oz	16 oz
Distilled Liquor	12 oz	1.25 oz

28. Describe how containers used to serve alcoholic beverages for consumption in the licensed area will be of a different color and type when compared to containers used to serve nonalcoholic beverages:

Beer/Cider will be in logo brand plastic cups, wine will be in a narrow clear plastic cup, and distilled s

29. What is the maximum number of containers of alcoholic beverages meant for consumption in the licensed area that a patron may possess at any one time? 2

30. Describe the level of lighting the licensed area will have to ensure the proper monitoring of patrons:

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A level of lighting sufficient to read common newspaper print; or

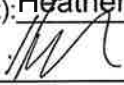
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A level of lighting that will be (please describe):

Alcohol Monitors will be from a licensed, insured and bonded agency, wear logo attire with identifying logos and badges.

31. If other methods for adequately managing the licensed area will be used, describe them here (or submit a separate written, dated, and signed plan): Alcohol Monitors and DPSST will be present throughout the event. They will be watching for VIP's, minors, and any potential issues. Handstamps and/or wristbands will be used to identify those who have had their ID checked and are of legal age.

32. Applicant Name (please print): Heather Irwin

33. Applicant Signature: 

34. Date: 3/4/22



This Compliance Plan relates to Unruh M&C LLC. DBA Oregon Beverage Services planned operations for the 2022 Music & Brews In, to be held on Long Street in a parking lot.

VENUE

The Venue is 1304 Long Street next to the print shop in the parking lot area. Unruh M&C LLC DBA Oregon Beverage Services, is under contract with Oregon Jamboree to provide EXCLUSIVE alcoholic beverages service for this event.

Alcoholic beverages will be available at:

- The Beverage Center will be adjacent to the stage and alongside the food vendors.

STYLE OF OPERATION

During the hours of 12-6 pm minors will be allowed in the event space. Leading to 6 pm, minors will no longer be allowed and will be removed for the remainder of the event hours. Alcoholic beverages will be allowed throughout the venue. There will also be alcohol monitors roving the licensed premise during this time. The event, where minors can be present, is "walk beer". We will have one roving team of alcohol monitors. These areas are fenced and secure. Wristbands will be used to identify anyone who has had their ID's checked. We will check all patrons that appear to be 30 years old or younger.

OFFERINGS

Alcoholic beverages will be beer and malt based coolers served in a brand identified cup or can, wine served in a 7 ounce plastic cup and 1oz of spirits in brand identified cups. In compliance with the OLCC rules.

STAFFING

All service locations offering alcoholic beverages will be staffed with servers who have an OLCC license. Only licensed servers will be dispensing alcoholic beverages.

SECURITY/ALCOHOL MONITORS

Unruh M&C, LLC, DBA Oregon Beverage Services, will employ, from a bonded and licensed security service. the appropriate number of uniformed security/ alcohol monitors. During the event it is those security personnel's responsibilities to observe patrons, monitor alcohol

consumption, assure that minors are not receiving or consuming alcohol, ensuring that no alcohol leaves the premises and look for patrons who exhibit visible signs of intoxication.

SIGNAGE

All areas will be signed with the following information :

- ALL PATRONS UNDER 30 MUST BE CHECKED FOR PROOF OF AGE
- HAVE YOUR ID AVAILABLE
- TWO BEERS PER PURCHASE

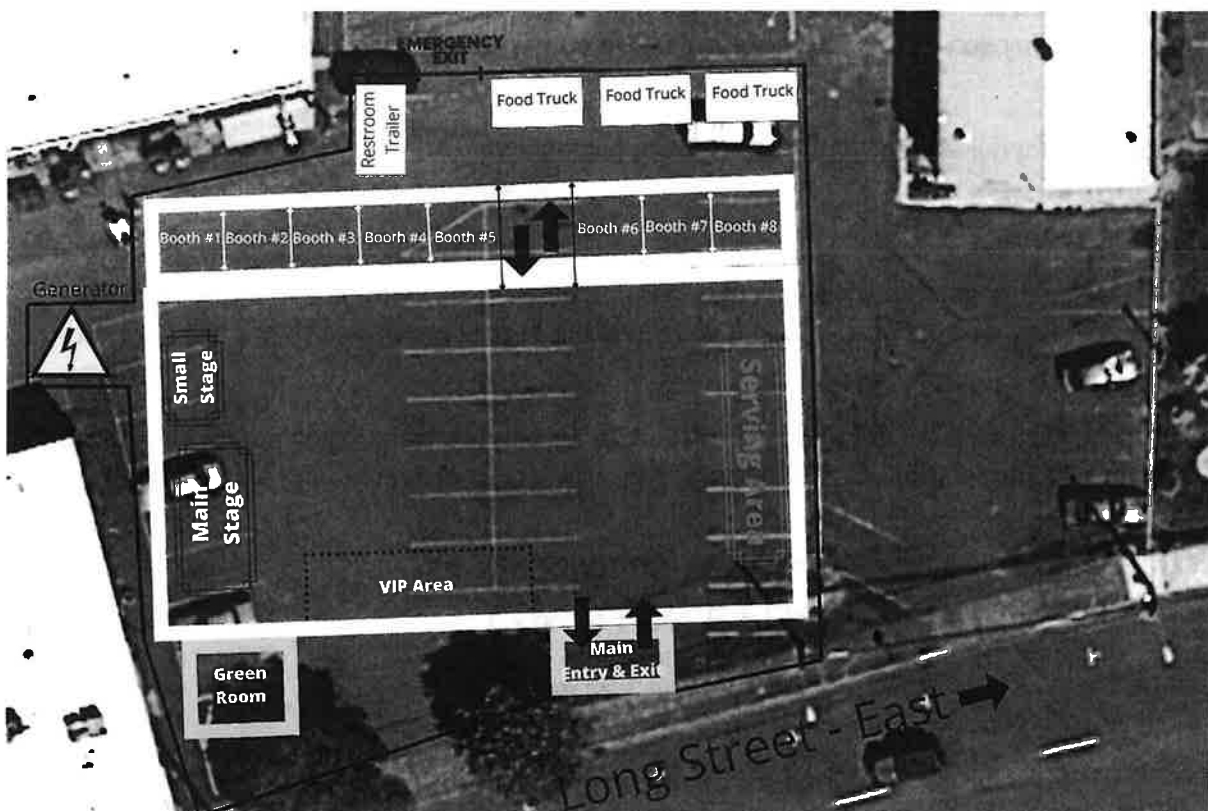
ANYONE VIOLATING OREGON LIQUOR CONTROL LAWS AND REGULATIONS WILL BE EVICTED FROM THE PREMISES.

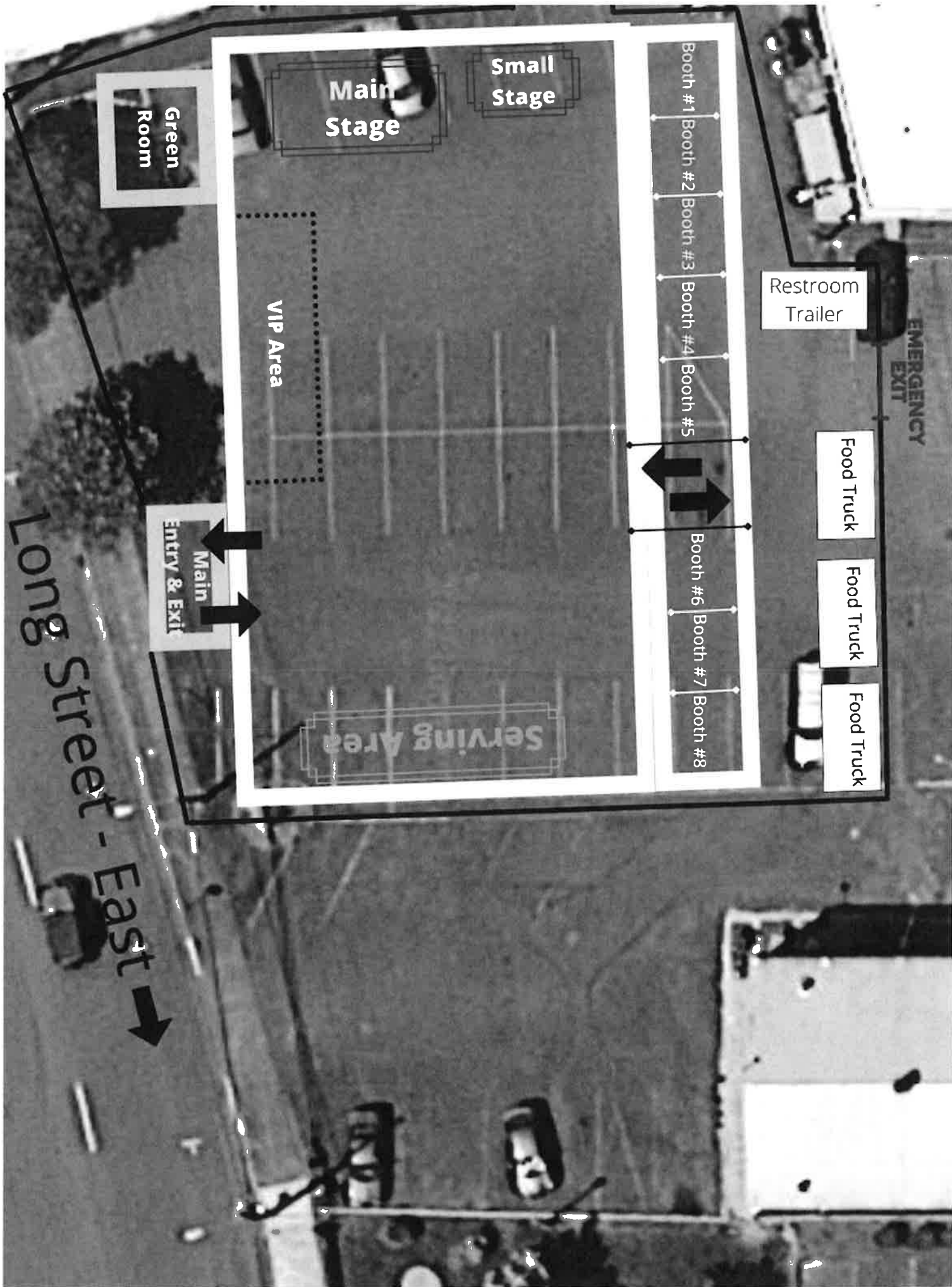
In addition, pregnancy and alcohol warning signs will be posted, as well as signs at entrance/exit gates prohibiting alcohol from leaving the designated areas

HOURS OF OPERATION

Daily Hours of Operation

12:00 pm - 12:00 am





EMERGENCY
EXIT

Restroom
Trailer

Food Truck

Food Truck

Food Truck

Booth #1 Booth #2 Booth #3 Booth #4 Booth #5

Booth #6 Booth #7 Booth #8



Small
Stage

Main
Stage

VIP Area

Serving Area

Green
Room

Main
Entry & Exit



Long Street - East →